



Program for  
Cooperative Cataloging

BIBCO / CONSER / NACO / SACO

# Preparing to Implement Official RDA

Presented by Adam Baron

Cataloging and Metadata Town Hall

Music Library Association Conference

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# Overview

- Changes from original RDA to official RDA and PCC's response
- PCC training for official RDA
- Implementing official RDA for PCC

# Original RDA Toolkit

- <https://original.rdatoolkit.org/>
- Released in 2010
- Aligned with IFLA conceptual models:
  - [FRBR](#): Functional Requirements for Bibliographic Records
  - [FRAD](#): Functional Records for Authority Data
  - [FRSAD](#): Functional Requirements for Subject Authority Data

The screenshot shows the homepage of the Original RDA Toolkit. The header features the 'RDA TOOLKIT' logo with the subtitle 'RESOURCE DESCRIPTION & ACCESS' and a 'Return to the Official RDA Toolkit' button. Below the header, there are navigation tabs for 'RDA', 'TOOLS', and 'RESOURCES'. The main content area is divided into two columns. The left column contains a table of contents for the RDA sections, including 'RDA Table of Contents', '0: Introduction', and sections 1 through 17, each with a plus sign to expand. The right column is titled 'GET STARTED WITH THE RDA TOOLKIT!' and includes the text 'It's as easy as ...'. Below this, there are sections for 'Log in to Your Subscription', 'Create a User Profile', 'Browse or Search', and 'Need Assistance?'. The 'Need Assistance?' section lists links for 'Help', 'Request Support', and a link to a webinar or video.

# Official RDA Toolkit

- <https://access.rdatoolkit.org/>
- Released in 2020
- Aligned with IFLA conceptual model: IFLA Library Reference Model ([LRM](#))
- Optimized for linked data environment
- Expanded internationalization

The screenshot displays the official RDA Toolkit website. At the top, a dark blue navigation bar contains the text 'R | D | A TOOLKIT' on the left, and 'Original Toolkit', 'Help', 'English', and 'Submit Feedback' on the right. Below this is a secondary blue navigation bar with menu items: 'ENTITIES', 'GUIDANCE', 'POLICIES', 'RESOURCES', a dropdown menu set to 'All', and a search box with a magnifying glass icon. The main content area has a light gray background. On the left, a blue 'Log In' box contains fields for 'Username' and 'Password', a 'Remember Me' checkbox, a 'Forgot Password?' link, and a 'Log In' button. To the right of the login box is a 'Subscribe Today' button and a link to 'RDA Toolkit Support'. Below the login box is a 'Recently Updated Instructions' section with a refresh icon and a list item: 'Element: preferred name of corporate body' dated '2026/02/06'. On the right side, a 'News' section features a 'NEW RELEASE' badge and a headline 'February 2026 RDA Toolkit Release'. The text below the headline states: 'The latest release to RDA Toolkit took place on February 6. It is a relatively small release in terms of changes made by the RSC, but there are new examples and the introduction OLAC(On-line Audiovisual Catalogers) Best Practices.' Below the news item is a 'Learning Resources' section with the text: 'Online resources about cataloguing and data creation using RDA exist to support teaching and training activities. We welcome suggestions for new resources or events to include on this page.' At the bottom right, another 'NEW RELEASE' badge is shown next to the headline 'October 2025 RDA Toolkit Release'. The text below reads: 'The latest release to RDA Toolkit took place on October 9 and includes changes the wording of authorized and preferred access points across'.

# Structure of the Official RDA Toolkit

The screenshot displays the RDA Toolkit interface. On the left is a vertical navigation menu with two tabs: 'ENTITIES' (selected) and 'GUIDANCE'. Under 'ENTITIES', a list of RDA entities is shown: RDA Entity, Work, Expression, **Manifestation** (highlighted in dark blue), Item, Agent, Person, Collective Agent, Corporate Body, Family, Nomen, Place, and Timespan. The main content area is titled 'Entities > Manifestation' and 'Manifestation'. Below the title, there is an 'Elements' section with three radio buttons: 'All' (selected), 'Attribute Elements', and 'Relationship Elements'. A search box labeled 'Find Element' is positioned below the radio buttons. A list of 15 elements follows, each with a right-pointing arrow icon: abbreviated title, access point for manifestation, accessibility content, accompanied by manifestation, also issued as, appellation of manifestation, applied material, authorized access point for manifestation, base material, bibliographic format, and binding of manifestation.

- Structured around RDA entities and their elements
- Elements are listed alphabetically by entity
- Cataloging communities are expected to develop workflows to meet their needs

# Minimum Description

## Original RDA has core elements.

### 0.6.5 Section 1: Recording Attributes of Manifestation and Item 2015/04

When recording data identifying and describing a manifestation or item, include as a minimum all the following elements that are applicable and readily ascertainable.

#### Title

Title Proper

#### Statement of Responsibility

Statement of responsibility relating to title proper (if more than one, only the first recorded is required)

#### Edition statement

Designation of edition

Designation of named revision of edition

#### Numbering of serials

Numeric and/or alphabetic designation of first issue or part of sequence (for first or only sequence)

Chronological designation of first issue or part of sequence (for first or only sequence)

## Official RDA has no core elements.

### Minimum description

A minimum description of a manifestation must include one of the following elements:

- Manifestation: [appellation of manifestation](#) →
- or Manifestation: [title of manifestation](#) →
  - or Manifestation: [title proper](#) →
- or Manifestation: [access point for manifestation](#) →
  - or Manifestation: [authorized access point for manifestation](#) →
- or Manifestation: [identifier for manifestation](#) →

A minimum description of a manifestation must also include one of the following elements:

- Manifestation: [expression manifested](#) → with a value of:
  - Expression: [appellation of expression](#) →
    - or Expression: [title of expression](#) →
      - or Expression: [preferred title of expression](#) →
    - or Expression: [access point for expression](#) →
      - or Expression: [authorized access point for expression](#) →

# Minimum Description Example

## Original RDA (RDA Core)

Lang (008/35-37): zxx

020 ## \$a 9798350125306

100 1# \$a Glass, Philip.

240 10 \$a Sonatas, \$m piano

245 10 \$a Piano sonata / \$c Philip Glass.

264 #1 \$a [New York, NY] : \$b Dunvagen, \$c [2023]

300 ## \$a 1 score (23 pages)

336 ## \$a notated music \$2 rdacontent

338 ## \$a volume \$2 rdacarrier

650 #0 \$a Sonatas (Piano)

## Official RDA

100 1# \$a Glass, Philip.

240 10 \$a Sonatas, \$m piano

245 10 \$a Piano sonata.

# Effective Description

## Effective description

Record elements that are deemed useful for identification and access.

### OPTION

Record elements that are specified by an *application profile*.

For general guidance, see Guidance: [Application profiles](#) .

- PCC application profile includes:
  - Metadata application profiles (MAPs)
  - LC-PCC Policy Statements (LC-PCC PSs)
  - Metadata Guidance Documentation (MGDs)

# PCC Metadata Application Profiles (MAPs)

- Three application profiles in development:
  - BIBCO Standard Record (BSR) Official RDA Metadata Application Profile
  - CONSER Standard Record (CSR) Official RDA Metadata Application Profile
  - NACO Official RDA Metadata Application Profile
- Serve as a “map” to navigate official RDA
- List “PCC Core” and “PCC Recommended” elements, as well as mappings to BIBRAME and MARC 21 encodings as appropriate
- Used in conjunction with the RDA Toolkit, LC-PCC PSs, and MGDs

# Effective Description Example

## Original RDA (RDA + PCC Core)

**BLvl (LDR/07): m**

Lang (008/35-37): zxx

020 ## \$a 9798350125306

050 #4 \$a M23 \$b .G53 2023

100 1# \$a Glass, Philip, \$e composer.

240 10 \$a Sonatas, \$m piano

245 10 \$a Piano sonata / \$c Philip Glass.

264 #1 \$a [New York, NY] : \$b Dunvagen, \$c [2023]

300 ## \$a 1 score (23 pages) ; \$c 31 cm

336 ## \$a notated music \$2 rdacontent

337 ## \$a unmediated \$2 rdamedia

338 ## \$a volume \$2 rdacarrier

348 ## \$a score \$2 rdafnm

348 ## \$c staff notation \$2 rdafmn

382 01 \$a piano \$n 1 \$s 1 \$2 lcmpt

650 #0 \$a Sonatas (Piano)

## Official RDA (PCC Core)

Lang (008/35-37): zxx

020 ## \$a 9798350125306

050 #4 \$a M23 \$b .G53 2023

100 1# \$a Glass, Philip, \$e composer.

240 10 \$a Sonatas, \$m piano

245 10 \$a Piano sonata / \$c Philip Glass.

264 #1 \$a [New York, NY] : \$b Dunvagen, \$c [2023]

300 ## \$a 1 score (23 pages) ; \$c 31 cm

**334 ## \$a single unit \$2 rdami**

336 ## \$a notated music \$2 rdacontent

337 ## \$a unmediated \$2 rdamedia

338 ## \$a volume \$2 rdacarrier

348 ## \$a score \$2 rdafnm

348 ## \$c staff notation \$2 rdafmn

382 01 \$a piano \$n 1 \$s 1 \$2 lcmpt

650 #0 \$a Sonatas (Piano)

# Instructions versus Options

## Original RDA provides instructions.

### 2.4.1.5 Statement Naming More Than One Agent

Record a statement of responsibility naming more than one agent as a single statement whether those agents perform the same function or different functions.

#### EXAMPLE

edited by P.C. Wason and P.N. Johnson-Laird

compiled from the best authorities of both languages by Professors De Lolme and Wallace, and Henry Bridgeman

prepared for the Ethical Union by Mass-Observation

Jane Austen and another lady

developed by Dale Kahn with Laurie Fenster

Duke Ellington and his orchestra

compiled and edited by Richard L. Coulton with the assistance of voluntary aid

L.H. Booth, P. Fisher, V. Heppelthwaite, and C.T. Eason

Ellen Goodman, Patricia O'Brien

Andrea Neumann/Burkhard Beins

## Official RDA provides options.

### Statements that name two or more agents

#### OPTION

Record a statement of responsibility that names two or more agents as a single statement whether those agents perform the same function or different functions.

# Conditions and Condition Options

## Original RDA has conditional instructions.

### 2.3.2.8.1 [Type of Composition, Medium of Performance, Key, Etc.](#)

[MLA](#) [D-A-CH](#)

If a music title consists only of:

- a) the name or names of one or more types of composition

**or**

- b) the name or names of one or more types of composition and one or more of the following:
  - i) medium of performance
  - ii) key
  - iii) date of composition
  - iv) number

treat all the elements together (in the order in which they appear on the source of information) as a title proper.

## Official RDA has conditions and condition options.

### Titles proper including music information

#### CONDITION

A manifestation embodies a *musical work*.

A value of Manifestation: [title of manifestation](#) consists of a type of composition and music information that includes medium of performance, key, date of composition, or number.

#### CONDITION OPTION

Record a value that includes all the elements in the order in which they appear on the source of information.

[Example](#)

# Policy Statements

- Identify the options a cataloging community has decided to apply or not apply
- Display in the right column alongside the RDA instructions

The screenshot shows a web interface for RDA Policy Statements. The top navigation bar includes 'ENTITIES', 'GUIDANCE', 'POLICIES', and 'RESOURCES'. A search bar is on the right. The main content area is titled 'Entities > Manifestation > title proper' and includes a 'Download PDF' link. The title 'title proper' is prominently displayed. Below it, the 'Definition and Scope' section explains that a title proper is a nomen selected for preference in a specific application or context, and that an alternative title is treated as part of a title proper. An 'Element Reference' button is present. The 'Prerecording' section states that a title proper does not include certain manifestations. The 'Recording' section explains how to record this element. On the right side, a 'Select Policy Statement Set (7)' dropdown menu is set to 'LC-PCC PS'. A red box highlights the 'Policy Statement' section, which is titled 'LC-PCC' and includes the text: 'LC/PCC Core. LC/PCC practice: In most cases, record the title proper in such a way that definite and indefinite articles at the beginning of the title proper are disregarded for sorting and filing purposes. However, do not disregard certain articles. 1. When the title proper begins with an article that appears as part of a Person: name of'.

# LC-PCC Policy Statements (LC-PCC PSs) Presentation

- Follow a consistent order on each element page:
  1. Core statements
  2. General practice statements
  3. Metadata Guidance documentation (MGD) statements

The screenshot shows a web interface for the 'parallel title proper' policy statement. At the top, the breadcrumb 'Entities > Manifestation > parallel title proper' is visible. The main heading is 'parallel title proper'. On the right, there is a dropdown menu labeled 'Select Policy Statement Set (7)' with 'LC-PCC PS' selected. Below this, the 'Prerecording' section states 'The following option is recommended.' and contains a grey box with the text: 'OPTION Do not use this element; use Manifestation: [title proper](#) instead to record a value.' The 'Recording' section is partially visible at the bottom. On the right side, there is a 'Send to Back' link and a list of three LC-PCC practice statements:

1. LC/PCC Core for monographs and serials.
2. LC/PCC practice: For rare serials, transcribe all parallel titles proper appearing on the same source as the title proper.
3. LC/PCC practice: See the Metadata Guidance documentation: [Manifestation: variant title of manifestation](#).

# LC-PCC Policy Statements (LC-PCC PSs)

## Prerecording: Core Elements

For Core elements:

- The core statement always appears at the Prerecording level
- Almost always the very first policy statement to appear on a page

Entities > [Manifestation](#) > [title proper](#)

**title proper**

Select Policy Statement Set (7)  
LC-PCC PS

**Prerecording** [Send to Back](#)

A *title proper* does not include:

- Manifestation: [other title information](#)
- Manifestation: [parallel other title information](#)

A file name or data set name is not considered a *title proper* unless it is the only title appearing in the manifestation.

**LC-PCC** [Send to Back](#)

**LC/PCC Core.**

LC/PCC practice: In most cases, record the title proper in such a way that definite and indefinite articles at the beginning of the title proper are disregarded for sorting and filing purposes.

Entities > [Manifestation](#) > [dimensions](#)

**dimensions**

Select Policy Statement Set (7)  
LC-PCC PS

**Prerecording** [Send to Back](#)

**CONDITION**

A manifestation carries a still image.

**CONDITION OPTION**

Record the dimensions of the pictorial area of the image as a  
Manifestation: [dimensions of still image](#).

**LC-PCC** [Send to Back](#)

**LC Core element for all resources except serials and online resources.**

**PCC Core element for audio recordings, notated music, moving images, still images, cartographic resources, direct-access electronic resources, and rare materials.**

LC/PCC practice: For subordinate materials (e.g., accompanying materials, kits, etc.), use

# LC-PCC Policy Statements (LC-PCC PSs)

## Prerecording: Do not record the element

- If an element is not used by LC/PCC, the statement “Do not record the element” appears at the Prerecording level
- The LC-PCC PS may indicate an element to use instead

Entities > [Manifestation](#) > [manifestation statement](#)

### manifestation statement

Select Policy Statement Set (4)  
LC-PCC PS

---

**Prerecording** [Send to Back](#)

For general guidance on manifestation statements, see Guidance: [Manifestation statements](#).

For general guidance and instructions on recording a statement from a manifestation that reproduces another manifestation, see Guidance: [Manifestation statements](#).  
[Manifestation statements of facsimiles and reproductions](#).

**LC-PCC**

LC/PCC practice: Do not record the element.

Entities > [Expression](#) > [performer agent](#)

### performer agent

Select Policy Statement Set (2)  
LC-PCC PS

---

**Prerecording** [Send to Back](#)

**Recording**

Record this element as a value of Agent: [appellation of agent](#) or as an IRI.

**LC-PCC**

LC/PCC practice: Do not record the element.  
Instead, record one or more narrower elements.

# LC-PCC Policy Statements (LC-PCC PSs)

## General Practice Statements: Location

- Usually attached to:
  - A section heading
  - An instruction in a paragraph of text
  - An option
- Each option requires an LC-PCC PS

The screenshot shows the configuration page for a policy statement. At the top, the breadcrumb is 'Entities > Manifestation > statement of responsibility relating to title proper'. The main heading is 'statement of responsibility relating to title proper'. A dropdown menu 'Select Policy Statement Set (7)' is set to 'LC-PCC PS'. The 'Recording' section contains the instruction: 'Apply the general instructions on recording a statement of responsibility at Manifestation: [statement of responsibility](#)'. Below this is a yellow 'CONDITION' box with the text: 'Two or more values for this element appear in the *source of information*.' Underneath is a grey 'CONDITION OPTION' box with the instruction: 'Record the value that appears first.' and an 'Example' button. On the right side, there are two 'LC-PCC' practice statements. The first is titled 'LC-PCC' and lists two sources in order of preference: '1. the same source as title proper' and '2. another source within the manifestation itself'. The second is also titled 'LC-PCC' and states: 'LC/PCC practice: Apply the option for monographs. Cataloger's judgment for serials.'

# LC-PCC Policy Statements (LC-PCC PSs) General Practice Statements: Structure

- Preceded by (in order):
  - LC/PCC practice:
  - LC practice:
  - PCC practice:
- Common LC-PCC PSs:
  - Apply the option.
  - Cataloger's judgment.
  - Do not apply the option.

The screenshot displays the 'name of publisher' policy statement editor. It features a breadcrumb trail 'Entities > Manifestation > name of publisher', a title 'name of publisher', and a dropdown menu for 'Select Policy Statement Set (7)' set to 'LC-PCC PS'. The main content is organized into three rows, each with a 'CONDITION' box on the left and an 'LC-PCC' box on the right. The first row has a yellow 'CONDITION' box with the text 'A value of this element is known to be false or refers to a fictitious entity.' and an 'LC-PCC' box containing 'LC/PCC practice: Apply the option.' The second row has a grey 'CONDITION OPTION' box with the text 'Record a fictitious or false value as it appears on a manifestation that is being described.' and an 'Example' button, and an 'LC-PCC' box containing 'LC/PCC practice: Cataloger's judgment.' and 'supplying the value, record in a manifestation: note on publication statement.' The third row has a grey 'CONDITION OPTION' box with the text 'Record a fictitious or false value as a Manifestation: note on publication statement →' and an 'LC-PCC' box containing 'LC/PCC practice: Do not apply the option.' Each 'LC-PCC' box has a 'Send to Back' link.

# LC-PCC Policy Statements (LC-PCC PSs)

## General Practice Statements: Guidance

- Indicate whether an LC/PCC cataloger should apply the option or not, or if they could exercise judgment to make the decision
- Apply the option
  - The option should be applied if applicable and readily ascertainable
  - Guides the cataloger in how to record a value for the element
  - Does not indicate an element is Core or a value should be recorded
- LC-PCC PSs may include conditions, contingent instructions, and links to other relevant options

# LC-PCC Policy Statements (LC-PCC PSs)

## Links to Metadata Guidance Documentation

- Always appear as the last LC-PCC PSs
- May be linked at the Prerecording level or wherever the content of the MGD seems relevant to the section, option, or instruction

The screenshot shows the 'title proper' page within the 'Manifestation' entity. It features a breadcrumb trail 'Entities > Manifestation > title proper' and a dropdown menu for 'Select Policy Statement Set (7)' currently set to 'LC-PCC PS'. The page is divided into three sections: 'Prerecording', 'Recording', and a list of LC/PCC practices. The 'Prerecording' section states that a 'title proper' does not include 'other title information' or 'parallel other title information', and that a file name or data set name is not considered a 'title proper' unless it is the only title appearing in the manifestation. The 'Recording' section indicates that this element should be recorded as a value of 'nomen string' or as an instance of a 'Nomen'. The right-hand side of the page lists three LC/PCC practices, each with a link to the relevant Metadata Guidance documentation. The first practice is 'Manifestation: title proper', the second is 'Series/Subseries elements', and the third is 'Manifestation: SES: Title proper and statement of responsibility'. The third practice is highlighted with a red border.

Entities > [Manifestation](#) > [title proper](#)

### title proper

Select Policy Statement Set (7)  
LC-PCC PS

require its retention because it is essential to the meaning of the title.

**Prerecording**  
A *title proper* does not include:

- Manifestation: [other title information](#)
- Manifestation: [parallel other title information](#)

A file name or data set name is not considered a *title proper* unless it is the only title appearing in the manifestation.

**Recording**  
Record this element as a value of Nomen: [nomen string](#) or as an instance of a [Nomen](#).

LC/PCC practice: See the Metadata Guidance documentation: [Manifestation: title proper](#).

LC/PCC practice: See the Metadata Guidance documentation: [Series/Subseries elements](#).

LC/PCC practice: See the Metadata Guidance documentation: [Manifestation: SES: Title proper and statement of responsibility](#).

# Metadata Guidance Documentation (MGDs)

- PDF documents available on the LC website
- Provide longer or more specific guidance than is possible in the policy statements
- Include examples encoded in MARC 21 and BIBFRAME
- Must be used in conjunction with RDA Toolkit and LC-PCC PSs

# Accessing MGDs

## 1. Links from LC-PCC PSs

Entities > [Work](#) > [title of work](#)

**title of work**

### Prerecording

A title may be categorized as:

- Work: [preferred title of work](#) <sup>↗</sup>
- Work: [variant title of work](#) <sup>↗</sup>

A title not chosen as a preferred title may be recorded as a variant title.

A title may consist of a characterizing word or phrase.

Select Policy Statement Set (3)

LC-PCC PS

### LC-PCC

LC/PCC Core. Work: [preferred title of work](#) is a core element. Work: [variant title of work](#) is optional.

LC/PCC practice: See the Metadata Guidance documentation: [Works](#).

## 2. ClassWeb Plus

ClassWeb Plus

LIBRARY of CONGRESS

### Resource Description & Access (RDA) Metadata Guidance Documentation (MGDs) - Do not use!! Not yet implemented.

The MGDs should not be used in PCC cataloging until an implementation date for the adoption of the Official RDA Toolkit has been determined. The PCC Will

Have a Rolling Implementation of Official RDA from May 1, 2024 to April 30, 2027

- Introduction
- Narrative MGDs
- Works
- Expressions
- Manifestations
- Items
- Corporate Bodies
- Families
- Persons

## 3. LC website at

<https://www.loc.gov/aba/rda/mgd/>

The LIBRARY of CONGRESS ASK A LIBRARIAN DIGITAL COLLECTIONS LIBRARY CATALOGS Search  GO

The Library of Congress > Cataloging, Acquisitions > RDA Metadata Guidance Documentation (MGDs)

### CATALOGING AND ACQUISITIONS



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### Resource Description & Access (RDA) Metadata Guidance Documentation

#### About the MGDs

The *Resource Description & Access* (RDA) Metadata Guidance Documentation (MGDs) will be used in conjunction with the Official RDA Toolkit and the accompanying LC-PCC Policy Statements when the Program for Cooperative Cataloging (PCC) determines an implementation date for the adoption of the Official RDA Toolkit. The MGDs are posted now to familiarize users with the content, format, and structure of the documentation.

Any screen shots, quotations, or paraphrasing of RDA instructions and practices in this document appear with the permission of the Copyright Holders of RDA (American Library Association, Canadian Federation of Library Associations, and CILIP: Chartered Institute of Library and Information Professionals). Any reuse of RDA Toolkit materials not otherwise permissible under U.S. copyright law requires written permission from the Copyright Holders.

In fulfilling its obligations as the secretariat to the PCC, the Library of Congress has overseen the production of the Metadata Guidance Documents (MGDs), which are housed on the LC website. LC's role in the production of the MGDs should not be interpreted as an endorsement of the Official RDA Toolkit.

**Please note: The MGDs should not be used in PCC cataloging until an implementation date for the adoption of the Official RDA Toolkit has been determined.**

[PCC Will Have a Rolling Implementation of Official RDA from May 1, 2024 to April 30, 2027](#) (June 13, 2023 announcement) (PDF, 193 KB)

#### Introduction to the MGDs

▶ [MG: Introduction](#) (PDF, 269 KB)

#### Narrative MGDs

▶ [MG: Access Point Syntax](#) (PDF, 500 KB)

▶ [MG: Aggregates](#) (PDF, 414 KB)

# Narrative MGDs

- Instructions for describing a specific RDA entity
  - e.g., [MG: Works](#) and [MG: Places](#)
- Instructions for new entities and concepts
  - e.g., [MG: Timespan](#) and [MG: Aggregates](#)
- Instructions for policies, concepts, and practices used in PCC work but not addressed in the official RDA Toolkit
  - e.g., [MG: Basic Cataloging Decisions](#)

Official RDA Toolkit	LC-PCC Metadata Guidance Document
<hr/>	
<h2>Works</h2>	
Overview	3
Changes from Original RDA	4
Implementation with Metadata Examples	5
<b>Nomen</b>	5
access point for work	5
appellation of work	8
authorized access point for work	8
identifier for work	11
ISSN	12
key title	14
numeric designation of musical work	15
opus number	16
preferred title of work	17
serial number of musical work	18
thematic index number	19
title of work	20
variant access point for work	21
variant title of work	23
<b>Attribute</b>	24
academic degree	24

# 1:1 MGDs

- Map to specific LC-PCC PSs
- Generally tied to a specific option or element subsection
- Presented in table with sections for:
  - Guidance
  - MARC Examples
  - BIBFRAME Examples
  - References and Notes

Official RDA Toolkit		LC-PCC Metadata Guidance Document	
Entities > Work > <a href="#">dissertation or thesis information</a>			
Guidance	<b>Recording the Sub-elements of Dissertation or Thesis Information</b>	LC/PCC practice: Record the sub-elements related to dissertation or thesis information using unstructured descriptions, without AACR2-style punctuation between the sub-elements. Use this element for any resource that bears the information (it does not matter whether the manifestation being cataloged actually is the one so presented).	
MARC Examples	Example 1	Record the sub-elements in the appropriate subfield of MARC field <a href="#">502</a> . <b>502 ## \$b Ph. D. \$c University of Toronto \$d 1974</b>	
BIBFRAME Examples	Example 1	BIBFRAME Entity: Work <pre>&lt;bf:dissertation&gt;   &lt;bf:Dissertation&gt;     &lt;bf:grantingInstitution&gt;University of     Toronto&lt;/bf:grantingInstitution&gt;     &lt;bf:degree&gt;Ph. D.&lt;/bf:degree&gt;     &lt;bf:date</pre>	

# Constructing Access Points

## Original RDA includes instructions for constructing access points for musical works.

### ADDITIONAL INSTRUCTIONS FOR MUSICAL WORKS

#### 6.28 Constructing Access Points to Represent Musical Works and Expressions DA CH

##### 6.28.1 Authorized Access Point Representing a Musical Work LC-PCC PS MLA LAC/BAC-BARQ

###### 6.28.1.1 General Guidelines on Constructing Authorized Access Points Representing Musical Works 2017/04

Apply the instructions at [6.28.1.2 RDA](#)–[6.28.1.8 RDA](#) when constructing the authorized access point representing one of the following types of musical works:

- musical works with lyrics, libretto, text, etc. (see [6.28.1.2 RDA](#))
- pasticcios, ballad operas, etc. (see [6.28.1.3 RDA](#))
- works composed for choreographic movement (see [6.28.1.4 RDA](#))
- adaptations of musical works (see [6.28.1.5 RDA](#))
- operas and other dramatic works with new text and title (see [6.28.1.6 RDA](#))
- cadenzas (see [6.28.1.7 RDA](#))
- musical scores and incidental music for dramatic works, etc. (see [6.28.1.8 RDA](#)).

For music that is officially prescribed as part of a liturgy, see [6.30.1.5 RDA](#)–[6.30.1.7 RDA](#).

For other types of musical works, see [6.27.1 RDA](#).

For librettos, lyrics, and other texts for musical works, see [6.27.1 RDA](#).

Include additional elements in the authorized access point by applying the instructions at [6.28.1.9 RDA](#), as applicable.

For a part or parts of a musical work, see [6.28.2 RDA](#).

For new expressions of an existing work (e.g., musical arrangements, sketches), apply the instructions on constructing authorized access points representing musical expressions at [6.28.3 RDA](#).

###### 6.28.1.2 Musical Works with Lyrics, Libretto, Text, Etc. 2014/04 LC-PCC PS

For a musical work that includes words in the form of lyrics, a libretto, text, etc. (e.g., a song, opera, musical comedy), construct the authorized access point representing the work by combining:

- the authorized access point representing the composer of the music (see [9.19.1 RDA](#) for persons, [10.11.1 RDA](#) for families, or [11.13.1 RDA](#) for corporate bodies, as applicable)
- a preferred title for work (see [6.14.2 RDA](#)).

## Official RDA includes instructions for constructing access points for musical works in Community Resources.

Resources > Community Resources > Legacy RDA Community resources > Community refinements > Work refinements > authorized access point for musical work: Anglo-American legacy instructions

### authorized access point for musical work: Anglo-American legacy instructions

Select Policy Statement Set (3)

LC-PCC PS

#### Prerecording

For music that is officially prescribed as part of a liturgy, see Work: [authorized access point for religious work: Anglo-American legacy instructions](#).

#### Recording

Record this element as a value of a Nomen: [nomen string](#) or as an instance of a [Nomen](#).

#### Recording an unstructured description

This recording method is not applicable to this element.

#### Recording a structured description

##### OPTION

Record a value that is selected within a vocabulary encoding scheme as an authorized form of Work: [access point for work](#).

##### LC-PCC

LC/PCC practice: Apply the option by using an access point established in the LC/NACO Authority file. If no authorized form has been

[Send to Back](#)

# Constructing Access Points String Encoding Scheme (SES) MGDs

- Access points are constructed by applying community defined string encoding schemes
- LC/PCC created SES MGDs that cover:
  - Elements to include
  - Order of elements
  - Punctuation

Official RDA Toolkit	LC-PCC Metadata Guidance Document
<hr/>	
<b>String Encoding Schemes: Access point for musical work</b>	
Overview .....	2
Changes from Original RDA .....	2
Implementation with Metadata Examples .....	3
General Instructions .....	3
Base authorized access points for musical work .....	3
Musical works incorporating textual works - General .....	3
Musical works incorporating textual works - Pasticcios .....	4
Operas incorporating a different textual work .....	6
Musical work composed for choreographic movement .....	7
Parts of musical works - General .....	8
Parts of musical works - Multiple parts .....	8
Aggregating works - Common creator agent of work .....	9
Aggregating works - Diverse creator agents of work .....	10
Additions to access points for musical work .....	10
General instructions .....	10
Authorized access points that include a value of preferred title that consists only of a type or more than one type of composition .....	12
Authorized access points that are for a part of musical work .....	13

# Recording Relationships

## Original RDA provides relationship designators.

### 1.2 Relationship Designators for Agents Associated with a Work

#### 1.2.1 Relationship Designators for Creator 2013/07 D.A.CH

Record an appropriate term from the following list with the authorized access point or identifier for a creator of a work (see [19.2 RDA](#)). Apply the general guidelines on using relationship designators at [1.1 RDA](#).

**architect:** An agent responsible for creating an architectural design, including a pictorial representation intended to show how a building, etc., will look when completed.

*Reciprocal relationship:* architect of.

*landscape architect:* An architect responsible for creating landscape works.

*Reciprocal relationship:* landscape architect of.

**artist:** An agent responsible for creating a work by conceiving, and often implementing, an original graphic design, drawing, painting, etc.

*Reciprocal relationship:* artist of.

*book artist:* An artist responsible for creating art works that exploit the book form or alter its physical structure as part of the content.

*Reciprocal relationship:* book artist of.

*calligrapher:* An artist responsible for creating a work of calligraphy where the focus of interest lies in the aesthetic value of its penmanship or graphic artistry, regardless of whether the same person, etc., also authored the inscribed text.

*Reciprocal relationship:* calligrapher of.

*sculptor:* An artist responsible for creating a three-dimensional work by modeling, carving, or similar technique.

*Reciprocal relationship:* sculptor of.

**author:** An agent responsible for creating a work that is primarily textual in content, regardless of media type or genre.

Creation of a new work by paraphrasing, rewriting, or adapting works by another creator, if the modification has substantially changed the nature and content of the original or changed the medium of expression, is included.

*Reciprocal relationship:* author of.

**librettist:** An author of the words of an opera or other musical stage work, or an oratorio. Authoring of the words of just the songs from a musical is excluded.

*Reciprocal relationship:* librettist of.

**lyricist:** An author of the words of a popular song, including a song or songs from a musical.

Authoring of just the dialogue from a musical is excluded.

*Reciprocal relationship:* lyricist of.

## Official RDA provides relationship elements.

Entities > Work > librettist agent

### librettist agent

Select Policy Statement Set (2)

LC-PCC PS

#### Definition and Scope

An agent who is an author of the words of a musical or choreographic work such as an opera, a ballet, or other work for the musical stage, or an oratorio.

Entities > Work > librettist collective agent

### librettist collective agent

Select Policy Statement Set (2)

LC-PCC PS

Entities > Work > librettist corporate body

### librettist corporate body

Select Policy Statement Set (2)

LC-PCC PS

Entities > Work > librettist family

### librettist family

Select Policy Statement Set (2)

LC-PCC PS

Entities > Work > librettist person

### librettist person

Select Policy Statement Set (2)

LC-PCC PS

#### Definition and Scope

A person who is an author of the words of a musical or choreographic work such as an opera, a ballet, or other work for the musical stage, or an oratorio.

Authoring of the words of only the songs from a musical is excluded.

# Relationship Labels

- RDA element labels
  - Intended to distinguish the element from all other RDA elements
  - May not be considered user-friendly or suitable for display
- PCC relationship labels
  - User-friendly labels created by PCC instead of using the element labels
  - Omit entity names when possible
  - Avoid parenthetical qualifiers
  - Use the same label for different relationship elements
  - Available as a [spreadsheet](#) as part of [MG: Relationship labels](#)

# PCC Relationship Labels Spreadsheet

Num	RDA Element Name	Definition	Domain	Range	PCC Relationship Label	Inverse relationship (RDA Element Name)	Metadata statement example using verbalized form of relationship label	MARC Authority Example
2573	<a href="#">librettist agent</a>	An agent who is an author of the words of a musical or choreographic work such as an opera, a ballet, or other work for the musical stage, or an oratorio.	Work	Agent	<i>librettist</i> [element not currently used in PCC]	<a href="#">librettist agent of</a>		Not applicable. Authority records for agent are not currently created in NACO.
2834	<a href="#">librettist collective agent</a>	A collective agent who is an author of the words of a musical or choreographic work such as an opera, a ballet, or other work for the musical stage, or an oratorio.	Work	Collective Agent	<i>librettist</i> [element not currently used in PCC]	<a href="#">librettist collective agent of</a>		Not applicable. Authority records for collective agent are not currently created in NACO.
2881	<a href="#">librettist corporate body</a>	A corporate body who is an author of the words of a musical or choreographic work such as an opera, a ballet, or other work for the musical stage, or an oratorio.	Work	Corporate Body	<i>librettist</i>	<a href="#">librettist corporate body of</a>	Allen, Mark (Composer). Gettin' the band back together => has librettist => Grundleshotz (Performing group)	Record in 5XX.  100 1# \$a Allen, Mark \$c (Composer). \$t Gettin' the band back together 510 2# \$w r \$i Librettist: \$a Grundleshotz (Performing group)
2928	<a href="#">librettist family</a>	A family who is an author of the words of a musical or choreographic work such as an opera, a ballet, or other work for the musical stage, or an oratorio.	Work	Family	<i>librettist</i>	<a href="#">librettist family of</a>		Record in 500.
2787	<a href="#">librettist person</a>	A person who is an author of the words of a musical or choreographic work such as an opera, a ballet, or other work for the musical stage, or an oratorio.	Work	Person	<i>librettist</i>	<a href="#">librettist person of</a>	Handel, George Frideric, 1685-1759. Almira => has librettist => Feustking, Friedrich Christian, 1678-1739	Record in 500.  100 1# \$a Handel, George Frideric, \$d 1685-1759. \$t Almira 500 1# \$w r \$i Librettist: \$a Feustking, Friedrich Christian, \$d 1678-1739

# Principles, Models, Standards – A Hierarchy

## Principles

- Statement of International Cataloguing Principles (ICP)

## Model

- IFLA Library Reference Model (LRM)

## Basic Standard

- RDA

## Customized Applications

- Application profiles, policy statements, metadata guidance documentation

# Description Convention Source Codes

- All entity and resource descriptions created under the PCC implementation of official RDA use two Description Convention Source Codes, in order:
  - **rda**
    - The descriptive standard used as the basis of the description
  - **pccrda**
    - The description conforms to PCC's implementation of official RDA
    - Values for RDA elements are recorded according to LC/PCC practice from the LC-PCC metadata application profiles, LC-PCC Policy Statements, and Metadata Guidance Documentation

040 ## \$a DLC \$b eng \$e rda \$e pccrda \$c DLC

- For additional information, see [MG: Work: Related manifestation of work](#).

# Goals of PCC Official RDA Training

- To be able to catalog resources and create name authority records using the official RDA Toolkit, LC-PCC metadata application profiles, LC-PCC Policy Statements, and Metadata Guidance Documentation
- Understand key terminology and concepts
- Use and navigate the official RDA Toolkit
- Interpret, understand, and apply options and LC-PCC PSs
- Use PCC documentation in conjunction with the RDA Toolkit
- Encode values of RDA elements in MARC bibliographic and authority records

# PCC Full Training Outline for Monographs

1. Introduction to RDA
2. Using RDA Toolkit
3. PCC documentation
4. Recording basics
  - Choice of RDA elements
  - Recording data provenance
  - Recording unstructured descriptions
  - Recording structured descriptions
  - Recording identifiers
  - Recording IRIs
  - Recording relationships
5. Describing manifestations
6. Describing works
7. Describing expressions
8. Describing aggregates
9. Special topics

# Cataloging Process for Official RDA

1. Consult the appropriate metadata application profile to identify elements to record
2. Review RDA instructions and LC-PCC Policy Statements
3. Review appropriate Metadata Guidance Documentation linked from the LC-PCC PSs
4. Determine the value to record
5. Record the value in MARC record

# Tentative Implementation Timeline for PCC

- February 2026: Finalize BIBCO Standard Record (BSR) for official RDA
- May 2026: Finalize CONSER Standard Record (CSR) for official RDA
- June 2026: Finalize NACO Official RDA Metadata Application Profile
- Summer 2026: Release bridge and full training for monographs and name authority records
- Fall/winter 2026: Provide bridge and full training webinars for monographs and name authority records
- May 2027: Original RDA Toolkit will no longer be available via the web, but PDF files will be available
- TBD: CONSER training for serials and integrating works

# Tentative Order for Training

1. Bridge training for monographs
  2. Full training for monographs
  3. Bridge training for name authorities
  4. Full training for name authorities
- Bridge training:
    - A condensed version of the full training for experienced catalogers focused on changes in cataloging practice
  - Full training:
    - Training for newer catalogers or experienced catalogers who want more in-depth training than the bridge training

# When should PCC institutions plan to implement the official RDA Toolkit?

- As PCC continues to prepare for official RDA implementation, dates will be announced when BIBCO, CONSER, and NACO records can be created using official RDA. These dates will vary for each program based on the availability of documentation and training. Furthermore, institutions will be given sufficient time to review the documentation and training before they implement official RDA.
- **Until instructed otherwise, PCC records should continue to be created using the original RDA Toolkit.**

# Outstanding Implementation Questions

- Does it matter if institutions start with bibliographic or authority records? If it does matter, which must come first?
- Should there be recommended target dates that PCC participants should be working towards (e.g., all authority records need to be created or updated using official RDA by x date)?
- Will catalogers need to undergo review before contributing PCC records created using the official RDA Toolkit?

# How can institutions prepare to implement the official RDA Toolkit? (1/5)

- Become familiar with key terminology and concepts by completing the following PCC trainings:
  - [What is IFLA/LRM?](#)
    - An introduction to the IFLA Library Reference Model (LRM), the conceptual model underlying official RDA
  - [Phase 1: PCC Introductory RDA Training](#)
    - Introductory RDA training to be able to identify key changes introduced in official RDA, use and navigate the RDA Toolkit, understand new concepts, and define key vocabulary terms
  - [Phase 1: PCC Introductory RDA Training Webinars](#)
    - Recordings of the Phase 1: PCC Introductory RDA Training

# How can institutions prepare to implement the official RDA Toolkit? (2/5)

- For more practical training, review the workshop materials from [A Joint Workshop with NARDAC and PCC SCT RDA Training Task Group: Monographs](#) from June 2025
  - Documentation used by PCC catalogers
  - Review of RDA concepts
  - Cataloging an ebook
    - Describing the manifestation
    - Describing the aggregating work & aggregating expression
    - Describing an aggregated work & aggregated expression
    - Recording data provenance
  - Exercises include the ebook used for the demonstration in the slides, as well as a few other examples for hands-on practice

# How can institutions prepare to implement the official RDA Toolkit? (3/5)

- Review the [Changes from Original RDA for Monographs: Report](#)
- Review local cataloging procedures and documentation
  - Are they up-to-date?
  - How might they need to be revised for official RDA?
- Begin updating local cataloging procedures and documentation

# How can institutions prepare to implement the official RDA Toolkit? (4/5)

- Review training materials and resources from other RDA communities
  - [Learning Resources](#)
    - Includes resources for educators and community-based training materials
  - [Implementing Official RDA](#)
    - Collates information about official RDA implementations shared by the RDA Steering Committee (RSC)

# How can institutions prepare to implement the official RDA Toolkit? (5/5)

- Attend the RDA preconference workshop at ALA Annual in Chicago on Friday, June 26, 2026 from 8:00 AM to 4:00 PM
  - Gain hands-on experience cataloging resources and creating name authority records using the official RDA Toolkit and related PCC documentation, including LC-PCC Policy Statements (LC-PCC PSs) and Metadata Guidance Documentation (MGDs)
  - This is a joint workshop with the PCC SCT RDA Training Task Group: Monographs, the PCC SCT RDA Training Task Group: Name Authorities, and the North American RDA Committee (NARDAC)
  - Register for ALA Annual 2026 and the preconference workshop at [ALA 2026 Registration Rates](#)
  - This is a paid, in-person event. Register before April 24 for reduced rates

# FAQs on Official RDA Implementation

<https://bit.ly/PCC-RDA-FAQ>

1. What is official RDA versus original RDA?
2. What documentation and training will PCC provide?
3. What documentation and training are currently available from PCC?
4. What is PCC doing to prepare for official RDA implementation?
5. When should PCC institutions plan to implement the official RDA Toolkit?
6. Where should I send questions and feedback?

# Feedback

- Submit feedback and questions via the PCC RDA Communications Committee Feedback Form: <https://bit.ly/PCC-RDA-Feedback-Form>
- Type of feedback:
  - LC-PCC Policy Statement revision
  - Metadata Guidance Document (MGD) revision
  - PCC RDA Training feedback
  - Changes from Original RDA for Monographs: Report feedback
  - Question
  - Feedback