

**JOINT STEERING COMMITTEE FOR DEVELOPMENT OF RDA  
MEETING TO BE HELD 2-6 NOVEMBER 2015**

**National Library of Scotland  
Board Room  
George IV Bridge  
Edinburgh EH1 1EW, U.K.**

**AGENDA**

Note: The citation of a revision proposal or discussion paper includes all the responses to that proposal/paper. Access to the proposals, discussion papers, and responses: <http://rda-jsc.org/documents>. Documents for topics marked with an asterisk (\*) will be provided before the meeting to the JSC for executive sessions and to the JSC/observers for open sessions.

Note: Executive Sessions (indicated below, with a left margin line, on Monday and Friday) are closed to observers.

Approximate timings: Meetings will start at 9:00 and finish at 17:00 with morning break at 10:30, lunch from 12:00-12:45, and afternoon break at 15:00.

Observers should arrive and leave promptly.

**Monday, November 2, 2015**

*Executive Session 1 (9:00-14:00, including break 10:30-10:45 and lunch 12:00-12:45):*

- 1. Liaison with the Committee of Principals of RDA [Gordon Dunsire]**  
2015 CoP meeting\*
- 2. Liaison with the Co-Publishers of RDA [Jamie Hennelly]**  
Financial and publishing report\*  
RDA translations policy  
RDA Development Team\*  
Synchronization of RDA Registry and RDA Toolkit
- 3. Status of 2014 JSC actions\***
- 4. Transition to new governance structure\* [Simon Edwards, Gordon Dunsire]**
- 5. RSC business processes\* [Simon Edwards, Gordon Dunsire]**  
Region groups and Working Groups  
Consensus  
Iterative loops; wordsmithing and translations  
Documentation

**6. Toolkit structure project\* [Gordon Dunsire, Jamie Hennelly]**

Entity and element view  
Common entity elements  
Terminology: attributes/elements; resources/entities  
Accommodation of new entities; Toolkit numbering

**7. Working principle [Gordon Dunsire]**

**8. Outreach activities\* [Gordon Dunsire, Judy Kuhagen]**

Jane-athons  
Conferences  
Publications  
Training and education for transitions in RDA governance, Toolkit, and models

*End of Executive Session 1*

*Session 1 (14:00-15:00)*

**9. Approval of the agenda**

**10. Note approval of Minutes of the previous meeting held November 2014**

**11. Reports: Chair\* and Secretary\***

**12. Reports: JSC working groups\***

Aggregates [Gordon Dunsire, Deborah Fritz]  
Capitalization [Pat Riva]  
Fictitious Entities [Amanda Sprochi via written report]  
Music [Damian Iseminger via written report]  
Places [Gordon Dunsire]  
RDA/ONIX Framework [Gordon Dunsire]  
Relationship Designators [Gordon Dunsire]  
Technical [Gordon Dunsire]  
Translations [Jamie Hennelly]

**13. Report: Examples Editor\* [Kate James]**

**14. Reports: liaisons with external groups\***

EURIG [Alan Danskin]  
FRBR Review Group [Gordon Dunsire]  
ISBD Review Group [Gordon Dunsire for Christine Frodl]  
ISSN International Centre [Gordon Dunsire]  
ONIX [Alan Danskin]

*Break (15:00-15:15)*

*Session 2 (15:15-17:00)*

**15. Models: extensions and refinements**

6JSC/PlacesWG/1 (Place as an RDA entity)  
6JSC/ALA/Discussion/5 (Machine-Actionable Data Elements for Measurements, Extent of the Carrier, Pagination and Foliation, Dimensions, Extent of the Content, and Duration – Discussion Paper (2015))

=====

**Tuesday, November 3, 2015**

*Session 3 (9:00-10:30)*

**16. Models: transcription and statements**

ALAREp2015Transcribe (Use of the terms “recording”, “record”, and “transcribe” in RDA Chapter 2) (Internal JSC discussion paper)  
6JSC/BL rep/2 (Simplification of RDA 2.7-2.10. Follow up) (Simplification of RDA 2.7-2.10. Follow up/Appendix B)  
[6JSC/ALA/42; 6JSC/BL/26; 6JSC/CCC/18/rev; 6JSC/CCC/19; 6JSC/Music/13]

*Break (10:30-10:45)*

*Session 4 (10:45-12:00)*

**17. Models: four-fold path**

6JSC/ALA/41 (Additional instructions in Chapter 27 for Structured Descriptions of the "Contained in" and "Container of" Relationship)  
6JSC/ALA/45 (Referential relationships: RDA Chapter 24-28 and Appendix J)  
6JSC/TechnicalWG/6 (RDA accommodation of relationship data)

*Lunch (12:00-12:45)*

*Session 5 (12:45-15:00)*

**18. Models: aggregates and designators**

6JSC/AggregatesWG/1 (RDA and FRBRoo treatment of aggregates)  
6JSC/ALA/43 (Revision and Expansion of RDA Appendix K: Relationship Designators: Relationships Between Persons, Families, and Corporate Bodies)  
6JSC/BL/27 (Appendix I Relationships for works issued over time)  
6JSC/TechnicalWG/5 (RDA models for authority data)  
[Related document: 6JSC/DNB/Discussion/1 (Discussion paper: First issue v. latest (current) issue)]

*Break (15:00-15:15)*

*Session 6 (15:15-17:00)*

**19. Models: fictitious entities**

6JSC/FictitiousWG/1 (Fictitious and other entities in RDA and the consolidated FR models)

=====

**Wednesday, November 4, 2015**

*Session 7 (9:00-10:30)*

**20. Entities: Manifestation**

6JSC/CCC/16 (Transcription of punctuation and symbols (1.7.3, 1.7.5))

6JSC/CCC/19 (Parallel language elements (1.7.7))

6JSC/ALA/42 (Clarify Sources of Information for Statement of Responsibility Relating to Title Proper (RDA 2.4.2.2, etc.))

6JSC/ALA/38 (Create RDA 2.17.14, Note on Identifier for the Manifestation)

6JSC/BL/25 (2.15.1.4 Optional Addition)

6JSC/ALA/40 (Revision to RDA 3.1.4, Resources Consisting of More than One Carrier Type and RDA 3.4.1.3, Recording Extent)

6JSC/ALA/44 (New Chapter 3 elements for Optical Disc Data Storage Format and Optical Disc Recording Method)

*Break (10:30-10:45)*

*Session 8 (10:45-12:00)*

**21. Entities: Work**

6JSC/ALA/37 (Eliminating “Laws, etc.” as a conventional collective title (RDA 6.19.2.5.1, 6.19.3.6, etc.))

6JSC/BL/Discussion/1 (Conventional Collective Titles in RDA: a discussion paper)

6JSC/LC/33 (Revision to instructions for Adaptations and Revisions (6.27.1.5))

**22. Entities: Person, Family, Corporate Body**

6JSC/LC/34 (Location of a conference, etc.)

6JSC/CCC/17 (Recording the Fuller Form of Name (9.5.1.1))

[Discussion on RDA Gender]\*

*Lunch (12:00-12:45)*

*Session 9 (12:45-15:00)*

**23. Music Works, etc. [Damian Iseminger]**

6JSC/MusicWG/10 (Revision of instruction language for Part of a Larger Part (6.14.2.7.1.5))

6JSC/MusicWG/11 (Revisions to instructions for additions to access points representing musical works with distinctive titles (6.28.1.10 and 6.28.1.10.1))

6JSC/MusicWG/12 (Revisions to Additions to Access Points Representing Compilations of Musical Works (6.28.1.11))

6JSC/MusicWG/Discussion/1 (Evaluating authorized access point instructions for musical works at 6.28.1.1—6.28.1.8)

6JSC/MusicWG/13 (Revisions to Numeric Designation of a Musical Work (6.16))

6JSC/MusicWG/Discussion/2 (Simplification of the Medium of Performance Instructions (6.15))

6JSC/MusicWG/14 (Removing lists of terms from the Medium of Performance (6.15) instructions)

6JSC/MusicWG/Discussion/3 (Additional element for Medium of Performance of the Expression)

*Session 10 (15:15-17:00)*

**24. Internationalization**

6JSC/MusicWG/15 (Finnish Music Group proposed revisions for recording preferred titles of musical works)

6JSC/MusicWG/16 (Finnish Music Group proposed revisions for recording preferred titles of parts of musical works identified by both a number and a title (6.14.2.7.1.3))

6JSC/CapitalizationWG/1 (Capitalization Instructions and RDA)

====

**Thursday, November 5, 2015**

*Sessions 11 & 12 (9:00-12:00, including break from 10:30-10:45): RDA and rare materials*

**25. RDA and DCRM2 [Francis Lapka]**

Collaboration between JSC and the DCRM2 Task Force  
Treatment of rare materials in RDA and impact of FRBRoo/CRM and FRBR-  
LRM models

**26. Rare materials**

6JSC/BL/26 (2.7 Production Statement: changing method of recording)

6JSC/LC/32 (Revision to instructions for devised titles in RDA 2.3.2.11)

[6JSC/ALA/45 (Referential relationships: RDA Chapter 24-28 and Appendix J)]

*Lunch (12:00-12:45)*

*Session 13 (12:45-15:00)*

**27. RDA and FRBR**

Status of FRBR-LRM and FRBRoo/CRM [Pat Riva]  
Protocol with FRBR Review Group  
Impact of changes in RDA governance and strategy and FRBR models on RDA application of the models

*Break (15:00-15:15)*

*Session 14 (15:15-17:00): RDA and serials*

**28. Serials**

6JSC/ALA/39 (Expand the scope of RDA 2.17.5, Note on Numbering of Serials, and 2.17.11, Note on Series Statement)

6JSC/CCC/18/rev (Recording numbering for a series (2.12.9.3)  
[Related document: 6JSC/DNB/Discussion/1 (Discussion paper: First issue v. latest (current) issue)]

**29. Harmonization with ISBD and ISSN**

Status of ISBD [Massimo Gentili-Tedeschi]  
Protocol with ISBD Review Group  
Status of ISSN [Clément Oury]  
Protocol with ISSN International Centre  
Impact of changes in RDA governance and strategy on harmonization

**30. RDA and PRESSoo**

Status of PRESSoo [Clément Oury]  
Relationship of RDA to PRESSoo  
Collaboration on PRESSoo development

====

**Friday, November 6, 2015**

*Session 15 (9:00-10:30)*

**31. Any outstanding business**

**32. Unresolved Fast Track and vocabulary entries\***

**33. Outcomes from November 2015 meeting**

**34. Any other business**

*Executive Session 2 (10:55-17:00, including lunch 12:00-12:45 and break 15:00-15:15)*

**35. Issues from Executive Session 1**

**36. Planning for 2016**

**37. Next meeting in 2016**

**38. Action items from the meeting**

**39. Other issues from the week's discussions**

**40. Formal recognition of individuals and groups contributing to the development of RDA**

**41. Formal adoption of change of name to RDA Steering Committee**

*End of Executive Session 2*