

To: Joint Steering Committee for Development of RDA
From: Kathy Glennan, ALA Representative
Subject: 2.7 Production Statement: changing method of recording

ALA thanks BL for this proposal which demonstrates the scope of changes required to RDA 2.7 in order to change the basic instruction from transcribing to recording the production information. We generally support this proposal. Although BL has characterized this as a potential quick fix, we have identified broader implications and recommend some significant rewording if the JSC would like to proceed in making this change now.

Issues to be resolved

Self-describing vs. non-self-describing resources

As part of the discussion of 6JSC/ALA/Discussion/4, members of the JSC expressed interest in making a distinction between resources that were self-describing and those that were not, rather than making the distinction between published and unpublished resources. ALA continues to prefer transcribing production information from self-describing resources, although we observe that the changes BL proposes only allow for transcription of production information in a note.

Wording changes that impact more than just RDA 2.7

Because this proposal is characterized as a quick fix, ALA generally does not agree to wording changes that apply beyond RDA 2.7. This includes the proposed change from “on the source of information” to “in the source of information”, and the rewording suggestions for multipart monographs (2.7.1.5.1) and serials (2.7.1.5.2). That being said, we support the proposed changes in 2.7.6.5, provided that the same changes are made in 2.8.6.5, 2.9.6.5, and 2.10.6.5.

References RDA 1.8, Numbers Expressed as Numerals or as Words (2.7.1.4, 2.17.6.3)

ALA believes that the applicable references to 1.8 need to be retained in 2.7. These instructions apply to recorded information.

Determining the correct form of place name to record (2.7.2.3, 2.7.2.5)

ALA is uncertain about the impact of the changes in recording the place of production (2.7.2.3). Is it reasonable to expect the cataloger to record “Praha” if the resource says “V Praze”? Since these instructions are about recording information, and not recording relationships, we wonder if this takes the concept of “recording” too far. In our proposed text below, we have not made this change.

On the other hand, we believe the instructions in 2.7.2.5 are too explicit in how to identify the correct form of the place name if it appears in more than one language or script. We think that this general situation is addressed by RDA 1.4. Thus, ALA recommends simplifying this phrasing to just “the language or script preferred by the agency preparing the description”.

Treatment of fictitious information (2.7.2.3, 2.7.4.3, 2.7.6.3)

The proposal suggests a significant change in practice for capturing information about fictitious places of production and fictitious producers: recording the correct information and making a note about the fictitious statement. However, the equivalent change for date of production was not proposed. ALA recommends the same approach for all fictitious information. Thus, we support the BL approach for 2.7.2.3 and 2.7.4.3, but we recommend extending this practice to 2.7.6.3 as well. To reflect current RDA usage, we recommend using the term “real name” for places and producers, but “actual date” for date of production.

Guidance for “more than one” place of production (2.7.2.4) or producer (2.7.4.5)

The proposal offers very flexible language in 2.7.2.4 (More Than One Place of Production) and 2.7.4.5 (More Than One Producer), which includes a reference to RDA 0.6.4. ALA disagrees with this approach, because it does not provide sufficient guidance to the cataloger about how to make the decision about how many places or producers to record.

What does “not identified” mean in the context of recording information? (2.7.2.6, 2.7.4.7, 2.7.6.6)

ALA recommends using the term “uncertain” in the instruction titles relating to probable or unknown information for place of production, producer, and date of production. With the source of information changing to “any source”, the current phrase (“not identified”) is too limiting.

Instructions for correct placement of the question mark (Probable Place of Production, 2.7.2.6.1)

ALA recommends simplifying this instruction; in all cases, the recorded place name is followed by a question mark.

Inclusion of parallel information for place of production (2.7.3) and producer (2.7.5)

In 6JSC/ALA/Discussion/4, ALA raised the question of the relevance of parallel information for place of production and producer. Two of the constituencies responded stating that this information is still applicable to unpublished resources. ALA believes that changing from transcription to recording in 2.7 does not necessarily impact these instructions, and we do not agree to remove them. We note that if these instructions are retained, they still need to be reworked to match the changes proposed for the rest of 2.7.

Role of the Statement of Function (RDA 2.7.4.4)

As currently phrased, the Statement of Function is included in a description if it appears in the resource. While ALA agrees that this instruction needs to be modified if 2.7 changes from transcribe to record, we believe that this particular constraint should still apply. Otherwise, recording the Statement of Function could be applicable to all unpublished resources.

Instruction text that only refers to making a note (2.7.6.4)

ALA believes that references in 2.7 to 2.17 are more appropriate as alternatives or as secondary paragraphs, rather than as the primary or only instruction.

Accommodating notes on sources of information for production statements (2.17.6)

ALA agrees with the proposed final paragraph in 2.7.1.2, Sources of Information. However, supporting changes need to be made to 2.17.6 to allow for recording the source of production information in a note.

Optional transcription of production information (2.17.6.3)

ALA is not convinced that the optional addition for transcribing production information falls into the category of details relating to a production statement. Instead, we have proposed an Optional Addition for 2.7.1.4.

Defining “inscription” (Glossary)

While ALA agrees to add a definition of “inscription” to the Glossary, we believe that the definition should focus on the act of inscribing, rather than the product. In this context, “inscription” refers to the activity.

Summary of ALA changes to existing RDA text for 2.7:

- 2.7.1.2:
 - Replace instruction to use “any source” [variation on BL wording]
 - Add paragraph referring to 2.17.6. [agree BL]
- 2.7.1.4:
 - Remove 2nd paragraph about transcription [agree BL]
 - In the 3rd paragraph, remove sentence about recording production elements.
 - In the 3rd paragraph, remove sentence referring to 1.7 [agree BL]
 - Add optional addition to make a note, in lieu of adding this instruction to 2.17.6.3.
- 2.7.1.5.1
 - Update instruction references due to proposed addition in 2.17.6.
- 2.7.1.5.2
 - Update instruction references due to proposed addition in 2.17.6.
- 2.7.1.5.3
 - Update instruction references due to proposed addition in 2.17.6.
- 2.7.2.2:
 - Replace instruction [agree BL]
- 2.7.2.3:
 - Modify 2nd paragraph.
 - Move 1st paragraph of optional addition as new 2nd paragraph of primary instruction, with some revisions.
 - Delete remaining optional addition; it is covered by the revised 2nd paragraph
 - Change wording of final paragraph to remove “transcribed”; modify instruction so that the real name is recorded. [slight variation on BL wording]

- 2.7.2.4:
 - Modify wording of 1st paragraph.
 - Change wording of “then” clause to remove “in the order indicated...”
- 2.7.2.5:
 - Modify the final clause
- 2.7.2.6:
 - Rename instruction to use “uncertain” rather than “not identified in the resource”
 - Modify the 1st paragraph [slight variation on BL wording]
 - Delete existing sub-instruction for “known place” (current 2.7.2.6.1) and renumber accordingly. [agree BL]
 - Delete final paragraph [agree BL]
- 2.7.2.6.1 (renumbered):
 - Modify 1st sentence to use “record” instead of “supply”. [agree BL]
 - Add a single sentence about where to record the question mark
 - Remove the two if/then paragraphs.
- 2.7.2.6.2 (renumbered):
 - Reword the instruction.
- 2.7.2.6.3 (renumbered):
 - Modify 1st sentence to use “record” instead of “supply”.
- 2.7.2.6.4 (renumbered):
 - Only change is in sub-instruction numbering [agree BL]
- 2.7.3.2
 - Replace instruction to use “any source”
- 2.7.3.3
 - Update 2nd paragraph to remove mention about the “order indicated” on the resource
- 2.7.4.2
 - Replace instruction to use “any source” [agree BL]
- 2.7.4.3
 - Add examples
 - In optional omission, remove reference to “mark of omission”
 - In paragraph after the optional omission, replace “transcribed”; modify instruction so that the real name is recorded. [slight variation on BL wording]
- 2.7.4.4
 - Update instruction to remove reference to recording statements as they appear.
 - Delete optional addition [agree BL]
- 2.7.4.5
 - Revise to remove mention about the “order indicated” on the resource
- 2.7.4.6
 - Change final sentence to replace clause “that appears first”
- 2.7.4.7
 - Rename instruction
 - Replace instruction [agree BL]

- 2.7.5.2
 - Replace instruction to use “any source”.
- 2.7.5.3
 - Update 2nd paragraph to remove mention about the “order indicated” on the resource
- 2.7.6.3
 - In Optional Addition, remove final sentence, since this has to do with preferred sources
 - Update the paragraph after the optional addition to remove mention about the “order indicated” on the resource
 - Reword the final paragraph so that the actual date is recorded.
- 2.7.6.4
 - In 1st paragraph, change “transcribe” to “record”
 - In Optional Addition, delete final sentence, since this has to do with preferred sources
 - In Alternative, delete final sentence, since this has to do with preferred sources
- 2.7.6.5
 - Change 4 occurrences of “available” to “known” [agree BL]
- 2.7.6.6
 - Rename instruction
 - Update 1st paragraph
 - Add 2nd paragraph
 - Delete final paragraph

Change 1 – Proposed revisions to 2.7

Based on the current RDA text

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2.7 Production Statement

CORE ELEMENT

Date of production is a core element for resources issued in an unpublished form. Other sub-elements of production statements are optional.

2.7.1 Basic Instructions on Recording Production Statements

2.7.1.1 Scope

[unchanged]

2.7.1.2 Sources of Information

Take information for production statements from any source.

If considered important for identification, record the source of information in a note (see [2.17.6](#)).

~~For guidance on choosing sources of information for production statements, see the instructions for specific sub-elements of a production statement as follows:~~

- ~~a) For place of production, see [2.7.2.2](#).~~
- ~~b) For parallel place of production, see [2.7.3.2](#).~~
- ~~c) For producer's name, see [2.7.4.2](#).~~
- ~~d) For parallel producer's name, see [2.7.5.2](#).~~
- ~~e) For date of production, see [2.7.6.2](#).~~

2.7.1.3 Facsimiles and Reproductions

[unchanged]

2.7.1.4 Recording Production Statements

Record a production statement or statements for a resource that is in an unpublished form (e.g., a manuscript, a painting, a sculpture, a locally made recording).

~~Transcribe places of production and producers' names as they appear on the source of information (see [1.7](#)).~~

~~Record dates of production as they appear on the source of information. Apply the general guidelines on transcription for words that are not numbers (see [1.7](#)). Apply the general guidelines on numbers expressed as numerals or as words (see [1.8](#)).~~

Optional Addition

If considered important for identification or access, make a note (see [2.17.6](#)) transcribing the place of production, producer, and/or date of production as they appear on the resource. Apply the general guidelines on transcription for words that are not numbers (see [1.7](#)). Apply the general guidelines on numbers expressed as numerals or as words (see [1.8](#)).

2.7.1.5 Recording Changes in Production Statements

[unchanged]

2.7.1.5.1 Multipart Monographs

Make a note (see [2.17.6.54.1](#)) if:

the place of production changes on a subsequent part of a multipart monograph

and

the change is considered important for identification or access.

If the change is only in the presentation of the place name, make a note if the change is considered important for identification.

Alternative

If the changes have been numerous, make a general note (see [2.17.6.54.1](#)).

Make a note (see [2.17.6.54.1](#)) if:

a producer's name changes or a different producer is named on a subsequent part of a multipart monograph

and

the change is considered important for identification or access.

If the change is only in the presentation of the name, make a note if the change is considered important for identification.

Alternative

If the changes have been numerous, make a general note (see [2.17.6.54.1](#)).

2.7.1.5.2 Serials

Make a note (see [2.17.6.54.2](#)) if:

the place of production changes on a later issue or part of a serial

and

the change is considered important for identification or access.

If the change is only in the presentation of the place name, make a note if the change is considered important for identification.

Alternative

If the changes have been numerous, make a general note (see [2.17.6.54.2](#)).

Make a note (see [2.17.6.54.2](#)) if:

a producer's name changes or a different producer is named on a later issue or part of a serial

and

the change is considered important for identification or access.

If the change is only in the presentation of the name, make a note if the change is considered important for identification.

Alternative

If the changes have been numerous, make a general note (see [2.17.6.54.2](#)).

2.7.1.5.3 Integrating Resources

Change the place of production to reflect the current iteration of an integrating resource. Make a note on the earlier place if considered important for identification or access (see [2.17.6.54.3](#)).

Change the producer's name to reflect the current iteration of an integrating resource. Make a note on any earlier name if considered important for identification or access (see [2.17.6.54.3](#)).

Alternative

If the changes have been numerous, make a general note (see [2.17.6.54.3](#)).

2.7.2 Place of Production

2.7.2.1 Scope

[unchanged]

2.7.2.2 Sources of Information

Take places of production from any source. ~~the following sources (in order of preference):~~

- ~~a) the same source as the producer's name (see 2.7.4.2)~~
- ~~b) another source within the resource itself (see 2.2.2)~~
- ~~c) one of the other sources of information specified at 2.2.4.~~

2.7.2.3 Recording Place of Production

Record the place of production by applying the basic instructions at 2.7.1.

~~Record~~ Include both the local place name (city, town, etc.). Also record and the name of the larger jurisdiction or jurisdictions (state, province, etc., and/or country) if considered important for identification or access. ~~present on the source of information.~~

If the full address is stated on the resource or is readily available from another source, record it in a note if considered important for identification or access (see 2.17.6).

Optional Additions

~~Include the full address as part of the local place name, if considered important for identification or access.~~

~~Supply the name of the larger jurisdiction (state, province, etc., and/or country) as part of the local place name if considered important for identification or access. Indicate that the information was taken from a source outside the resource itself (see 2.2.4).~~

Include any preposition appearing with the place name that is required to make sense of the statement.

If the place name as ~~transcribed~~ it appears on the resource is known to be fictitious, or requires clarification, record the real name and make a note giving the actual fictitious place name, etc. if considered important for identification or access (see 2.17.6.3).

2.7.2.4 More Than One Place of Production

If there is more than one place of production ~~is named on the source of information~~, record the additional place names if considered important for identification or access. ~~in the order indicated by the sequence, layout, or typography of the names on the source of information.~~

If:

there are two or more producers

and

there are two or more places associated with one or more of the producers

then:

record the place names associated with each producer ~~in the order indicated by the sequence, layout, or typography of the place names on the source of information.~~

2.7.2.5 Place of Production in More Than One Language or Script

If the place of production appears on the source of information in more than one language or script, record the form that is in the language or script of the title proper. If this criterion does not apply, record the place name in the language or script preferred by the agency preparing the description that appears first.

2.7.2.6 Place of Production Uncertain Not Identified in the Resource

If the place of production ~~cannot be~~ is not identified in the resource, record supply the place of production or probable place of production if it can be determined. Apply the instructions in this order of preference:

- a) ~~known place~~ (see [2.7.2.6.1](#))
- ba) probable place (see [2.7.2.6.12](#))
- eb) known country, state, province, etc. (see [2.7.2.6.23](#))
- ec) probable country, state, province, etc. (see [2.7.2.6.34](#))
- ed) unknown place (see [2.7.2.6.45](#)).

~~Indicate that the information was taken from a source outside the resource itself (see [2.2.4](#)).~~

2.7.2.6.1 ~~Known Place of Production~~

~~If the place of production is known, supply the local place name (city, town, etc.). Include the name of the larger jurisdiction if necessary for identification.~~

EXAMPLE

{Salem, Massachusetts}

2.7.2.6.12 Probable Place of Production

If the place of production is uncertain, supply record the name of the probable local place of production. Include the name of the larger jurisdiction if necessary for identification. Follow the place name with a question mark.

~~If only the local place name is supplied, follow it with a question mark.~~

if:

~~the name of the larger jurisdiction is supplied~~

and

~~the place of production is known to be within that jurisdiction~~

and

~~the locality within that jurisdiction is uncertain~~

then:

~~add a question mark following the name of the probable local place.~~

if:

~~the name of the larger jurisdiction is supplied~~

and

~~it is not known if the place of production is in that larger jurisdiction~~

then:

~~add a question mark following the name of the larger jurisdiction.~~

EXAMPLE

{Port Alberni, British Columbia?}

2.7.2.6.23 Known Country, State, Province, Etc., of Production

If the probable local place is unknown, supply but the name of the country, state, province, etc., of production is known, record the name of the country, state, province, etc.

EXAMPLE

{Denmark}

2.7.2.6.34 Probable Country, State, Province, Etc., of Production

If the country, state, province, etc., of production is uncertain, record supply the name of the probable country, state, province, etc., of production followed by a question mark.

EXAMPLE

{France?}

2.7.2.6.45 Unknown Place of Production

Record *Place of production not identified* if neither a known nor a probable local place or country, state, province, etc., of production can be determined.

2.7.2.7 Change in Place of Production

[unchanged]

2.7.3 Parallel Place of Production

2.7.3.1 Scope

[unchanged]

2.7.3.2 Sources of Information

Take parallel places of production from any source. ~~the following sources (in order of preference):~~

- ~~a) the same source as the place of production (see 2.7.2.2)~~
- ~~b) another source within the resource itself (see 2.2.2)~~
- ~~c) one of the other sources of information specified at 2.2.4.~~

2.7.3.3 Recording Parallel Places of Production

Record parallel places of production by applying the basic instructions at 2.7.1.

If there is more than one parallel place of production, record the additional place names if considered important for identification or access ~~in the order indicated by the sequence, layout, or typography of the names on the source or sources of information.~~

2.7.4 Producer's Name

2.7.4.1 Scope

[unchanged]

2.7.4.2 Sources of Information

Take producers' names from any source. ~~the following sources (in order of preference):~~

- ~~a) the same source as the title proper (see 2.3.2.2)~~

- b) ~~another source within the resource itself (see 2.2.2)~~
- e) ~~one of the other sources of information specified at 2.2.4.~~

2.7.4.3 Recording Producers' Names

Record the producer's name by applying the basic instructions at 2.7.1.

EXAMPLE

typed by George L. Upshur

bound by Julia P. Wightman

etched by J.C. Allen

Optional Omission

Omit levels in a corporate hierarchy that are not required to identify the producer. ~~Do not use a mark of omission (...) to indicate such an omission.~~

If the name as ~~transcribed~~ it appears on the resource is known to be fictitious, or requires clarification, record the real name and make a note giving the ~~actual~~ fictitious name, etc. if considered important for identification or access (see 2.17.6.3).

For instructions on recording the relationship to the producer of an unpublished resource, see 21.2.

2.7.4.4 Statement of Function

~~When Record~~ words or phrases indicating the function performed by a person, family, or corporate body ~~as they~~ appear on the source of information, record the function in a language and script preferred by the agency preparing the description, if considered important for identification or access.

Optional Addition

~~If the function of a person, family, or corporate body recorded in the producer's name sub-element is not explicit or clear, add a term indicating the function. Indicate that the information was taken from a source outside the resource itself (see 2.2.4).~~

2.7.4.5 More Than One Producer

If more than one person, family, or corporate body is named as a producer of the resource, record the additional producers' names if considered important for identification or access. ~~in the order indicated by the sequence, layout, or typography of the names on the source of information.~~

2.7.4.6 Producer's Name in More Than One Language or Script

If the name of a producer appears on the source of information in more than one language or script, record the form that is in the language or script of the title proper. If this criterion does not apply, record the name in the language or script preferred by the agency preparing the description. ~~that appears first.~~

2.7.4.7 Producer's Name Uncertain ~~No Producer Identified~~

If the producer's name cannot be identified, record the probable producer's name, if it can be determined. Follow it with a question mark.

Otherwise, Record *producer not identified* if:

no producer is named within the resource itself

and

the producer cannot be identified from other sources (see [2.2.4](#)).

Indicate that the information was taken from a source outside the resource itself (see [2.2.4](#)).

2.7.4.8 Change in Producer's Name

[unchanged]

2.7.5 Parallel Producer's Name

2.7.5.1 Scope

[unchanged]

2.7.5.2 Sources of Information

Take parallel producers' names from any source, ~~the following sources (in order of preference):~~

- ~~a) the same source as the producer's name (see [2.7.4.2](#))~~
- ~~b) another source within the resource itself (see [2.2.2](#))~~
- ~~c) one of the other sources of information specified at [2.2.4](#).~~

2.7.5.3 Recording Parallel Producers' Names

Record parallel producers' names by applying the basic instructions at [2.7.1](#).

If there is more than one parallel producer's name, record the additional names if considered important for identification or access ~~in the order indicated by the sequence, layout, or typography of the names on the source or sources of information.~~

2.7.6 Date of Production

CORE ELEMENT

Date of production is a core element for resources issued in an unpublished form. If the date of production appears on the source of information in more than one calendar, only the date in the calendar preferred by the agency preparing the description is required.

2.7.6.1 Scope

[unchanged]

2.7.6.2 Sources of Information

[unchanged]

2.7.6.3 Recording Date of Production

Record the date of production by applying the basic instructions at [2.7.1](#).

EXAMPLE

2006

Optional Addition

If the date as it appears in the resource is not of the Gregorian or Julian calendar, add the corresponding date or dates of the Gregorian or Julian calendar. ~~Indicate that the information was taken from a source outside the resource itself (see 2.2.4).~~

If the date as it appears on the resource is represented in different calendars, record the additional dates if considered important for identification or access in the order indicated by the sequence, layout, or typography of the dates on the source of information.

If the date as it appears in the resource is known to be fictitious or incorrect, record the actual date and make a note giving the actual fictitious date if considered important for identification or access (see 2.17.6.3).

2.7.6.4 Chronograms

If the date of production as it appears on the source of information is in the form of a chronogram, ~~transcribe~~ record the chronogram as it appears.

Optional Addition

Add the date in numerals (in a script and calendar preferred by the agency preparing the description). ~~Indicate that the information was taken from a source outside the resource itself (see 2.2.4).~~

Alternative

In place of the chronogram, supply the date in numerals (in a script and calendar preferred by the agency preparing the description). ~~Indicate that the information was taken from a source outside the resource itself (see 2.2.4).~~

Make a note giving the chronogram if considered important for identification (see 2.17.6.3).

2.7.6.5 Multipart Monographs, Serials, and Integrating Resources

If the first issue, part, or iteration of a multipart monograph, serial, or integrating resource is known available, record the date of production of that issue, part, or iteration, followed by a hyphen.

EXAMPLE

1999–

If:

production of the resource has ceased or is complete

and

the first and last issues, parts, or iterations are known available

then:

record the dates of production of the first and last issues, parts, or iterations, separated by a hyphen.

EXAMPLE

1982–2001

If:

production of the resource has ceased or is complete

and

the last issue, part, or iteration is known available, but not the first

then:

record the production date of the last issue, part, or iteration, preceded by a hyphen.

EXAMPLE

–2002

For an integrating resource, supply the date of the last update, if considered important for identification.

If the date of production is the same for all issues, parts, or iterations, record only that date as the single date.

EXAMPLE

1967

If the first and/or last issue, part, or iteration is not known available, supply an approximate date or dates by applying the instructions at [1.9.2](#).

If the date or dates cannot be approximated for a multipart monograph, serial, or integrating resource, do not record a date of production.

2.7.6.6 Date of Production Uncertain for ~~Not Identified in a Single-Part Resource~~

If the date of production ~~cannot be~~ is not identified for in a single-part resource, supply the date or approximate date of production. Apply the guidelines at [1.9.2](#) but do not indicate that the date was taken from a source outside the resource itself.

Otherwise, record *date of production not identified*.

~~If the date or an approximate date of production for a single-part resource cannot reasonably be determined, record *date of production not identified*. Indicate that the information was taken from a source outside the resource itself (see [2.2.4](#)).~~

2.7.6.7 Archival Resources and Collections

[unchanged]

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2.7 Production Statement

CORE ELEMENT

Date of production is a core element for resources issued in an unpublished form. Other sub-elements of production statements are optional.

2.7.1 Basic Instructions on Recording Production Statements

2.7.1.1 Scope

[unchanged]

2.7.1.2 Sources of Information

Take information for production statements from any source.

If considered important for identification, record the source of information in a note (see [2.17.6](#)).

2.7.1.3 Facsimiles and Reproductions

[unchanged]

2.7.1.4 Recording Production Statements

Record a production statement or statements for a resource that is in an unpublished form (e.g., a manuscript, a painting, a sculpture, a locally made recording). Apply the general guidelines on numbers expressed as numerals or as words (see [1.8](#)).

Optional Addition

If considered important for identification or access, make a note (see [2.17.6](#)) transcribing the place of production, producer, and/or date of production as they appear on the resource. Apply the general guidelines on transcription for words that are not numbers (see [1.7](#)). Apply the general guidelines on numbers expressed as numerals or as words (see [1.8](#)).

2.7.1.5 Recording Changes in Production Statements

[unchanged]

2.7.1.5.1 Multipart Monographs

Make a note (see [2.17.6.5.1](#)) if:

the place of production changes on a subsequent part of a multipart monograph

and

the change is considered important for identification or access.

If the change is only in the presentation of the place name, make a note if the change is considered important for identification.

Alternative

If the changes have been numerous, make a general note (see [2.17.6.5.1](#)).

Make a note (see [2.17.6.5.1](#)) if:

a producer's name changes or a different producer is named on a subsequent part of a multipart monograph

and

the change is considered important for identification or access.

If the change is only in the presentation of the name, make a note if the change is considered important for identification.

Alternative

If the changes have been numerous, make a general note (see [2.17.6.5.1](#)).

2.7.1.5.2 Serials

Make a note (see [2.17.6.5.2](#)) if:

the place of production changes on a later issue or part of a serial

and

the change is considered important for identification or access.

If the change is only in the presentation of the place name, make a note if the change is considered important for identification.

Alternative

If the changes have been numerous, make a general note (see [2.17.6.5.2](#)).

Make a note (see [2.17.6.5.2](#)) if:

a producer's name changes or a different producer is named on a later issue or part of a serial

and

the change is considered important for identification or access.

If the change is only in the presentation of the name, make a note if the change is considered important for identification.

Alternative

If the changes have been numerous, make a general note (see [2.17.6.5.2](#)).

2.7.1.5.3 Integrating Resources

Change the place of production to reflect the current iteration of an integrating resource. Make a note on the earlier place if considered important for identification or access (see [2.17.6.5.3](#)).

Change the producer's name to reflect the current iteration of an integrating resource. Make a note on any earlier name if considered important for identification or access (see [2.17.6.5.3](#)).

Alternative

If the changes have been numerous, make a general note (see [2.17.6.5.3](#)).

2.7.2 Place of Production

2.7.2.1 Scope

[unchanged]

2.7.2.2 Sources of Information

Take places of production from any source.

2.7.2.3 Recording Place of Production

Record the place of production by applying the basic instructions at [2.7.1](#).

Record the local place name (city, town, etc.). Also record the name of the larger jurisdiction or jurisdictions (state, province, etc., and/or country) if considered important for identification or access.

If the full address is stated on the resource or is readily available from another source, record it in a note if considered important for identification or access (see [2.17.6](#)).

Include any preposition appearing with the place name that is required to make sense of the statement.

If the place name as it appears on the resource is known to be fictitious, or requires clarification, record the real name and make a note giving the fictitious name, etc. if considered important for identification or access (see [2.17.6.3](#)).

2.7.2.4 More Than One Place of Production

If there is more than one place of production, record the additional place names if considered important for identification or access.

If:

there are two or more producers

and

there are two or more places associated with one or more of the producers

then:

record the place names associated with each producer.

2.7.2.5 Place of Production in More Than One Language or Script

If the place of production appears on the source of information in more than one language or script, record the form that is in the language or script of the title proper. If this criterion does not apply, record the place name in the language or script preferred by the agency preparing the description.

2.7.2.6 Place of Production Uncertain

If the place of production cannot be identified, record the probable place of production if it can be determined. Apply the instructions in this order of preference:

- a) probable place (see [2.7.2.6.1](#))
- b) known country, state, province, etc. (see [2.7.2.6.2](#))
- c) probable country, state, province, etc. (see [2.7.2.6.3](#))

d) unknown place (see [2.7.2.6.4](#)).

2.7.2.6.1 Probable Place of Production

If the place of production is uncertain, record the name of the probable local place of production. Include the name of the larger jurisdiction if necessary for identification. Follow the place name with a question mark.

EXAMPLE

Port Alberni, British Columbia?

2.7.2.6.2 Known Country, State, Province, Etc., of Production

If the probable local place is unknown, but the name of the country, state, province, etc., of production is known, record the name of the country, state, province, etc.

EXAMPLE

Denmark

2.7.2.6.3 Probable Country, State, Province, Etc., of Production

If the country, state, province, etc., of production is uncertain, record the name of the probable country, state, province, etc., of production followed by a question mark.

EXAMPLE

France?

2.7.2.6.4 Unknown Place of Production

Record *Place of production not identified* if neither a known nor a probable local place or country, state, province, etc., of production can be determined.

2.7.2.7 Change in Place of Production

[unchanged]

2.7.3 Parallel Place of Production

2.7.3.1 Scope

[unchanged]

2.7.3.2 Sources of Information

Take parallel places of production from any source.

2.7.3.3 Recording Parallel Places of Production

Record parallel places of production by applying the basic instructions at [2.7.1](#).

If there is more than one parallel place of production, record the additional place names if considered important for identification or access.

2.7.4 Producer's Name

2.7.4.1 Scope

[unchanged]

2.7.4.2 Sources of Information

Take producers' names from any source.

2.7.4.3 Recording Producers' Names

Record the producer's name by applying the basic instructions at [2.7.1](#).

EXAMPLE

typed by George L. Upshur

bound by Julia P. Wightman

etched by J.C. Allen

Optional Omission

Omit levels in a corporate hierarchy that are not required to identify the producer.

If the name as it appears on the resource is known to be fictitious, or requires clarification, record the real name and make a note giving the fictitious name, etc. if considered important for identification or access (see [2.17.6.3](#)).

For instructions on recording the relationship to the producer of an unpublished resource, see [21.2](#).

2.7.4.4 Statement of Function

When words or phrases indicating the function performed by a person, family, or corporate body appear on the source of information, record the function in a language and script preferred by the agency preparing the description, if considered important for identification or access.

2.7.4.5 More Than One Producer

If more than one person, family, or corporate body is named as a producer of the resource, record the additional producers' names if considered important for identification or access.

2.7.4.6 Producer's Name in More Than One Language or Script

If the name of a producer appears on the source of information in more than one language or script, record the form that is in the language or script of the title proper. If this criterion does not apply, record the name in the language or script preferred by the agency preparing the description.

2.7.4.7 Producer's Name Uncertain

If the producer's name cannot be identified, record the probable producer's name, if it can be determined. Follow it with a question mark.

Otherwise, record *producer not identified*

2.7.4.8 Change in Producer's Name

[unchanged]

2.7.5 Parallel Producer's Name

2.7.5.1 Scope

[unchanged]

2.7.5.2 Sources of Information

Take parallel producers' names from any source

2.7.5.3 Recording Parallel Producers' Names

Record parallel producers' names by applying the basic instructions at [2.7.1](#).

If there is more than one parallel producer's name, record the additional names if considered important for identification or access.

2.7.6 Date of Production

CORE ELEMENT

Date of production is a core element for resources issued in an unpublished form. If the date of production appears on the source of information in more than one calendar, only the date in the calendar preferred by the agency preparing the description is required.

2.7.6.1 Scope

[unchanged]

2.7.6.2 Sources of Information

[unchanged]

2.7.6.3 Recording Date of Production

Record the date of production by applying the basic instructions at [2.7.1](#).

EXAMPLE

2006

Optional Addition

If the date as it appears in the resource is not of the Gregorian or Julian calendar, add the corresponding date or dates of the Gregorian or Julian calendar.

If the date as it appears on the resource is represented in different calendars, record the additional dates if considered important for identification or access.

If the date as it appears in the resource is known to be fictitious or incorrect, record the actual date and make a note giving the fictitious date if considered important for identification or access (see [2.17.6.3](#)).

2.7.6.4 Chronograms

If the date of production as it appears on the source of information is in the form of a chronogram, record the chronogram as it appears.

Optional Addition

Add the date in numerals (in a script and calendar preferred by the agency preparing the description).

Alternative

In place of the chronogram, supply the date in numerals (in a script and calendar preferred by the agency preparing the description).

Make a note giving the chronogram if considered important for identification (see [2.17.6.3](#)).

2.7.6.5 Multipart Monographs, Serials, and Integrating Resources

If the first issue, part, or iteration of a multipart monograph, serial, or integrating resource is known, record the date of production of that issue, part, or iteration, followed by a hyphen.

EXAMPLE

1999–

If:

production of the resource has ceased or is complete

and

the first and last issues, parts, or iterations are known

then:

record the dates of production of the first and last issues, parts, or iterations, separated by a hyphen.

EXAMPLE

1982–2001

If:

production of the resource has ceased or is complete

and

the last issue, part, or iteration is known, but not the first

then:

record the production date of the last issue, part, or iteration, preceded by a hyphen.

EXAMPLE

–2002

For an integrating resource, supply the date of the last update, if considered important for identification.

If the date of production is the same for all issues, parts, or iterations, record only that date as the single date.

EXAMPLE

1967

If the first and/or last issue, part, or iteration is not known, supply an approximate date or dates by applying the instructions at [1.9.2](#).

If the date or dates cannot be approximated for a multipart monograph, serial, or integrating resource, do not record a date of production.

2.7.6.6 Date of Production Uncertain for a Single-Part Resource

If the date of production cannot be identified for a single-part resource, supply the date or approximate date of production. Apply the guidelines at 1.9.2 but do not indicate that the date was taken from a source outside the resource itself.

Otherwise, record *date of production not identified*.

2.7.6.7 Archival Resources and Collections

[unchanged]

Change 2 – Proposed revisions to 2.17.6

Based on the current RDA text

Marked-up copy

2.17.6 Note on Production Statement

2.17.6.1 Scope

A **note on production statement** is a note providing information on:
the source from which the place of production, producer, or date of production was taken
details of the place of production, producer, or date of production
or
changes in the place of production, producer, or producer's name.

2.17.6.2 Sources of Information

Take information for use in a note on a production statement from any source.

2.17.6.3 Source of Production Statement

Make a note on the source from which the place of production, producer, or date of production was taken if considered important for identification or access.

2.17.6.4 Details Relating to Production Statement

Make notes on details relating to place of production, producer, or date of production not recorded in the production statement element, if considered important for identification or access.

Optional Addition

Transcribe the place of production, producer, and/or date of production as they appear on the resource. Apply the general guidelines on transcription for words that are not numbers (see 1.7). Apply the general guidelines on numbers expressed as numerals or as words (see 1.8).

2.17.6.54 Change in Production Statement

Make notes on changes in place of production and/or the producer's name as appropriate to the mode of issuance of the resource:

multipart monographs (see 2.17.6.54.1)

serials (see 2.17.6.54.2)

integrating resources (see 2.17.6.54.3).

2.17.6.54.1 Multipart Monographs

Make notes on differences in place of production and/or producers' names from one part of a multipart monograph to another (see 2.7.1.5.1), if considered important for identification or access.

Alternative

If the changes have been numerous, make a general note.

2.17.6.54.2 Serials

Make notes on changes in place of production and/or producers' names that occur after the first/earliest issue or part of a serial (see 2.7.1.5.2), if considered important for identification or access.

Alternative

If the changes have been numerous, make a general note.

2.17.6.54.3 Integrating Resources

Make notes on place of production and/or producers' names no longer present on the current iteration of an integrating resource, or that appeared in a different form on earlier iterations (see 2.7.1.5.3), if considered important for identification or access.

Alternative

If the changes have been numerous, make a general note.

Clean copy

2.17.6 Note on Production Statement

2.17.6.1 Scope

A **note on production statement** is a note providing information on:

the source from which the place of production, producer, or date of production was taken
details of the place of production, producer, or date of production

or

changes in the place of production, producer, or producer's name.

2.17.6.2 Sources of Information

Take information for use in a note on a production statement from any source.

2.17.6.3 Source of Production Statement

Make a note on the source from which the place of production, producer, or date of production was taken if considered important for identification or access.

2.17.6.4 Details Relating to Production Statement

Make notes on details relating to place of production, producer, or date of production not recorded in the production statement element, if considered important for identification or access.

Optional Addition

Transcribe the place of production, producer, and/or date of production as they appear on the resource. Apply the general guidelines on transcription for words that are not numbers (see 1.7). Apply the general guidelines on numbers expressed as numerals or as words (see 1.8).

2.17.6.5 Change in Production Statement

Make notes on changes in place of production and/or the producer's name as appropriate to the mode of issuance of the resource:

multipart monographs (see 2.17.6.5.1)

serials (see 2.17.6.5.2)

integrating resources (see 2.17.6.5.3).

2.17.6.5.1 Multipart Monographs

Make notes on differences in place of production and/or producers' names from one part of a multipart monograph to another (see 2.7.1.5.1), if considered important for identification or access.

Alternative

If the changes have been numerous, make a general note.

2.17.6.5.2 Serials

Make notes on changes in place of production and/or producers' names that occur after the first/earliest issue or part of a serial (see 2.7.1.5.2), if considered important for identification or access.

Alternative

If the changes have been numerous, make a general note.

2.17.6.5.3 Integrating Resources

Make notes on place of production and/or producers' names no longer present on the current iteration of an integrating resource, or that appeared in a different form on earlier iterations (see 2.7.1.5.3), if considered important for identification or access.

Alternative

If the changes have been numerous, make a general note.

Change 3 – Define “inscription” (Glossary)

Clean copy only:

inscription

The act of writing on or cutting text into a surface.