

To: RDA Steering Committee

From: Thomas Brenndorfer, Extent Working Group Chair

Subject: Proposal for Manifestation: **sequence of units of extent**

Abstract

As a subelement of Manifestation: **extent of manifestation** the proposed element Manifestation: **sequence of units of extent** is used to record identified sequences of any kind of unit of extent within a manifestation through designations of numbering and appropriate terms for a unit of extent. The designation is often taken from the last numbered unit of a sequence as found in a manifestation. Many of the current instructions refer to sequences recorded using a last numbered unit, and only minor editing is required to make this explicit in the remaining relevant instructions.

Background and justification

This element supports the practice of recording a quantity of units of extent through designations of the last numbered and sometimes the first numbered unit of a sequence of extent units. While the resulting value may sometimes mirror an exact quantity as would be found in Manifestation: **extent of unit** and Manifestation: **extent of embodied content**, this element is more freeform.

The freeform nature of this element means that terms from any applicable vocabulary can be used, as the focus is on recording the designations associated with sequences of those units. This means, for example, that the element can be used to record numbering for pages (a term for Extent of Embodied Content) and for leaves (a term for Extent of Unit).

This element can be used to contribute values to the superelement Manifestation: **extent of manifestation** to construct more complex values through a string encoding scheme.

This proposed element updates the element Manifestation: **manifestation numbering of extent statement** as presented in the Discussion Paper RSC/ExtentWG/2024/1/rev2 (https://www.rdatoolkit.org/sites/default/files/uploads/RSC_ExtentWG_2024_1-rev2-updated2.pdf) in that it is no longer a manifestation statement element dependent on a new transcription guideline. Rather, only community-driven string encoding schemes are needed, with most of the current instructions under Extent of Manifestations of Text (https://access.rdatoolkit.org/en-US_ala-8754c7a9-c38c-3735-9cf9-865df717f81b/p_vrj_ydz_xdb) requiring only light editing.

The feedback from RSC members, particularly as found in RSC/ExtentWG/2024/1/rev2/ORDAC response (<https://www.rdatoolkit.org/sites/default/files/uploads/RSC-ExtentWG-2024-1-rev2-ORDAC%20response.pdf>), was helpful in raising concerns with using a manifestation statement.

The approach in this proposal for Manifestation: **sequences of units of extent** addresses those concerns.

Recommendation #1: Manifestation: **sequence of units of extent**

Recommendation 1.1: Create the element Manifestation: **sequence of units of extent**.

Proposed definition: A designation of numbering and units of extent of a manifestation that identifies a sequence of the units. Numbering may include alphanumeric or other characters.

In the Prerecording section include the language establishing this element as a subelement of Manifestation: **extent of manifestation** and providing the option of using a value of Manifestation: **manifestation extent statement**.

Apply the Prerecording instructions.

This element is a *subelement* of the *superelement* Manifestation: **extent of manifestation**.

For general guidance and instructions on recording a statement from a manifestation that reproduces another manifestation, see Guidance: Manifestation statements.

Manifestation statements of facsimiles and reproductions.

OPTION

Record an unstructured description within a value of Manifestation: **manifestation extent statement**.

Recommendation 1.2: Move the applicable instructions under the section **Extent of manifestation of text** in the current Manifestation: **extent of manifestation** to Community Resources, with the applicable edits.

In the following instructions from **Extent of manifestations of text** (https://access.rdatoolkit.org/en-US_ala-8754c7a9-c38c-3735-9cf9-865df717f81b/p_vrj_ydz_xdb), the markup indicates only minor edits are needed for the instructions to fit the context of defining these values as being for sequences of units. Many instructions are already explicit in that sequences are being recorded. Because of the freeform nature of this element, it is possible to record sequences of pages and leaves together, even though these terms are proposed to not be in the same vocabulary scheme.

Some instructions from this section in RDA under Manifestation: **extent of manifestation** are excluded here as they are about recording values for elements like Manifestation: **extent of unitary structure**.

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Single unit manifestations

Single volumes with numbered pages, leaves, or columns

CONDITION

A manifestation consists of a single volume.

CONDITION OPTION

Record ~~an extent~~ **a sequence** in terms of pages, leaves, or columns according to the type of sequence used in the manifestation.

A sequence of pages, leaves, or columns is:

- a separately numbered group of pages, etc.
- or an unnumbered group of pages, etc., that stands apart from other groups in the manifestation
- or a number of pages or leaves of plates distributed throughout the manifestation

Apply the following general guidelines:

CONDITION

The volume is numbered in terms of pages.

CONDITION OPTION

Record ~~the number~~ **each sequence** of pages.

CONDITION

The volume is numbered in terms of leaves.

CONDITION OPTION

Record ~~the number~~ **each sequence** of leaves.

CONDITION

The volume consists of pages with more than one column to a page and is numbered in columns.

CONDITION OPTION

Record ~~the number~~ **each sequence** of columns.

CONDITION

The volume consists of sequences of leaves and pages, or pages and numbered columns, or leaves and numbered columns.

CONDITION OPTION

Record each sequence.

CONDITION

The volume is numbered as leaves but has text on both sides.

CONDITION OPTION

See [Misleading numbering](#).

CONDITION OPTION

Record a Manifestation: [note on extent of manifestation](#).

CONDITION

A manifestation is an *early printed resource*.

CONDITION OPTION

Record each sequence of leaves, pages, or columns in the terms and form presented.

CONDITION OPTION

Record more precise information about pagination, blank leaves, or other aspects of collation by expanding the ~~extent~~ **sequences recorded** if this can be done succinctly.

CONDITION OPTION

Record a Manifestation: [note on manifestation](#) for more precise information about pagination, blank leaves, or other aspects of collation.

CONDITION

A manifestation is an *early printed resource*.

A manifestation is printed in pages but numbered as leaves.

CONDITION OPTION

Record ~~the numbering~~ **each sequence** as leaves.

OPTION

Record the number of pages, leaves, or columns in terms of the numbered or lettered sequences in the manifestation. Record the last numbered page, leaf, or column in each sequence and follow it with the appropriate term.

See also [Complicated or irregular paging, etc.](#)

OPTION

Record **a sequence of** pages, etc., that are lettered inclusively in the form *A–K pages, a–d leaves*, etc.

OPTION

Record **a sequence of** pages, etc., that are numbered in words by giving the numeric equivalent.

Single volumes with unnumbered pages, leaves, or columns

CONDITION

A manifestation consists entirely of unnumbered pages, leaves, or columns.

CONDITION OPTION

Record the exact number of pages, leaves, or columns, if readily ascertainable.

CONDITION OPTION

Record an estimated number of pages, leaves, or columns preceded by the term *approximately* if the number is not readily ascertainable.

CONDITION OPTION

Record *1 volume (unpaged)*.

CONDITION

A manifestation consists of unnumbered pages, leaves, or columns.

The leaves are printed or written on both sides.

CONDITION OPTION

Record the ~~extent~~ **sequence** in terms of pages.

CONDITION

A manifestation consists of unnumbered pages, leaves, or columns.

The leaves are printed or written on one side.

CONDITION OPTION

Record the ~~extent~~ **sequence** in terms of leaves.

Numbered and unnumbered sequences

CONDITION

A manifestation consists of both numbered and unnumbered sequences of pages, leaves, or columns.

CONDITION OPTION

Disregard the unnumbered sequences, unless an unnumbered sequence constitutes a substantial part of the manifestation (see also [Complicated or irregular paging, etc.](#)).

CONDITION OPTION

Disregard the unnumbered sequences, unless an unnumbered sequence includes pages, etc., that are referred to in a note.

CONDITION

A manifestation is an *early printed resource*.

CONDITION OPTION

Record unnumbered sequences of pages, leaves, or columns.

CONDITION

A manifestation is an *early printed resource*.

A manifestation contains a sequence of unnumbered pages, etc.

CONDITION OPTION

Record the exact number followed by *unnumbered pages*, etc.

CONDITION OPTION

Record an estimated number preceded by the term *approximately*.

CONDITION OPTION

Record *unnumbered sequence of pages*, etc.

Inessential matter

OPTION

Disregard unnumbered sequences of inessential matter (advertising, blank pages, etc.).

CONDITION

A manifestation is an *early printed resource*.

A manifestation contains advertisements that are included in the same pagination sequence as the text.

CONDITION OPTION

Record ~~pages~~ **the sequences** when this can be done succinctly.

CONDITION OPTION

Record a Manifestation: [note on manifestation.](#)

CONDITION

A manifestation is an *early printed resource*.

A manifestation contains advertisements that are printed on the pages of an initial or final gathering also containing leaves or pages of text.

CONDITION OPTION

Record ~~pages~~ **the sequences** when this can be done succinctly.

CONDITION OPTION

Record a Manifestation: [note on extent of manifestation.](#)

CONDITION

A manifestation is an *early printed resource*.

A manifestation contains advertisements that are printed on a separate gathering in a manifestation that is continuously signed.

CONDITION OPTION

Record ~~pages~~ **the sequences** when this can be done succinctly.

CONDITION OPTION

Record a Manifestation: [note on extent of manifestation.](#)

Change in form of numbering within a sequence

CONDITION

The form of numbering within a sequence changes (e.g., from roman to arabic numerals).

CONDITION OPTION

Ignore the numbering of the first part of the sequence.

CONDITION

A manifestation is an *early printed resource*.

CONDITION OPTION

Record the numbering in the form presented.

Misleading numbering**OPTION**

In some cases, the numbering on the last page, leaf, or column of a sequence does not represent the total number in that sequence. When this occurs, do not correct it unless it gives a completely false impression of the extent of the manifestation (e.g., when only alternate pages are numbered or when the number on the last page, leaf, or column of the sequence is misprinted).

OPTION

When correcting misleading numbering, record the numbering as it appears on the last page or leaf followed by *that is* and the correct number.

Incomplete volumes**CONDITION**

The last part of the volume is missing.

An extent of the complete volume cannot be ascertained.

CONDITION OPTION

Record the number of the last numbered page, leaf, or column using the appropriate term and add *incomplete* in parentheses.

CONDITION OPTION

Record an imperfection in an exemplar of a manifestation as an Item: modification of item.

CONDITION

Pages or leaves appear to be missing from both the first and last part of the volume.

An extent of the complete volume cannot be ascertained.

CONDITION OPTION

Record the first and last numbers of the pages, leaves, or columns preceded by the appropriate term.

CONDITION OPTION

Record an imperfection in an exemplar of a manifestation as an Item: modification of item.

Pages, etc., numbered as part of a larger sequence

CONDITION

The pages, etc., are numbered as part of a larger sequence (e.g., as part of the continuous paging for a multivolume manifestation).

CONDITION OPTION

Record the first and last numbers of the pages, etc., preceded by the appropriate term.

CONDITION

A manifestation has pagination of its own as well as pagination forming part of a larger sequence.

CONDITION OPTION

Record the pagination for the individual manifestation.

CONDITION OPTION

Record a Manifestation: note on manifestation for pagination forming part of the larger sequence.

Complicated or irregular paging, etc.

CONDITION

A manifestation has complicated or irregular paging, etc.

CONDITION OPTION

Record the total number of pages, leaves, or columns (excluding those that are blank or contain advertising or other inessential matter) followed by *in various pagings, in various foliations, or in various numberings*, as appropriate.

CONDITION OPTION

Record the number of pages, leaves, or columns in the main sequences of the pagination and add the total number of the remaining variously numbered or unnumbered sequences.

CONDITION OPTION

Record *1 volume (various pagings)*.

CONDITION

A manifestation is an *early printed resource*.

CONDITION OPTION

Record ~~the paging, etc., in the form and sequence presented.~~ **the sequences in the forms presented.**

Leaves or pages of plates

CONDITION

The leaves or pages of plates in a manifestation are not included in the numbering for a sequence or sequences of pages or leaves of text, etc.

CONDITION OPTION

Record ~~an extent of~~ **a separate value for** the sequence of leaves or pages of plates at the end of the sequence or sequences of pagination, etc. Record the sequence of leaves or pages of plates after the pagination, etc., whether the plates are found together or distributed throughout the manifestation.

Apply the following instructions, as applicable:

- **Numbered leaves or pages of plates**
- **Unnumbered leaves or pages of plates**

CONDITION

A manifestation includes complicated or irregular sequences of plates.

CONDITION OPTION

Apply one of the methods at [Complicated or irregular paging, etc.](#) to record an extent of the sequence of plates.

Numbered leaves or pages of plates**OPTION**

Record ~~an extent of the~~ **a** sequence or sequences of numbered plates in terms of leaves or pages, according to the type of sequence used in the manifestation. For each sequence, record the last numbered leaf or page with an appropriate term followed by *of plates*.

OPTION

Record **a sequence of** leaves or pages of plates that are lettered inclusively in the form *A–K pages of plates*, *a–d leaves of plates*, etc.

OPTION

Record **a sequence of** leaves or pages of plates that are numbered in words by giving the numeric equivalent, followed by *of plates*.

CONDITION

The plates are numbered as leaves but have content on both sides.

CONDITION OPTION

Record ~~an extent~~ **a sequence** by applying the instructions at [Misleading numbering](#).

CONDITION OPTION

Record a Manifestation: [note on extent of manifestation](#).

Unnumbered leaves or pages of plates

CONDITION

An unnumbered sequence constitutes a substantial part of the manifestation (see [Complicated or irregular paging, etc.](#)).

CONDITION OPTION

Record ~~an extent of the~~ a sequence of unnumbered leaves or pages of plates using the appropriate terms.

CONDITION

An unnumbered sequence includes plates that are referred to in a note.

CONDITION OPTION

Record ~~an extent of the~~ a sequence of unnumbered leaves or pages of plates using the appropriate terms.

CONDITION

An unnumbered sequence is considered important for identification or selection.

CONDITION OPTION

Record ~~an extent of the~~ a sequence of unnumbered leaves or pages of plates using the appropriate terms.

CONDITION

A manifestation contains a sequence of unnumbered leaves or pages of plates.

CONDITION OPTION

Record the exact number (if the number is readily ascertainable) followed by *unnumbered leaves of plates*, etc.

CONDITION OPTION

Record an estimated number preceded by the term *approximately* and followed by *leaves of plates*, etc.

Folded leaves

CONDITION

Leaves are folded.

CONDITION OPTION

Record that they are folded **in the sequence**.

Double leaves

CONDITION

Numbered pages, leaves, or columns are presented on a double leaf.

CONDITION OPTION

Record them as pages, leaves, or columns according to their numbering **in the sequence**.
If they are unnumbered, count each double leaf as two pages.

CONDITION OPTION

Record a Manifestation: [note on extent of manifestation](#).

Duplicated paging, etc.

CONDITION

The paging is duplicated (e.g., in some books with parallel texts).

CONDITION OPTION

Record both **sequences of** pagings and make an explanatory Manifestation: [note on manifestation](#).

Pages numbered in opposite directions

CONDITION

A manifestation has groups of pages numbered in opposite directions (e.g., in some books with texts in two languages).

CONDITION OPTION

Record all the **sequences of** pagings. Record the **sequences of** pagings of the various groups in order, starting from the title page selected for the description.

Multiple unit manifestations

Completed serials

OPTION

For serials, record ~~an extent~~ a **sequence** by giving the number of bibliographic volumes as reflected in the numbering of the serial (see Manifestation: [numbering of sequence](#)) instead of the number of physical volumes.

Continuously paged volumes

CONDITION

The volumes are continuously paged.

CONDITION OPTION

Specify the number of pages, leaves, or columns (see [Single unit manifestations](#)) in parentheses, following the term for the type of unit. Ignore separately paged sequences of preliminary matter in volumes other than the first.

OPTION

For multipart monographs and serials, omit the number of pages, etc. See also [Incomplete manifestations](#).

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Recording a structured description

Single unit manifestations

Single volumes with numbered pages, leaves, or columns

CONDITION

A manifestation consists of a single volume.

CONDITION OPTION

Record a sequence in terms of pages, leaves, or columns according to the type of sequence used in the manifestation.

A sequence of pages, leaves, or columns is:

- a separately numbered group of pages, etc.
- or an unnumbered group of pages, etc., that stands apart from other groups in the manifestation
- or a number of pages or leaves of plates distributed throughout the manifestation

Apply the following general guidelines:

CONDITION

The volume is numbered in terms of pages.

CONDITION OPTION

Record each sequence of pages.

CONDITION

The volume is numbered in terms of leaves.

CONDITION OPTION

Record each sequence of leaves.

CONDITION

The volume consists of pages with more than one column to a page and is numbered in columns.

CONDITION OPTION

Record each sequence of columns.

CONDITION

The volume consists of sequences of leaves and pages, or pages and numbered columns, or leaves and numbered columns.

CONDITION OPTION

Record each sequence.

CONDITION

The volume is numbered as leaves but has text on both sides.

CONDITION OPTION

See [Misleading numbering](#).

CONDITION OPTION

Record a Manifestation: [note on extent of manifestation](#).

CONDITION

A manifestation is an *early printed resource*.

CONDITION OPTION

Record each sequence of leaves, pages, or columns in the terms and form presented.

CONDITION OPTION

Record more precise information about pagination, blank leaves, or other aspects of collation by expanding the sequences recorded if this can be done succinctly.

CONDITION OPTION

Record a Manifestation: [note on manifestation](#) for more precise information about pagination, blank leaves, or other aspects of collation.

CONDITION

A manifestation is an *early printed resource*.

A manifestation is printed in pages but numbered as leaves.

CONDITION OPTION

Record each sequence as leaves.

OPTION

Record the number of pages, leaves, or columns in terms of the numbered or lettered sequences in the manifestation. Record the last numbered page, leaf, or column in each sequence and follow it with the appropriate term.

See also [Complicated or irregular paging, etc.](#)

OPTION

Record a sequence of pages, etc., that are lettered inclusively in the form *A–K pages*, *a–d leaves*, etc.

OPTION

Record a sequence of pages, etc., that are numbered in words by giving the numeric equivalent.

Single volumes with unnumbered pages, leaves, or columns**CONDITION**

A manifestation consists entirely of unnumbered pages, leaves, or columns.

CONDITION OPTION

Record the exact number of pages, leaves, or columns, if readily ascertainable.

CONDITION OPTION

Record an estimated number of pages, leaves, or columns preceded by the term *approximately* if the number is not readily ascertainable.

CONDITION OPTION

Record *1 volume (unpaged)*.

CONDITION

A manifestation consists of unnumbered pages, leaves, or columns.

The leaves are printed or written on both sides.

CONDITION OPTION

Record the sequence in terms of pages.

CONDITION

A manifestation consists of unnumbered pages, leaves, or columns.

The leaves are printed or written on one side.

CONDITION OPTION

Record the sequence in terms of leaves.

Numbered and unnumbered sequences

CONDITION

A manifestation consists of both numbered and unnumbered sequences of pages, leaves, or columns.

CONDITION OPTION

Disregard the unnumbered sequences, unless an unnumbered sequence constitutes a substantial part of the manifestation (see also [Complicated or irregular paging, etc.](#)).

CONDITION OPTION

Disregard the unnumbered sequences, unless an unnumbered sequence includes pages, etc., that are referred to in a note.

CONDITION

A manifestation is an *early printed resource*.

CONDITION OPTION

Record unnumbered sequences of pages, leaves, or columns.

CONDITION

A manifestation is an *early printed resource*.

A manifestation contains a sequence of unnumbered pages, etc.

CONDITION OPTION

Record the exact number followed by *unnumbered pages*, etc.

CONDITION OPTION

Record an estimated number preceded by the term *approximately*.

CONDITION OPTION

Record *unnumbered sequence of pages*, etc.

Inessential matter

OPTION

Disregard unnumbered sequences of inessential matter (advertising, blank pages, etc.).

CONDITION

A manifestation is an *early printed resource*.

A manifestation contains advertisements that are included in the same pagination sequence as the text.

CONDITION OPTION

Record the sequences when this can be done succinctly.

CONDITION OPTION

Record a Manifestation: [note on manifestation.](#)

CONDITION

A manifestation is an *early printed resource*.

A manifestation contains advertisements that are printed on the pages of an initial or final gathering also containing leaves or pages of text.

CONDITION OPTION

Record the sequences when this can be done succinctly.

CONDITION OPTION

Record a Manifestation: [note on extent of manifestation.](#)

CONDITION

A manifestation is an *early printed resource*.

A manifestation contains advertisements that are printed on a separate gathering in a manifestation that is continuously signed.

CONDITION OPTION

Record the sequences when this can be done succinctly.

CONDITION OPTION

Record a Manifestation: [note on extent of manifestation.](#)

Change in form of numbering within a sequence

CONDITION

The form of numbering within a sequence changes (e.g., from roman to arabic numerals).

CONDITION OPTION

Ignore the numbering of the first part of the sequence.

CONDITION

A manifestation is an *early printed resource*.

CONDITION OPTION

Record the numbering in the form presented.

Misleading numbering

OPTION

In some cases, the numbering on the last page, leaf, or column of a sequence does not represent the total number in that sequence. When this occurs, do not correct it unless it gives a completely false impression of the extent of the manifestation (e.g., when only alternate pages are numbered or when the number on the last page, leaf, or column of the sequence is misprinted).

OPTION

When correcting misleading numbering, record the numbering as it appears on the last page or leaf followed by *that is* and the correct number.

Incomplete volumes

CONDITION

The last part of the volume is missing.

An extent of the complete volume cannot be ascertained.

CONDITION OPTION

Record the number of the last numbered page, leaf, or column using the appropriate term and add *incomplete* in parentheses.

CONDITION OPTION

Record an imperfection in an exemplar of a manifestation as an Item: modification of item.

CONDITION

Pages or leaves appear to be missing from both the first and last part of the volume.

An extent of the complete volume cannot be ascertained.

CONDITION OPTION

Record the first and last numbers of the pages, leaves, or columns preceded by the appropriate term.

CONDITION OPTION

Record an imperfection in an exemplar of a manifestation as an Item: modification of item.

Pages, etc., numbered as part of a larger sequence

CONDITION

The pages, etc., are numbered as part of a larger sequence (e.g., as part of the continuous paging for a multivolume manifestation).

CONDITION OPTION

Record the first and last numbers of the pages, etc., preceded by the appropriate term.

CONDITION

A manifestation has pagination of its own as well as pagination forming part of a larger sequence.

CONDITION OPTION

Record the pagination for the individual manifestation.

CONDITION OPTION

Record a Manifestation: note on manifestation for pagination forming part of the larger sequence.

Complicated or irregular paging, etc.

CONDITION

A manifestation has complicated or irregular paging, etc.

CONDITION OPTION

Record the total number of pages, leaves, or columns (excluding those that are blank or contain advertising or other inessential matter) followed by *in various pagings*, *in various foliations*, or *in various numberings*, as appropriate.

CONDITION OPTION

Record the number of pages, leaves, or columns in the main sequences of the pagination and add the total number of the remaining variously numbered or unnumbered sequences.

CONDITION OPTION

Record *1 volume (various pagings)*.

CONDITION

A manifestation is an *early printed resource*.

CONDITION OPTION

Record the sequences in the forms presented.

Leaves or pages of plates

CONDITION

The leaves or pages of plates in a manifestation are not included in the numbering for a sequence or sequences of pages or leaves of text, etc.

CONDITION OPTION

Record a separate value for the sequence of leaves or pages of plates at the end of the sequence or sequences of pagination, etc. Record the sequence of leaves or pages of plates after the pagination, etc., whether the plates are found together or distributed throughout the manifestation.

Apply the following instructions, as applicable:

- [Numbered leaves or pages of plates](#)
- [Unnumbered leaves or pages of plates](#)

CONDITION

A manifestation includes complicated or irregular sequences of plates.

CONDITION OPTION

Apply one of the methods at [Complicated or irregular paging, etc.](#) to record an extent of the sequence of plates.

Numbered leaves or pages of plates**OPTION**

Record a sequence or sequences of numbered plates in terms of leaves or pages, according to the type of sequence used in the manifestation. For each sequence, record the last numbered leaf or page with an appropriate term followed by *of plates*.

OPTION

Record a sequence of leaves or pages of plates that are lettered inclusively in the form *A–K pages of plates*, *a–d leaves of plates*, etc.

OPTION

Record a sequence of leaves or pages of plates that are numbered in words by giving the numeric equivalent, followed by *of plates*.

CONDITION

The plates are numbered as leaves but have content on both sides.

CONDITION OPTION

Record a sequence by applying the instructions at [Misleading numbering](#).

CONDITION OPTION

Record a Manifestation: [note on extent of manifestation](#).

Unnumbered leaves or pages of plates

CONDITION

An unnumbered sequence constitutes a substantial part of the manifestation (see [Complicated or irregular paging, etc.](#)).

CONDITION OPTION

Record a sequence of unnumbered leaves or pages of plates using the appropriate terms.

CONDITION

An unnumbered sequence includes plates that are referred to in a note.

CONDITION OPTION

Record a sequence of unnumbered leaves or pages of plates using the appropriate terms.

CONDITION

An unnumbered sequence is considered important for identification or selection.

CONDITION OPTION

Record a sequence of unnumbered leaves or pages of plates using the appropriate terms.

CONDITION

A manifestation contains a sequence of unnumbered leaves or pages of plates.

CONDITION OPTION

Record the exact number (if the number is readily ascertainable) followed by *unnumbered leaves of plates*, etc.

CONDITION OPTION

Record an estimated number preceded by the term *approximately* and followed by *leaves of plates*, etc.

Folded leaves

CONDITION

Leaves are folded.

CONDITION OPTION

Record that they are folded in the sequence.

Double leaves

CONDITION

Numbered pages, leaves, or columns are presented on a double leaf.

CONDITION OPTION

Record them as pages, leaves, or columns according to their numbering in the sequence.
If they are unnumbered, count each double leaf as two pages.

CONDITION OPTION

Record a Manifestation: [note on extent of manifestation](#).

Duplicated paging, etc.

CONDITION

The paging is duplicated (e.g., in some books with parallel texts).

CONDITION OPTION

Record both sequences of pagings and make an explanatory Manifestation: [note on manifestation](#).

Pages numbered in opposite directions**CONDITION**

A manifestation has groups of pages numbered in opposite directions (e.g., in some books with texts in two languages).

CONDITION OPTION

Record all the sequences of pagings. Record the sequences of pagings of the various groups in order, starting from the title page selected for the description.

Multiple unit manifestations**Completed serials****OPTION**

For serials, record a sequence by giving the number of bibliographic volumes as reflected in the numbering of the serial (see Manifestation: [numbering of sequence](#)) instead of the number of physical volumes.

Continuously paged volumes**CONDITION**

The volumes are continuously paged.

CONDITION OPTION

Specify the number of pages, leaves, or columns (see [Single unit manifestations](#)) in parentheses, following the term for the type of unit. Ignore separately paged sequences of preliminary matter in volumes other than the first.

OPTION

For multipart monographs and serials, omit the number of pages, etc. See also [Incomplete manifestations](#).

Summary of recommendations

Recommendation 1.1: Create the element Manifestation: sequence of units of extent

Recommendation 1.2: Move the applicable instructions under the section heading **Extent of manifestation of text** in the current Manifestation: extent of manifestation to Community Resources, with the applicable edits.