

**RDA STEERING COMMITTEE
MEETING TO BE HELD 7-11 NOVEMBER 2016**

**Deutsche Nationalbibliothek
Room GD 404
Frankfurt, Germany**

AGENDA

Note: The citation of a revision proposal or discussion paper includes all the responses to that proposal/paper. Access to the proposals, discussion papers, and responses: <http://rda-rsc.org/documents>. Documents for topics marked with an asterisk (*) will be provided before the meeting to the RSC; documents for topics marked with a caret (^) will be provided before the meeting to observers at public sessions.

Note: Executive Sessions (indicated below, with a left margin line, on Monday, Tuesday, and Friday) are closed to observers. Observers should arrive and leave promptly.

Monday, 7 November 2016

Executive Session 1 (9:00-12:00; break 10:30-10:45)

- 1. Liaison with the RDA Board [Gordon Dunsire]**
- 2. Liaison with the Co-Publishers of RDA [Jamie Hennelly]**
RDA Toolkit Update from ALA Publishing*
- 3. Transition to new governance structure [Simon Edwards, Gordon Dunsire]**
RDA Board
RSC Wider Community Engagement Officer
IFLA Metadata newsletter article
RSC Translation Team Liaison Officer
- 4. RSC business processes [Simon Edwards, Gordon Dunsire, Jamie Hennelly]**
CILIP VLE
Content management processes
Briefing paper: RDA Reference data maintenance and flow*
FT and FT Plus
- 5. Translation activities: Toolkit and OMR [Jamie Hennelly, Gordon Dunsire]**

6. Information from RDA communities*

7. Status of 2015-2016 actions* [Judy Kuhagen]

8. Formal recognition of individuals and groups contributing to the development of RDA

End of Executive Session 1

Lunch (12:00-12:45)

Executive Session 2 (12:45-17:00; break 15:00-15:15)

9. 3R Toolkit project [Jamie Hennelly]

- 9a. RSC Actions*
- 9b. Project Plan*
- 9c. User Story Submission Form*
- 9d. Instruction Wireframe*
- 9e. Project Schedule*

- 9f. Briefing paper: Instruction numbers* [Gordon Dunsire]
- 9g. Briefing paper: Scope instructions* [Gordon Dunsire]
- 9h. Briefing paper: Duplicate entries in glossary* [Gordon Dunsire]
- 9i. Briefing paper: Extent instructions and vocabulary* [Gordon Dunsire]
- 9j. Appendix to Extent instructions: Revised draft of 3.4.5*
6JSC/ALA/Discussion/5 (Machine-Actionable Data Elements ...)

10. Work plan [Gordon Dunsire]

Consideration of “working principle”

End of Executive Session 2

-- 18:00 Goethe-Haus: tour and reception for RSC

Tuesday, 8 November 2016

Executive Session 3 (9:00-12:00; break 10:30-10:45)

11. LRM and related issues [Gordon Dunsire]

- 11a. Briefing paper: LRM basics*
- 11b-rev. Briefing paper (revised): Developing the RDA 4-fold path ... *
- 11c. Briefing paper: Transcription and manifestation statements*

- 11d. Briefing paper: RDA use of the term “Resource”*
- 11e. FT discussion of illustrative content/supplementary content*
- 11f. FT discussion of “range of dates”*

End of Executive Session 3

Lunch (12:00-12:45)

Public Session 1 (12:45-15:00)

12. Approval of the agenda

13. Minutes of the previous meeting held November 2015*

14. Reports: RSC Chair, RSC Secretary, and RDA Examples Editor^**

15. Reports: RSC working groups^**

- Aggregates [Deborah Fritz]
- Capitalization [Pat Riva via written report]
- Fictitious Entities [Amanda Sprochi via written report]
- Music [Damian Iseminger]
- Places [Gordon Dunsire]
- Rare Materials [Francis Lapka via written report]
- RDA/ONIX Framework [Alan Danskin via written report]
- Relationship Designators [Gordon Dunsire]
- Technical [Gordon Dunsire]
- Translations [Jamie Hennelly]

16. Reports: liaisons with external groups^**

- FRBR Review Group [Gordon Dunsire]
- ISBD Review Group [Renate Behrens]
- ISSN International Centre [Gordon Dunsire]
- ONIX [Alan Danskin via written report]

Break (15:00-15:15)

Public Session 2 (15:15-17:00)

17. Provenance

- RSC/TechnicalWG/1 (RDA models for provenance data)
- RSC/Europe/1 (Proposal on sources of information (RDA 2.2.2))
- RSC/Europe/3 (Revision of RDA 1.10.3 (Quotations in notes))

Wednesday, 9 November 2016

Public Session 3 (9:00-10:30)

18. Aggregates

- RSC/AggregatesWG/1 (Discussion paper: RDA and WGA treatment of aggregates)
- RSC/ALA-CCC/Discussion/1 (Discussion paper: Accompanying material in RDA)
- RSC/LC/1/rev (Revision to instructions for Commentary, Etc., Added to a Previously Existing Work (6.27.1.6)
- Aggregates in: 6JSC/ALA/Discussion/5 (Machine-Actionable Data Elements for Measurements, Extent of the Carrier, Pagination and Foliation, Dimensions, Extent of the Content, and Duration – Discussion Paper (2015))
- FT discussion of illustrative content/supplementary content*

Break (10:30-10:45)

Public Session 4 (10:45-12:00)

19. Relationships

- RSC/RelationshipWG/1 (RDA models for relationship data)
- RSC/Europe/2 (Repositioning of relationship designator “screenwriter” from I.2.1 to I.2.2.)

Lunch (12:00-12:45)

Public Session 5 (12:45-15:00)

20. Audiovisual resources

- RSC/ALA/1/rev (Adding controlled vocabulary to RDA 3.19.6, Regional encoding, and to the glossary)

21. Legal resources

- RSC/ALA/2/rev (Expanding RDA 6.29.1.3, Laws governing more than one jurisdiction)

22. Rare resources

- RSC/RareWG/1/rev (Early printed resources and rare printed resources)
- RSC/RareWG/2/rev (Revision of RDA 1.8.1 Numbers expressed as numerals or as words)
- RSC/RareWG/3 (Revision of RDA 3.4.5 Extent of text)
- RSC/RareWG/4/rev (Revision to RDA 3.12 Book format and related terms)
- RSC/RareWG/5/rev (Revision of RDA 3.21.2.9 Note on extent of manifestation, early printed resources)

RSC/RareWG/6/rev (Revision of RDA 2.2.2.2 Sources of information)

Break (15:00-15:15)

Public Session 6 (15:15-17:00)

23. Music resources

- RSC/MusicWG/1 (Additions and revisions to RDA 7.11, Place and date of capture)
- RSC/MusicWG/2/rev (Additions and revisions to RDA 2.15.3, Plate number for music)
- RSC/MusicWG/3/rev (Replacement of RDA 6.15 Medium of performance)
- RSC/MusicWG/4/rev (Revision of RDA 6.18.1.9 and 6.28.1.10, Additions to access points representing musical works)

Thursday, 10 November 2016

Public Session 7 (9:00-10:30)

24. Internationalization

- RSC/LC/2/rev (Language and script instructions for chapters 6 and 7)
- RSC/ALA/3 (Providing greater flexibility in creating variant access points (RDA Chapters 5, 6, 8, 9, 10, and 11))
- RSC/TechnicalWG/2 (RDA 9.2: Addition of elements for Given name and Surname)

Break (10:30-10:45)

Public Session 8 (10:45-12:00)

25. Briefing paper: RDA technical terminology*^

26. “Records in Contexts” draft from ICA Experts Group on Archival Description

Lunch (12:00-12:45)

Public Session 9 (12:45-17:00; break 15:00-15:15)

27. Liaison with other standards

- ISSN International Centre (via written report)*^ [also Christian Schütz]
- FRBR Review Group [Barbora Drobikova, Anke Meyer Hess]
- ISBD Review Group* [Massimo Gentili-Tedeschi]
- LC NDMSO
- Permanent UNIMARC Committee [Inês Cordeiro]
- PRESSoo Review Group

28. FRBR-LRM and possible collaboration

RSC plans
Plans by other standards groups
Element and concept vocabularies
 Re-use
 Alignments and maps
Other areas of collaboration
Next steps

Friday, 11 November 2016

Public Session 10 (9:00-10:30)

29. Outstanding business from this meeting

30. Unresolved Fast Track entries

31. “Outcomes” from this meeting

32. Any other business?

Break (10:30-10:45)

Executive Session 4 (10:45-17:00; lunch 12:00-12:45; break 15:00-15:15)

33. Issues from Executive Sessions 1-3

34. Planning for 2017

35. Next meeting in 2017

36. Action items from the meeting

37. Other issues from the week’s discussions

End of Executive Session 4

End of 2016 RSC Meeting