

To: Renate Behrens, Chair, RDA Steering Committee
Cc: Anne Welsh, RSC Secretary
From: Elisa Sze, Education and Orientation Officer
Subject: Formal response to RSC/ExtentWG/2025/3 – Proposal for Manifestation: extent of unit and its subtype elements

Recommendation 1: Create the element Manifestation: extent of unit

I approve, but would recommend that an option be also added under Manifestation: extent of unit that emphasizes the possibility of recording a value of an element subtype as the value of extent of unit.

Recommendation 2: Add Manifestation: bibliographic format as a subtype of Manifestation: extent of unit. Update the Prerecording section to include the language providing the option of using a value of Manifestation: manifestation extent statement.

I approve.

Recommendation 3: Retain Manifestation: tape configuration as a subtype of Manifestation: sound characteristic but replace the element reference label “tape configuration” with “number of recording tracks”. Add Manifestation: number of recording tracks as a subtype of Manifestation: extent of unit. Update the Prerecording section to include the language providing the option of using a value of Manifestation: manifestation extent statement.

I approve.

Recommendation 4.1: Update the definition of Manifestation: dimensions. Add Manifestation: dimensions as a subtype of Manifestation: extent of unit. Update the Prerecording section to include the language providing the option of using a value of Manifestation: manifestation extent statement.

I approve.

Recommendation 4.2: Update the current Prerecording Condition Options for still images and cartographic images to refer to the element Manifestation: dimensions of embodied content instead. Retain the three options under Recording.

I approve this recommendation subject to the approval of RSC/ExtentWG/2025/5 – Proposal for Manifestation: dimensions of embodied content and its subtype elements.

Recommendation 4.3: Move the instructions under Recording an unstructured description to Community Resources. The instructions related to containers will be associated with the element Manifestation: dimensions of container.

Due to the quantity of options and policy statements in the “Recording an unstructured description” section, and the reliance of educators and trainers on these instructions, I would like to defer my approval of Recommendation 4.3 until RSC has discussed a specific page location in Community Resources for these instructions.

Recommendation 4.4: Under a new structured description section for Manifestation: dimensions, provide options that specify a stipulated order for dimensions of various carriers.

I approve.

Recommendation 5.1: Remove leaf from the RDA Carrier Extent Unit vocabulary encoding scheme. A leaf is not a value for unitary structure but refers to a subunit of a volume and is proposed to be used in values for Manifestation: extent of unit.

I approve.

Recommendation 5.2: Update the glossary definition of leaf.

I approve.

Recommendation 5.3: Update the glossary definition of updating loose-leaf to use the term leaves instead of pages as pages refers to layout of embodied content.

I approve.

Recommendation 5.4: Add panel to the glossary. All panels including blank panels are counted. The term panel can be used in a value for Manifestation: extent of unit.

I approve, but recommend that in addition to adding “panel” to the glossary, that a scope note be added to distinguish usage of this term in the context of extent of unit from the context of comic

books and graphic novels (see [https://en.wikipedia.org/wiki/Panel_\(%28comics%29\)](https://en.wikipedia.org/wiki/Panel_(%28comics%29))) or usage in art as a hard surface for painting.

Recommendation 5.5: Add folded leaf to the glossary. The definition treats a folded leaf like a folded sheet but bound in a volume. The term folded leaf can be used in a value for Manifestation: extent of unit.

Although this recommendation explains that the definition will treat a “folded leaf like a folded sheet but bound in a volume”, the wording in the proposed definition does not mention “but bound in a volume”. If this clause can be added to the proposed definition, I will approve this recommendation. Without the addition of “but bound in a volume”, I am uncertain of the distinction between a folded sheet and a folded leaf.