

Transitioning OLAC's Best Practices to Official RDA resources

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Chair, OLAC Best Practices in Official RDA Task Force

R | D | A
Resource Description & Access

overview

- overview of OLAC Best Practices
- adapting from Original to Official RDA
- development of application profile, policy statements
- getting to know the Toolkit
- what's next

OLAC Best Practices

- long history of Best Practices for aspects of audiovisual (and later e-resources and objects) cataloging
- 2017-2022: DVD and Blu-ray, Video Games, Objects, Streaming Media
- 2023: "Unified" Best Practices
 - 2025: Digital Media Storage Devices
 - 2026: Official RDA Metadata Application Profile and Policy Statements

Unified Best Practices

OLAC Best Practices for Cataloging DVD-Video and Blu-ray Discs, Objects, Streaming Media, and Video Games Using the Original RDA Toolkit and MARC 21

Version 1.1
October 2023

Screenshot of title page

Publication Statement (RDA 2.8)

The publication statement identifies the place of publication, the publisher, and the date of publication of a manifestation. These three elements are core elements for published manifestations.

Published Objects

While it is a core element, the publication statement may not be applicable and readily ascertainable for object resources as many of them are “published” in a way that is different from the traditional concept of publication (e.g., an article of commercially produced clothing). Therefore, it is recommended to apply RDA 0.6.4 and omit recording publication statements for objects unless publication information appears on the source of information.

Best Practice Recommendation (Objects): Generally do not record publication statements for objects if publication information is not readily available on the resource.

R | D | A
Resource Description & Access

Formation of Official RDA task force

- Unified Best Practices task force recognized need to prepare for Official RDA
- proposed Official RDA task force to CAPC in 2022
- Sarah Hovde and Treshani Perera coordinated formation of task force in summer/fall 2022
- met with Marcia Barrett and Joshua Hutchinson fall 2022: goals, resources, advice
- Official RDA Task Force began work in earnest spring 2023

OLAC UBP in Official RDA Task Force charge

- Investigate the processes for creating application profiles, policy statements, and metadata guidance documents in the Official RDA Toolkit.
- Determine how the OLAC Unified Best Practices (UBP) document could be integrated into the Toolkit using these forms of guidance.
- Proceed with creating the appropriate documentation to make UBP guidance available through the Toolkit.

Official RDA task force work: MAP development

- divided into sub-groups by format to review OLAC Best Practices for relevant guidance
- mapped Best Practice Recommendations to RDA elements
 - spreadsheet format adapted from MLA application profile
- after first pass, combined work into single "consolidated spreadsheet"
- several rounds of revision and expansion, internal and external review

Official RDA task force work: MAP components

- Official RDA elements
- OLAC Best Practice Recommendations and additional notes
- applicable formats
- VES and SES recommendations
- Official RDA links, Original RDA rule names/numbers and links
- MARC mapping
- included in UBP?
- "Core" status and relevant MGDs

	A		H	I	J	K	L	M	N	O	P
1					Format specific guidance? (Are there specialized notes on the tab for a specific format?) Note: If an element is not applicable to a format (e.g. colour content for an audio recording) then it is coded "n/a"						
2	Element		Additional Instances	OLAC Best Practice Recommendations	Videodiscs	Non-Musical Streaming Audio	Streaming Video	Objects	Video games (tangible)	Video games (online)	Usage notes (additional guidance from Official RDA TF)
108	publication statement	▼	prefer narrower element ▼	See instructions on subelements "place of publication," "name of publisher," and "date of publication" in this spreadsheet. Consider the following resources as published manifestations: online resources; objects that bear a distribution statement or manufacture statement; objects that are known to be commercially manufactured or distributed.	yes	yes	yes	yes	yes	yes	Official RDA instructs catalogers to "record published manifestation" (see "publication guidance").

	A	B	C	D	E	F	G	H	I	J
1	Element	Domain	Range	Recording Method	Min	Max	First Instance	Additional Instances	OLAC Best Practice Recommendations	Notes from OLAC UBP TF or UBP
39	production statement	Manifestation	▼	structured description ▼	0 ▼	unltd ▼	mandatory if applicable ▼	cataloger's judgment ▼	If uncertain as to whether an object is published or unpublished, assume it is unpublished. In general, do not provide a production statement for naturally occurring objects.	
40	publication statement	Manifestation	— ▼	structured d... ▼	0 ▼	0 ▼	prefer narrower... ▼	prefer narrower... ▼	Generally do not record publication statements for objects if publication information is not readily available on the resource.	

Best Practice Recommendation (Objects): Generally do not record publication statements for objects if publication information is not readily available on the resource.

Official RDA task force work: policy statements

- in 2024, began learning Official Toolkit editing
- four task force members volunteered to work with Toolkit
- met with MLA, LC-PCC, and RDA
- compare methods for developing and formatting policy statements
- begin writing boilerplate, policy statements (full task force)
- prepare for ingest into Toolkit

Final products

- Metadata application profile (MAP)
- Policy statements (PS)
- Introductory document
- All freely available
 - Introductory document in OLAC repository
 - links to MAP and PS spreadsheets
- Policy statements also available within Toolkit

Up next for OLAC

- Task force → Best Practices Maintenance Committee (BPMC)
- BPMC will maintain and update MAP and policy statements moving forward
- will also maintain and update other Best Practices resources
 - currently: integrating Digital Media Storage Devices into Unified guide

OLAC Unified Best Practices in Official RDA

Task Force members

Sarah Hovde* (2022-2026)

John Dickson* (2022-2026)

Robert Freeborn* (2022-2026)

Peggy Griesinger (2022-2026)

Jeannette Ho* (2022-2026)

Junghae Lee* (2022-2026)

Nicole Lewis (2022-2026)

Treshani Perera (2022-2026)

Madeleine Boyer (2022-2023)

Liza Campbell (2022-2023)

Sherab Chen (2022-2023)

Jessica Hayden (2023-2024)

David Norris (2022)

Diana Simpson (2023-2024)

*members with asterisks are/were also serving on BPMC

Questions?



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