

A Quickstart Guide to RDA Terminology: Element, SES, and VES

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R | D | A
Resource Description & Access

A Quickstart Guide to...

1. Element
2. String encoding scheme
3. Vocabulary encoding scheme

1. Element

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The RDA entities

- Limited to the 13 entities listed in the first tab of the beta RDA Toolkit
- “Things” that are of interest to library users

ENTITIES

RDA Entity

Work

Expression

Manifestation

Item

Agent

Person

Collective Agent

Corporate Body

Family

Nomen

Place

Timespan

element

A specific aspect, characteristic, attribute, or relationship used to describe an RDA entity.

There are more than 3,000 elements
in the beta RDA Toolkit!

Each
element
is unique

title proper

unique label

Definition and Scope

A title of manifestation that is selected for preference in a specific application or context.

unique definition

An alternative title is treated as part

Element Reference

IRI

<http://rdaregistry.info/Elements/n/P30156>

unique IRI

Domain

Manifestation 

Range

Nomen 

unique identifier

Alternate labels

has title proper

preferred title of manifestation

earlier title proper

later title proper

Each
element
can only
describe
one entity

title proper

Definition and Scope

A title of manifestation that is selected for preference in a specific application or context.

An alternative title is treated as part of a title proper.

Element Reference

IRI

<http://rdaregistry.info/Elements/m/P30156>

Domain

Manifestation →

Range

Nomen →

Alternate labels

has title proper

preferred title of manifestation

earlier title proper

later title proper

The element “title proper” always describes a manifestation

Each
element
has one or
more
alternate
labels

title proper

Definition and Scope

A title of manifestation that is selected for preference in a specific application or context.

An alternative title is treated as part of a title proper.

Element Reference

IRI

<http://rdaregistry.info/Elements/m/P30156>

Domain

Manifestation 

Range

Nomen 

Alternate labels

has title proper
preferred title of manifestation
earlier title proper
later title proper

Verbalized label
(RDA Registry label)

Alternate
labels

Elements are “stored” in the RDA Registry

RDA element sets

RDA Reference element sets

- [Classes](#)
- [Agent properties](#)
- [Expression properties](#)
- [Item properties](#)
- [Manifestation properties](#)
- [Nomen properties](#)
- [Place properties](#)
- [Timespan properties](#)
- [Work properties](#)
- [RDA Entity properties](#)

constrained
elements

Unconstrained element sets

- [Unconstrained properties](#)
- [Download ZIP File](#)
- [Download TAR Ball](#)

unconstrained
elements

RDA Reference element sets include:

- an element set of [classes](#) representing the RDA entities:
 - *Agent, Collective Agent, Expression, Item, Manifestation, Person, and Work*, taken from the IFLA Library Reference Model (LRM).
 - *Corporate Body* and *Family*, taken from the previous Functional Requirements for Authority Data (FRAD).
- an element set for each of the RDA [Work properties](#), [Expression properties](#), [Manifestation properties](#), [Item properties](#), [Place properties](#), [Time-span properties](#), and [Nomen properties](#), representing the entity attributes and relationships.
- an element set for the RDA [Agent properties](#) including the RDA entities *Collective Agent, Person, Family, and Corporate Body*, representing the entity attributes and relationships.
- an element set for the [RDA Entity properties](#) as a super-entity, representing the entity attributes and relationships.

Unconstrained element sets are available for use by non-FRBR applications.

- an element set of [unconstrained properties](#) without references to the RDA entities, representing elements for generalized attributes and relationships.

RDA Reference value vocabularies are used in RDA applications, including [RDA Toolkit](#).

The labels, definitions, and scope notes are covered by the [Translation Policy for RDA and RDA Toolkit](#).

<https://www.rdaregistry.info/Elements/>

Definition

relationship element

An element that relates two RDA entities.
Use for: relationship designator.

graduate of

Definition and Scope

An institution or faculty that granted an academic degree to a person.

👁 Element Reference

IRI

<http://rdaregistry.info/Elements/a/P50253>

Domain

Person →



RDA Entity that is described by an element

Range

Corporate Body →



RDA Entity that is the value of a relationship element

Alternate labels

is graduate of

Relationship elements have a domain and a range

The element

graduate of

relates a

Definition and Scope

An institution or faculty that granted an academic degree to a person.

Element Reference

IRI

<http://rdaregistry.info/Elements/a/P50253>

Domain

Person

to a

Range

Corporate Body

that is

Alternate labels

is graduate of

How to read this information

Example with a relationship element

Domain: Person



Ezra Jack Keats

Range: Corporate Body



Thomas Jefferson High School

record
an element



is graduate of



The verbalized label
helps understand
the essence of the
relationship

record a value
for the element



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Definitions

metadata statement

A piece of metadata that assigns a value to an RDA element that describes an individual instance of an RDA entity.

metadata description set

One or more metadata statements that describe and relate an individual instance of one or more entities.

graduate of

Definition and Scope

An institution or faculty that granted an academic degree to a person.

 [Element Reference](#)

Prerecording

Recording

Record this element as a value of Corporate Body: [appellation of corporate body](#)[→]
or as an IRI.

Recording an unstructured description

Record an unstructured description for a related corporate body as a value of Corporate Body: [name of corporate body](#)[→].

For general guidance on unstructured descriptions, see Recording methods.

[Recording an unstructured description](#)[→].

Recording a structured description

Record a structured description for a related corporate body as a value of Corporate Body: [access point for corporate body](#)[→].

For general guidance on structured descriptions, see Recording methods. [Recording a structured description](#)[→].

Relationship elements are reciprocal

One way to find the inverse of an element is to scroll to the bottom of the element page.

Body: [access point for corporate body](#).

For general guidance on structured descriptions, see Recording methods. [Recording a structured description](#).

Recording an identifier

Record an identifier for a related corporate body as a value of Corporate Body: [identifier for corporate body](#).

For general guidance on identifiers, see Recording methods. [Recording an identifier](#).

Recording an IRI

Record an IRI for a related corporate body as a real-world object.

For general guidance on IRIs, see Recording methods. [Recording an IRI](#).

View in Context Example

 Example

Related Elements

For broader elements, see Person: [related corporate body of person](#).

For the inverse of this element, see Corporate Body: [graduate](#).

Relationship
elements are
reciprocal

The inverse of
the element
graduate of
is
graduate.

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graduate

Definition and Scope

A person who receives an academic degree from a granting institution or faculty.

👁 Element Reference

IRI

<http://rdaregistry.info/Elements/a/P50252>

Domain

Corporate Body →

RDA Entity that is described
by an element

Range

Person →

RDA Entity that is the value
of a relationship element

Alternate labels

has graduate

Relationship
elements are
reciprocal

The inverse of
the element
graduate of
is
graduate.

Example with reciprocal relationship elements

Domain: Person



Ezra Jack Keats

Range: Person

Range: Corporate Body



Thomas Jefferson
High School

Domain: Corporate Body

is graduate of
← has graduate →

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Accessing the Relationship Matrix

The screenshot shows the RDA Toolkit website interface. At the top, there is a dark blue navigation bar with the text "R | D | A TOOLKIT" on the left and "Bookmarks and Notes", "Documents", "Views", "Help", "English", and "Submit Feedback" on the right. Below this is a light blue header with "Yale University Library" on the left and a user profile "Dominique Bourassa" on the right. A main navigation bar contains four tabs: "ENTITIES", "GUIDANCE", "POLICIES", and "RESOURCES". To the right of these tabs is a search bar with a dropdown menu set to "All" and a search icon. A dropdown menu is open under the "RESOURCES" tab, listing several options: "Glossary", "Vocabulary Encoding Schemes", "Relationship Matrix" (which is highlighted in dark blue), "Abbreviations and symbols", "Additional instructions on names of persons", "Capitalization", "Initial articles", and "Terms of rank". An orange arrow points from the "Recently Viewed" section towards the "Relationship Matrix" option. The "Recently Viewed" section shows two items: "Guidance: Terminology" (dated 2020/01/08 02:09:24 EST) and "Special: authorized access point for legal work" (dated 2020/01/07 09:16:13 EST). A yellow banner below the navigation bar says "Welcome to the RDA Toolkit BETA site". Below the banner, there is a message: "Explore the site in full with the knowledge that the... and content of the site are still under development. A Steering Committee has not authorized the beta site for... cataloging work." At the bottom right, the "R | D | A Resource Description & Access" logo is displayed.

Warning!



Relationship matrix (under development)

The relationship matrix does not contain current or complete element listings. It may be used in principle to identify relationship elements that associate two entities, understanding that data will be updated and functionality will be further developed.

Item

Entities related to an item


To record an association between this entity and a related entity, use a relationship element that is sufficiently specific to meet the needs of an agent who creates the metadata.

Select an appropriate relationship element from the list for the related entity:


- [Item to Agent](#)
- [Item to Collective Agent](#)
- [Item to Corporate Body](#)
- [Item to Expression](#)
- [Item to Family](#)
- [Item to Item](#)
- [Item to Manifestation](#)
- [Item to Nomen](#)
- [Item to Person](#)
- [Item to Place](#)
- [Item to RDA Entity](#)
- [Item to Timespan](#)
- [Item to Work](#)



Item to Person

annotator : A person who adds notes and other information to an item by hand.


Inverse: **annotator of** .

autographer : A person whose manuscript signature appears on an item.

Inverse: **autographer of** .

inscriber : A person who writes a statement of dedication or gift on an item.

Inverse: **inscriber of** .

related person of item : A person who is associated with an item. *Inverse:*

related item of person .

Incomplete list

elements missing:

- binder person
- collector person
- curator person
- and more...



Definition

attribute element

An element that is an inherent or externally imputed characteristic of an RDA entity.

profession or occupation

Definition and Scope

A vocation or avocation.

👁 Element Reference

IRI

<http://rdaregistry.info/Elements/a/P50104>

Domain

Person →

RDA Entity that is described
by an element

Alternate labels

has profession or occupation

No Range!

Attribute
elements
have a
domain but
no range

Example with an attribute element

Domain: Person



Ezra Jack Keats

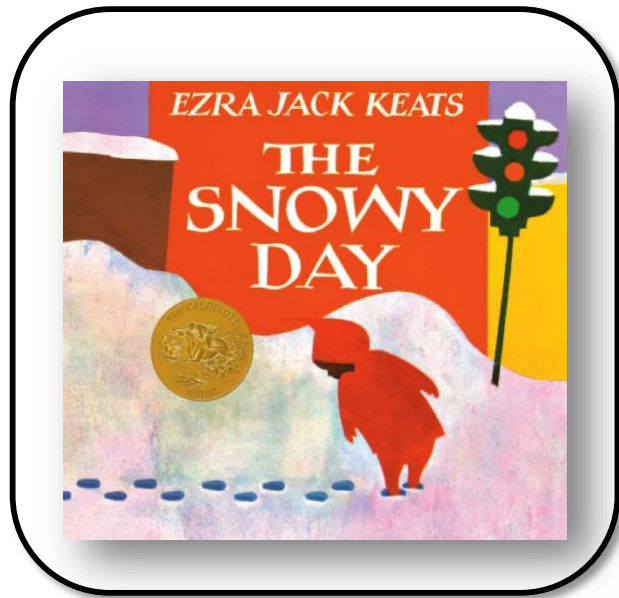
has profession
occupation

Range: None
not an RDA entity

artist

Some original RDA Toolkit attributes have become relationship elements

Domain: Manifestation



has title proper

Range: Nomen

The snowy day

has place of publication

Range: Place

New York, N.Y.

has date of publication

Range: Timespan

1962

Definitions

element super-type

A broader category or type of an element.

element sub-type

A narrower category or type of an element.

Example of broader and narrower elements

translation of

Related Elements

For broader elements, see Expression: [based on expression](#).

For narrower elements, see
Expression: [dubbed version of](#)

Many element labels have not changed. Hurrah!

Original RDA Toolkit

- title proper
- place of publication
- content type
- date of birth
- translation
- and many more...

Beta RDA Toolkit

- title proper
- place of publication
- content type
- date of birth
- translation
- and many more...

Yes, some elements have new labels...

Original RDA Toolkit

- based on (work)
- place of residence, etc.
- publisher's name
- form of work

Beta RDA Toolkit

- based on work
- place of residence
- name of publisher
- category of work

Agent elements have been broken down into separate elements

Original RDA Toolkit

- author

Beta RDA Toolkit

- author agent
- author collective agent
- author corporate body
- author family
- author person

Some elements underwent a more drastic transformation

Original RDA Toolkit

- illustrator

- ✓ element broken down into separate elements
- ✓ label modified
- ✓ relationship moved from expression to manifestation

Beta RDA Toolkit

- contributor agent of still image
- contributor collective agent of still image
- contributor corporate body of still image
- contributor family of still image
- contributor person of still image

And finally, some new elements were created

Original RDA Toolkit

- [no equivalent]

Beta RDA Toolkit

- appellation of person
- transformation by extension plan
- identifier for nomen
- language of representative expression

Did you hear complaints about RDA element labels?

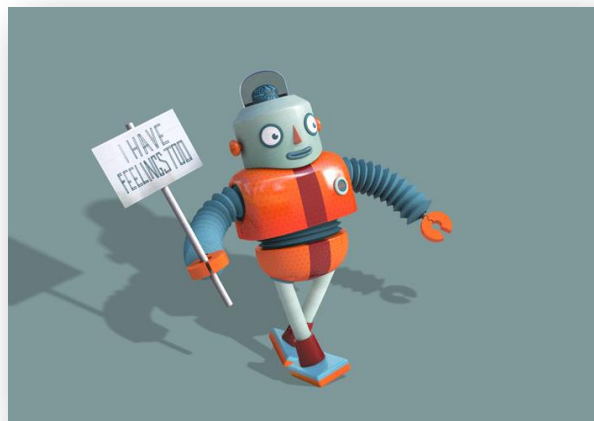
- Baffling and intimidating element labels
 - contributor person of still image
 - contributor agent to amalgamation
 - medium of performance of choreographic content of representative expression



Facts

- Element labels are not intended for “human consumption”

700 1- \$a Bull, Charles Livingston, \$d 1874-1932,
\$e ~~contributor person of still image~~



- Element labels and definitions are grounded in linked data principles.
- Elements are designed to be meaningful to machines.

Good news!

- The RSC has charged the North American RDA Committee to create user-friendly display labels.
- However, it will not be possible to develop a single set of user-friendly labels suitable for every community using RDA.
- The RSC expects communities will develop their own vocabularies.



2. String Encoding Scheme

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string encoding scheme

A set of string values and an associated set of rules that describe a mapping between that set of strings and a value of an element.

What is an SES?

- “Rules” that explain how to put together a string, such as an access point for a person.
- Instructions may include:
 - Components of the string
 - The order of the data
 - Punctuation or other delimiters

What is an SES?

- Following different SESs could result in these different access points:
 - Keats, Ezra Jack, 1916-1983
 - Keats, Ezra Jack (1916-1983)
 - Ezra Jack Keats | 11 March 1916 – 6 May 1983

SEs in the beta RDA Toolkit

- Plan to move SES instructions out of element pages

OPTION

Apply a string encoding scheme.



3. Vocabulary Encoding Scheme

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Definition

vocabulary encoding scheme

A named structured list of representations of controlled values for elements.

What is a VES?

- A list of controlled terms
- VESs include:
 - RDA lists of terms (ex.: RDA content type)
 - ISO code lists (ex.: ISO 639-2 language code list)
 - Standard terminology (ex.: Terms for medium of performance)
 - Authority control systems (ex.: LCGFT)
- VESs do not include simple keyword indexes

Accessing the list of RDA VESs

The screenshot shows the RDA Toolkit website interface. At the top, there is a navigation bar with links for 'Bookmarks and Notes', 'Documents', 'Views', 'Help', 'English', and 'Submit Feedback'. Below this is a header for 'Yale University Library' and a user profile for 'Dominique Bourassa'. The main navigation menu includes 'ENTITIES', 'GUIDANCE', 'POLICIES', and 'RESOURCES'. The 'RESOURCES' menu is open, displaying a list of options: 'Glossary', 'Vocabulary Encoding Schemes' (highlighted in dark blue), 'Relationship Matrix', 'Abbreviations and symbols', 'Additional instructions on names of persons', 'Capitalization', 'Initial articles', and 'Terms of rank'. An orange arrow points from the 'Recently Viewed' section to the 'Vocabulary Encoding Schemes' option. The 'Recently Viewed' section shows two items: 'Guidance: Terminology' (dated 2020/01/08 02:09:24 EST) and 'Special: authorized access point for legal work' (dated 2020/01/07 09:16:13 EST). A yellow banner at the bottom of the main content area reads 'Welcome to the RDA Toolkit BETA site'.

Vocabulary Encoding Schemes

RDA Reference value vocabularies

[RDA Aspect Ratio Designation](#)

[RDA Bibliographic Format](#)

[RDA Broadcast Standard](#)

[RDA Carrier Extent Unit](#)

[RDA Carrier Type](#)

[RDA Cartographic Data Type](#)

[RDA Colour Content](#)

[RDA Configuration of Playback Channels](#)

[RDA Content Type](#)

[RDA Extension Plan](#)

[RDA File Type](#)

[RDA Font Size](#)

[RDA Form of Musical Notation](#)

[RDA Form of Notated Movement](#)

[RDA Form of Tactile Notation](#)

[RDA Format of Notated Music](#)

[RDA Frequency](#)

[RDA Generation](#)

List of RDA VESs

Click on a link to
retrieve the
complete list of
RDA terms for a
given VES

RDA Media Type
RDA Mode of Issuance
RDA Polarity
RDA Presentation Format
RDA Production Method
RDA Recording Medium
RDA Recording Sources
RDA Reduction Ratio Designation
RDA Regional Encoding
RDA Scale Designation
[RDA Sound Content](#)
RDA Special Playback Characteristic
RDA Status of Identification
RDA Terms
RDA Track Configuration
RDA Type of Binding
RDA Type of Recording
RDA Video Format

List of RDA VESs

Click on a link to
retrieve the
complete list of
RDA terms for a
given VES

Vocabulary Encoding Schemes: RDA Sound Content

silent

unique label

<http://rdaregistry.info/termList/soundCont/1002>

unique IRI

(Notation 1002)

unique identifier

A sound content indicator for a resource that does not contain sound.

unique definition

sound

<http://rdaregistry.info/termList/soundCont/1001>

(Notation 1001)

A sound content indicator for a resource that contains sound.

Example of options to use VESs for sound content

Recording a structured description

OPTION

Record a term from the following RDA vocabulary encoding scheme.

silent

sound

For a definition, scope note, and notation of a term, see [RDA Sound Content](#) .

OPTION

Record a term from another suitable vocabulary encoding scheme.

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For more information, consult the guidance chapter on Terminology

The screenshot shows the RDA Toolkit website interface. At the top, there is a dark blue navigation bar with the text 'R | D | A TOOLKIT' on the left and 'Bookmarks and Notes', 'Documents', 'Views', 'Help', 'English', and 'Submit Feedback' on the right. Below this is a lighter blue header for 'Yale University Library' with a user profile 'Dominique Bourassa'. A main navigation bar contains 'ENTITIES', 'GUIDANCE', 'POLICIES', and 'RESOURCES', along with a search box. The 'GUIDANCE' menu is open, listing various topics. The 'Terminology' item is highlighted in dark blue, and a large orange arrow points to it from the bottom right. The main content area includes a 'Welcome' message, a 'Recently' section with a list of items, a 'Welcome to the RDA Toolkit BETA site' banner with a disclaimer, and a 'News' section with a headline about the ALA Midwinter Meeting.

R | D | A TOOLKIT

Bookmarks and Notes Documents Views Help English Submit Feedback

Yale University Library Dominique Bourassa

ENTITIES GUIDANCE POLICIES RESOURCES All Search

Welcome

Recently

- Element: title pro 2020/01/11 10:49:33
- Entity: Manifestat 2020/01/11 10:49:18
- Element: stateme 2020/01/11 10:45:13
- Element: stateme 2020/01/11 10:45:10
- Element: part of w 2020/01/11 10:35:47

Introduction to RDA

Aggregates

Application profiles

Content and carrier

Data provenance

Diachronic works

Fictitious and non-human appellations

Manifestation statements

Nomens and appellations

Recording methods

Representative expressions

Resource description

Terminology

Transcription guidelines

Welcome to the RDA Toolkit BETA site

Please explore the site in full with the knowledge that the functions and content of the site are still under development. The RDA Steering Committee has not authorized the beta site for use in cataloging work.

News All News >

RDA at the ALA Midwinter Meeting
The ALA Midwinter Meeting and Exhibits will

Image credits

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https://commons.wikimedia.org/wiki/File:Jefferson_HS_400_Pennsylvania_Av_jeh.jpg

Slide 28. Front cover of Keats's *The Snowy Day*. Used with permission of the Ezra Jack Keats Foundation. <https://www.ezra-jack-keats.org/wp-content/uploads/2015/03/Ezra-Jack-Keats-Bio-for-Kids.pdf>

Slide 36. Confused by Ben Davis from the Noun Project.
<https://thenounproject.com/search/?q=confused&i=817476>

Slide 37. Happy robot. <https://gifer.com/en/o6j>



Exercises

Let's have fun!

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