

MINUTES OF NOVEMBER 2012 MEETING

Joint Steering Committee for Development of RDA

ALA Headquarters, Chicago, IL, USA  
5-9 November 2012

[Note: Does not include Executive Sessions]

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November 7, 2013]

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*End of Executive Session 2*

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*Executive Session 3*

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*End of Executive Session 3*

**Minutes:** of the thirty-ninth meeting of the Committee held at the American Library Association Headquarters, Chicago, IL, USA, 5-9 November 2012.

**Present:** **JSC**

John Attig, American Library Association  
Alan Danskin, British Library  
Gordon Dunsire, Chartered Institute of Library and Information Professionals (via Internet)  
Christine Frodl, Deutsche Nationalbibliothek  
William Leonard, Canadian Committee on Cataloguing  
Kevin Marsh, Australian Committee on Cataloguing  
Barbara Tillett, Library of Congress, in the chair  
Judith Kuhagen, Secretary

**ALA Publishing**

Don Chatham  
James Hennelly  
Troy Linker

**Observers in attendance**

Chris Cronin, University of Chicago (Nov. 5-6)  
Kathy Glennan, University of Maryland (Nov. 8)  
Amy Graham, Library Technologies (Nov. 6, 8)  
Kate James, Library of Congress (Nov. 5-8)  
Kevin Kishimoto, University of Chicago (Nov. 8)  
Rhonda Lawrence, UCLA Law (Nov. 5-8)  
Nannette Naught, IMT, Inc. (Nov. 5-8)  
Kevin M. Randall, Northwestern University (Nov. 5, 7-8)  
Cathy Sackmann, IMT, Inc. (Nov. 5-8)  
Helen Schmierer (Nov. 7-8)  
Joan Schuitema, Northeastern Illinois University (Nov. 8)  
Gary Strawn, Northwestern University (Nov. 6-8)

***Executive Session 1***

**309 Election of JSC Chair or JSC Chair-Elect**

**310 Liaison with the co-publishers of RDA**

**311 Scope and maintenance of JSC/AACR/RDA Toolkit web sites & RDA-L**

**312 Preparation for meeting with Committee of Principals**

**313 Method for documenting JSC work (continue Programme of work, Strategic plan, Action items?)**



**314 Status report from JSC members on actions from November 2011 JSC meeting**

***End of Executive Session 1***

**315 Beginning of the public session**

- 315.1 Barbara Tillett welcomed the observers. All present introduced themselves. Barbara Tillett announced her upcoming retirement and the naming of David Reser as the next LC representative to the JSC.

**316 Approval of the agenda**

- 316.1 Received and considered the following document:

6JSC/A/2/rev/2

- 316.2 The order of topics #19 (Places ...) and #20 (Corporate bodies ...) was reversed. The agenda was approved as revised. Under #23, other topics were added: the concerns about cataloging of serials in Germany, national libraries' implementation decisions, use and form of relationship designators (began as an email from Mark Ehlert). [The order of some other agenda topics was changed during the week.]

**317 Minutes of the previous meeting held (November 2011)**

- 317.1 Received and considered the following documents:

6JSC/M/Restricted/284-308

- 317.2 The minutes were accepted as corrected based on emails from the JSC members.

- 317.3 Judy Kuhagen will remove the restricted portions of the minutes, posting the resulting public version on the JSC public web site. She will post the restricted versions of the November 2011 meeting and of previous meetings on the private Workspace site.

**Action=Secretary**

**318 Next meeting in 2013**

- 318.1 Barbara Tillett said there would be more clarification about the future schedule at the November 7 CoP meeting. It is probably too soon to change the date for 2013 but perhaps to July in 2014.

- 318.2 Christine Frodl said that the German constituency preferred an October or November JSC meeting due to the timing of ALA, IFLA, and EURIG meetings.

Going to July also causes problems getting people together due to the Easter holidays.

318.3 John Attig said that ALA would find a July JSC meeting challenging.

318.4 Kevin Marsh said that ACOC would agree to a July meeting in 2014.

318.5 Alan Danskin said he had a preference for July because it was difficult to get people together to prepare for a November meeting.

**319 Manifestations and items – transcription: 6JSC/ALA/20 (Proposed revision of RDA 2.1.2.2 and 2.1.2.3, Basis for Identification of the Resource)**

319.1 Received and considered the following documents:

- 6JSC/ALA/20
- 6JSC/ALA/20/ACOC response
- 6JSC/ALA/20/BL response
- 6JSC/ALA/20/CCC response
- 6JSC/ALA/20/CILIP response
- 6JSC/ALA/20/DNB response
- 6JSC/ALA/20/LC response

319.2 John Attig explained that both 6JSC/ALA/20 and 6JSC/ALA/21 were high priorities for ALA. The instructions for Basis for identification and Sources of information are difficult to apply. He noted that BL and CILIP do not think that the proposed changes are needed; Alan Danskin and Gordon Dunsire said they would like to hear the discussion.

319.3 Recommendation #1 would add language to 2.1.2.2 and 2.1.2.3 to prefer a collective title as the title proper. Judy Kuhagen noted that there had been many questions from catalogers of moving image resources, etc., during the US RDA Test about the need to do separate descriptions because a collective title could not be chosen. Gordon Dunsire said he was concerned that the instruction was becoming more prescriptive and that the ALA intent could instead be given in an application profile. John Attig said that perhaps the ALA proposal didn't state its principle clearly: different conventions for different users, based on the principle of representation. Barbara Tillett said that the Library of Congress would like the eventual solution to be a general instruction that applies to all resources. Barbara Tillett asked if BL and CILIP would agree to this change if the ALA group keeps working on the overall topic of sources; Alan Danskin said the BL could agree and Gordon Dunsire said CILIP would accept the change if it was "un-doable" in the future. This recommendation was accepted with the changes suggested by CCC to use "embodies" in the first paragraph of 2.1.2.2 and to add another category (sound recording but using the revised term "audio recording") to the "e.g." statement in that paragraph.

- 319.4 Recommendation #2 would add language to 2.1.2.2 and 2.1.2.3 to use a source of information for a predominant work to represent the resource as a whole. This recommendation was accepted.
- 319.5 Recommendation #3 modifies the categories in 2.1.2.3 to make the distinction between resources manifesting a single work and manifesting multiple works and to clarify the concept of sequential numbering. JSC agreed to combine a) and b), using LC's wording and adding "preferring a source with a collective title."
- 319.6 Gordon Dunsire noted that he thought the JSC was moving away from the principle of identifying resources as represented and hoped that future discussions would maintain balance.

**Clean copies** (this text will be merged with the reworded chapter 2 before it appears in the 2013 RDA Update of the RDA Toolkit):

#### **2.1.2.2 Resource Issued as a Single Unit**

When preparing a comprehensive description for a resource issued as a single unit (e.g., a textbook in one volume, an audio recording) that is not an integrating resource (see 2.1.2.4), choose a source of information identifying the resource as a whole (e.g., a source with a collective title). If the resource embodies multiple works (e.g., a compact disc embodying multiple works), prefer a source that bears a collective title.

If there is no source of information identifying the resource as a whole, but one source bears a title identifying a main or predominant work or content (e.g., a single videodisc containing a feature film along with trailers, outtakes, interviews, or other material related to the feature film), consider that source to identify the resource as a whole.

If there is no source of information identifying the resource as a whole and no source bears a title identifying a main or predominant work or content (e.g., a single videodisc containing multiple feature films but with no source of information identifying the resource as a whole), treat the sources of information identifying its individual contents as a collective source of information for the resource as a whole.

#### **2.1.2.3 Resource Issued in More Than One Part**

When preparing a comprehensive description for a resource issued in more than one part (e.g., a series of scientific treatises, a periodical, a compact disc set) that is not an integrating resource (see 2.1.2.4), choose one of the following, as appropriate, as the basis for identifying the resource as a whole:

- a) If the resource is issued as a set that is unnumbered, or if the numbering does not help to establish an order (e.g., a compact disc set containing an opera, a kit), choose a source of information identifying the resource as a whole, preferring a source that bears

- a collective title. See categories d) or e) if there is no source of information identifying the resource as a whole.
- b) If the resource has sequentially numbered issues or parts, choose a source of information identifying the lowest numbered issue or part available.
  - c) If the resource has unnumbered issues or parts, or if it has numbering that does not help to establish an order, choose a source of information identifying the issue or part with the earliest date of issue.
  - d) If there is no source of information identifying the resource as a whole, but one source bears a title identifying a main or predominant work or content, consider that source to identify the resource as a whole.
  - e) If there is no source of information identifying the resource as a whole and no source bears a title identifying a main or predominant work or content (e.g., a videodisc set containing multiple feature films but with no source of information identifying the resource as a whole), treat the sources identifying the individual parts as a collective source of information for the resource as a whole.

*[remainder of instruction unchanged]*

**320 Manifestations and items – transcription: 6JSC/ALA/21 (Proposed Revisions of RDA instructions on Sources of Information (RDA 2.2.2.1-2.2.2.4))**

320.1 Received and considered the following documents:

6JSC/ALA/21  
6JSC/ALA/21/ACOC response  
6JSC/ALA/21/BL response  
6JSC/ALA/21/CCC response  
6JSC/ALA/21/CILIP response  
6JSC/ALA/21/DNB response  
6JSC/ALA/21/LC response

320.2 John Attig said that the ALA proposal has three recommendations for status of containers, covers as sources of information, and the priority of sources for moving image resources. He noted that CILIP felt the changes were unnecessary; Gordon agreed that the JSC should discuss the possible changes.

320.3 Recommendation #A would first revise language in 2.2.2.1 to make more explicit the role of a publisher-issued container as being part of a resource. The JSC agreed that the present tense “is” should be used as noted by the BL and to accept the CCC comment to change “such as” to “e.g.”

320.4 Recommendation #A would also revise wording in the a) and b) paragraphs of 2.2.4. The JSC accepted LC's revision of the proposed wording in the a) paragraph and the recommendation to change the order of the b) and c) paragraphs.

320.5 Recommendation #B adds wording to the instruction and the exception in 2.2.2 to make a distinction between covers issued with the resource and those added after the resource is issued. The JSC accepted LC's comment to add "jacket" as another source, LC's other revisions in wording, and the addition of a definition for "cover" to the glossary. LC was asked to submit a glossary definition for "jacket."

**Action=LC representative**

320.6 Recommendation #C adds wording to 2.2.2.3 and 2.2.2.4 to choose the first applicable source bearing a formally-presented collective title. John Attig explained that this revision would allow more flexibility. Gordon Dunsire expressed his concern that the instructions are now more prescriptive; if a new digital carrier would evolve tomorrow, there could be problems with this instruction wouldn't apply. For now, the JSC agreed to go with a priority order and accepted LC's idea to divide the content of 2.2.2.3 and 2.2.2.4 into "tangible resources" and "online resources" and asked the Secretary to decide how to incorporate the similar revisions from CCC and LC. In 2.2.2.4, the JSC agreed to add the CCC wording about a formally-presented collective title to LC's wording.

**Clean copies** (after the meeting, the JSC agreed to the change for 2.3.3.1 as shown below; this text will be merged with the reworded chapter 2 before it appears in the 2013 RDA Update of the RDA Toolkit):

#### **2.2.2.1 General Guidelines**

*[1<sup>st</sup>-3<sup>rd</sup> paragraphs unchanged]*

Treat a container issued with the resource (e.g., a box in which a game or kit is issued, a clamshell box containing compact discs in individual jewel cases or cardboard sleeves) as part of the resource itself. Treat a container that is not issued with the resource (e.g., a box or case made by the owner) as a source outside the resource itself.

*[remainder of instruction unchanged]*

#### **2.2.2.2 Resources Consisting of One or More Pages, Leaves, Sheets, or Cards (or Images of One or More Pages, Leaves, Sheets, or Cards)**

*[1<sup>st</sup> paragraph and alternative unchanged]*

If the resource lacks a title page, title sheet, or title card (or image thereof), use as the preferred source of information the first of the following sources that bears a title:

- a) a cover or jacket issued with the resource (or an image of that cover or jacket)
- b) a caption (or an image of a caption)
- c) a masthead (or an image of a masthead)
- d) a colophon (or an image of a colophon).

**Exception**

**Early printed resources.** If an early printed resource (or a reproduction thereof) lacks a title page, title sheet, or title card (or image thereof), use as the preferred source of information the first of the following sources that bears a title:

- a) a colophon (or an image of a colophon)
- b) a cover or jacket issued with the resource (or an image of that cover or jacket)
- c) a caption (or an image of a caption)

*[remainder of instruction unchanged]*

**2.2.2.3 Resources Consisting of Moving Images**

If the resource consists of moving images (e.g., a film reel, a videodisc, a video game, an MPEG video file), use the title frame or frames, or title screen or screens, as the preferred source of information. If the title frames or title screens only list the titles of the individual contents and another source forming part of the resource bears a formally-presented collective title, use as the preferred source of information the first applicable source bearing a formally-presented collective title.

**Alternative**

Use a label bearing a title that is permanently printed on or affixed to the resource (excluding accompanying textual material or a container) in preference to the title frame or frames, or title screen or screens.

If the resource does not contain a title frame or title screen, follow the guidelines below for tangible or online resources to choose the preferred source of information.

**2.2.2.3.1 Tangible Resources**

Use as the preferred source of information the first of the following that bears a title:

- a) a label that is permanently printed on or affixed to the resource, excluding accompanying textual material or a container (e.g., a label on a videodisc)
- b) for a comprehensive description, a container or accompanying material issued with the resource
- c) an internal source forming part of a tangible digital resource (e.g., a disc menu).

#### **2.2.2.3.2. Online Resources**

Use as the preferred source of information the first of the following that bears a title:

- a) textual content
- b) embedded metadata in textual form that contains a title (e.g., metadata embedded in an MPEG video file).

If the resource contains neither a title frame or title screen nor a source of information as listed above for tangible or online resources, use as the preferred source of information another source forming part of the resource itself, giving preference to sources in which the information is formally presented.

#### **2.2.2.4 Other Resources**

For a resource other than one covered under [2.2.2.2–2.2.2.3](#), follow the guidelines below for tangible or online resources to choose the preferred source of information. If a source of information only lists the titles of the individual contents and another source forming part of the resource bears a formally-presented collective title, use as the preferred source of information the first applicable source bearing a formally-presented collective title.

##### **2.2.2.4.1 Tangible Resources**

Use as the preferred source of information the first of the following that bears a title:

- a) a textual source on the resource itself (e.g., a slide) or a label that is permanently printed on or affixed to the resource, excluding accompanying textual material or a container (e.g., a label on an audio CD or a model)
- b) an internal source, such as a title screen, whose textual content formally presents the title
- c) for a comprehensive description, a container or accompanying material issued with the resource

##### **2.2.2.4.2 Online Resources**

Use as the preferred source of information the first of the following that bears a title:

- a) textual content

- b) embedded metadata in textual form that contains a title (e.g., metadata embedded in an MP3 audio file)

If the resource does not contain a source of information as listed for tangible or online resources, use as the preferred source of information another source forming part of the resource itself, giving preference to sources in which the information is formally presented.

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#### **2.2.4 Other Sources of Information**

*[1<sup>st</sup> paragraph introducing the list unchanged]*

- a) accompanying material (e.g., a leaflet, an "about" file) that is not treated as part of the resource itself as described in 2.2.2.1
- b) other published descriptions of the resource
- c) a container that is not issued with the resource itself (e.g., a box or case made by the owner)
- d) any other available source (e.g., a reference source).

*[remainder of instruction unchanged]*

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#### **2.3.1.1 Scope**

*[1<sup>st</sup> paragraph unchanged]*

More than one title may appear in sources of information (such as on a title page, title frame; as a caption title, running title; on a cover, spine; on a title bar), on a jacket, sleeve, container, etc., or in material accompanying the resource.

*[remainder of instruction unchanged]*

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#### **Glossary: Cover**

The outer protective material attached to a volume, consisting of both sides of the front and back panels and the spine to which they are joined.

### **321 Manifestations and items - transcription: 6JSC/BL/9 (Change to 2.2.4 to remove parallel title proper)**

321.1 Received and considered the following documents:

- 6JSC/BL/9
- 6JSC/BL/9/ACOC response
- 6JSC/BL/9/ALA response



6JSC/BL/9/CCC response  
6JSC/BL/9/CILIP response  
6JSC/BL/9/DNB response  
6JSC/BL/9LC response

321.2 Alan Danskin said the BL proposal would resolve the contradiction between 2.3.3.2 and 2.2.4 d) by removing “Parallel title proper” from the list in 2.2.4 of elements that can be taken from outside the resource.

321.3 Judy Kuhagen noted that there is not a similar restriction on the title proper at 2.2.3.2. The JSC agreed not to change 2.2.4 but to expand the source information at 2.3.3.2 by using the wording in the ALA response.

321.4 Gordon Dunsire asked how this impact on the ISBD mapping will be communicated to the ISBD Review Group. Barbara Tillett suggested that Christine Frodl, as the liaison to the ISBD Review Group, discuss this change with the group.

**Clean copy** (this text will be merged with the reworded chapter 2 before it appears in the 2013 RDA Update of the RDA Toolkit):

### **2.3.3.2 Sources of Information**

Take parallel titles proper from any source within the resource. If the title proper is taken from outside the resource, take parallel titles proper from the same source.

## **322 Manifestations and items – transcription: 6JSC/LC/13 (Adjustment to exception for recording acronym/initialism titles in favor of base instruction (2.3.2.5, exception))**

322.1 Received and considered the following documents:

6JSC/LC/13  
6JSC/LC/13/ACOC response  
6JSC/LC/13/ALA response  
6JSC/LC/13/BL response  
6JSC/LC/13/CCC response  
6JSC/LC/13/CILIP response  
6JSC/LC/13/DNB response

322.2 Barbara Tillett asked Kate James to present this LC proposal. Kate explained that the change would allow catalogers to choose if and how to record an acronym or initialism form not selected as the title proper. This flexibility would also support closer harmonization with the ISSN practice of giving the acronym or initialism form as a variant title. The JSC accepted the proposal.

**Clean copy** (this text will be merged with the reworded chapter 2 before it appears in the 2013 RDA Update of the RDA Toolkit):

### 2.3.2.5 Title in More Than One Form

[1<sup>st</sup> paragraph and example unchanged]

#### **Exception**

**Serials and integrating resources.** If the title of a serial or integrating resource appears on the source of information for the title proper in full as well as in the form of an acronym or initialism, choose the full form as the title proper.

[example unchanged]

[last paragraph unchanged]

## 323 Manifestations and items – transcription: 6JSC/ALA/10 (Revision of RDA 2.5.1.4, Recording Edition Statements)

323.1 Received and considered these documents:

6JSC/ALA/10  
6JSC/ALA/10/ACOC response  
6JSC/ALA/10/BL response  
6JSC/ALA/10/CCC response  
6JSC/ALA/10/CILIP response  
6JSC/ALA/10/DNB response  
6JSC/ALA/10/LC response

323.2 John Attig noted that there have been long-standing problems identifying what are edition statements and the differences between expressions vs. different manifestations of the same expression.

323.3 John Attig noted the disagreement in the ACOC response and the CCC response's recommendation not to revise 2.5.1.4 but to move the examples to 6.12. John said he'd prefer to withdraw the proposal rather than just move the examples.

323.4 Kate James noted the example of a large-print edition being a new manifestation rather than a new expression and the fact that many large-print editions do not have an edition statement.

323.5 Gordon Dunsire said to ignore the CILIP response's concerns and suggestion for wording. The JSC accepted the proposal with the CCC suggestion to change "selection" to "access" and the two suggestions from LC.

**Clean copy** (this text will be merged with the reworded chapter 2 before it appears in the 2013 RDA Update of the RDA Toolkit):

### 2.5.1.4 Recording Edition Statements

[1<sup>st</sup> paragraph & examples unchanged]

**Optional Addition**

If a resource lacks an edition statement but is known to contain significant changes from other editions, supply an edition statement, if it is considered to be important for identification or access. Indicate that the information was taken from a source outside the resource itself as instructed under 2.2.4.

EXAMPLE

[Hand-coloured and corrected edition]

F major edition

**Note on edition statement reads:** Edition statement from publisher's catalog

**324 Manifestations and items – transcription: Fast Track entry for 2.8.1.1 (“Consider all remote access resources to be published”)**

324.1 Barbara Tillett explained that this Fast Track entry had been held for discussion by the JSC. The JSC agreed to the addition of this sentence to 2.8.1.1 with the change from “remote access” to “online.”

**325 Manifestations and items – transcription: 6JSC/ALA/11 (Recording Copyright Dates)**

325.1 Received and considered these documents:

6JSC/ALA/11  
6JSC/ALA/11/ACOC response  
6JSC/ALA/11/BL response  
6JSC/ALA/11/CCC response  
6JSC/ALA/11/CILIP response  
6JSC/ALA/11/DNB response  
6JSC/ALA/11/LC response

325.2 John Attig said that after considering the responses of the JSC constituencies, ALA now proposes making the change be part of the general instruction rather than as an exception as proposed in 6JSC/ALA/11 with one paragraph for multiple dates for various aspects and another for multiple dates for a single aspect. The JSC accepted that change in the proposal and accepted LC's wording for the paragraph on various aspects and CCC's wording for the paragraph on a single aspect.

325.3 The JSC agreed to the CILIP suggestion to use the term “phonogram copyright” rather than just “phonogram.”

**Clean copy** (minor changes were made via JSC email after the meeting; this text will be merged with the reworded chapter 2 before it appears in the 2013 RDA Update of the RDA Toolkit):

### 2.11.1.3 Recording Copyright Dates

Record copyright dates applying the general guidelines on numbers expressed as numerals or as words given under 1.8. Precede the date by the copyright symbol (©) or the phonogram copyright symbol (Ⓟ), or by *copyright* or *phonogram copyright* if the appropriate symbol cannot be reproduced.

#### EXAMPLE

©2002

copyright 2005

Ⓟ1983

phonogram copyright 1993

If the resource has multiple copyright dates that apply to various aspects (e.g., text, sound, graphics), record any that are considered important for identification or selection.

#### EXAMPLE

Ⓟ2009

©2010

**Source of information reads:** ©2010, disc Ⓟ2009

If the resource has multiple copyright dates that apply to a single aspect (e.g., text, sound, or graphics), record only the latest copyright date.

*[optional addition unchanged]*

## 326 Manifestations and items – transcription: 6JSC/ALA/7 (Revision of RDA 2.12.8 and 2.12.16, regarding recording ISSNs)

326.1 Received and considered these documents:

6JSC/ALA/7  
6JSC/ALA/7/ACOC response  
6JSC/ALA/7/BL response  
6JSC/ALA/7/CCC response  
6JSC/ALA/7/CILIP response  
6JSC/ALA/7/DNB response  
6JSC/ALA/7/LC response

326.2 John Attig noted that the change recommended by BL to give a priority order would make the sources consistent between 2.12.2.2 and 2.12.8.2/2.12.16.2.

326.3 The JSC accepted the proposal with the BL suggestions to give a priority order and to change “record” to “transcribe.”

**Clean copies** (minor changes were made via JSC email after the meeting; this text will be merged with the reworded chapter 2 before it appears in the 2013 RDA Update of the RDA Toolkit):

#### **2.12.8.2 Sources of Information**

Take the ISSN of a series from the following sources (in order of preference):

- a) the series title page
- b) another source within the resource itself (see 2.2.2)
- c) one of the other sources of information specified under 2.2.4.

#### **2.12.8.3 Recording the ISSN of a series**

Transcribe the ISSN (International Standard Serial Number) of a series as it appears on the source.

*[example unchanged]*

#### **Optional Omission**

If the ISSN of a subseries appears on the source of information (see 2.12.16.2), omit the ISSN of the main series.

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#### **2.12.16.2 Sources of Information**

Take the ISSN of a subseries from the following sources (in order of preference):

- a) the series title page
- b) another source within the resource itself (see 2.2.2)
- c) one of the other sources of information specified under 2.2.4.

#### **2.12.16.3 Recording the ISSN of a Subseries**

Transcribe the ISSN (International Standard Serial Number) of a subseries as it appears on the source.

*[example unchanged]*

*[optional omission unchanged]*

**327 Manifestations and items – carriers: 6JSC/ALA/17 (Machine-Actionable Data Elements in RDA Chapter 3: Discussion Paper)**

327.1 Received and considered these documents:

6JSC/ALA/17  
6JSC/ALA/17/ACOC response  
6JSC/ALA/17/BL response  
6JSC/ALA/17/CCC response  
6JSC/ALA/17/CILIP response  
6JSC/ALA/17/DNB response  
6JSC/ALA/17/LC response

327.2 John Attig said that there will be cases when a structured recording won't be sufficient; he will ask the ALA task force to focus on notes. He noted that the task force's charge is limited to chapter 3 but that isolating units from controlled vocabularies extends beyond chapter 3. There will be effects on the element set and the structure of the instructions but it is better to deal with the element set issues first. It is important to isolate quantity so can manipulate and isolate the captions.

327.3 Gordon Dunsire said it is important to isolate vocabulary from the rest of the string and from quantities. That will be desirable for making computations (e.g., a use case would be knowing how big the digitization of a collection would be). The problem is how far to go with the controlled vocabularies. The key is the data models. Also possible would be the description of carriers, unfinished work in RDA.

327.4 ALA was asked to develop proposals based on issues raised in the discussion paper. John Attig said extent for expression would also be added.

**328 Manifestations and items – carriers: 6JSC/LC/17 (Reorganization of instructions for recording extent (3.4.1.3, 3.4.1.5))**

328.1 Received and considered these documents:

6JSC/LC/17  
6JSC/LC/17/ACOC response  
6JSC/LC/17/ALA response  
6JSC/LC/17/BL response  
6JSC/LC/17/CCC response

6JSC/LC/17/CILIP response  
6JSC/LC/17/DNB response  
6JSC/LC/17/LC response

328.2 Barbara Tillett said LC would accept the ACOC rewording for the Alternative in 3.4.1.3. The JSC accepted the proposal with the ACOC suggestion.

328.3 Christine Frodl said that the German constituency would like to amend the vocabulary in 3.3.1.3. Barbara Tillett said that any suggested additions should be sent to Alan Danskin for discussion with the ONIX community rather than submitting additions as Fast Track entries.

**Clean copies** (this text will be merged with the reworded chapter 3 before it appears in the 2013 RDA Update of the RDA Toolkit):

### **3.4.1.3 Recording Extent**

Record the extent of the resource by giving the number of units and an appropriate term for the type of carrier as listed under 3.3.1.3. Record the term in the singular or plural, as applicable. If the resource consists of more than one type of carrier, record the number of each applicable type. Specify the number of subunits, if applicable, as instructed under 3.4.1.7–3.4.1.9.

*[examples unchanged]*

#### **Alternative**

Use a term in common usage (including a trade name, if applicable) to designate the type of unit:

- a) if the carrier is not in the list under 3.3.1.3
- or**
- b) as an alternative to a term listed under 3.3.1.3, if preferred by the agency preparing the description.

#### **EXAMPLE**

audio slide

USB flash drive

If an applicable trade name or other similar specification is not used as a term designating the type of unit, record that information as instructed under 3.20.1.3.

*[remainder of instruction unchanged]*

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### 3.4.1.5 Units Cannot Be Named Concisely

[1<sup>st</sup> paragraph & examples deleted; no change to content of existing 2<sup>nd</sup> paragraph and optional omission below]

the units cannot be named concisely, record the number of physical units and designate them as *various pieces*. Record the details of the pieces in a note if they are considered important for identification or selection (see 3.22.2.3).

#### EXAMPLE

48 various pieces

#### **Optional Omission**

If the number of units cannot be readily ascertained or approximated, omit the number.

#### EXAMPLE

various pieces

[last paragraph deleted]

## 329 Manifestations and items – carriers: 6JSC/LC/21 (Clarification of leaves and pages (3.4.5.2 and Glossary))

329.1 Received and considered these documents:

6JSC/LC/21  
6JSC/LC/21/ACOC response  
6JSC/LC/21/ALA response  
6JSC/LC/21/BL response  
6JSC/LC/21/CCC response/rev  
6JSC/LC/21/CILIP response  
6JSC/LC/21/DNB response

329.2 Kate James, speaking for LC, distributed a new proposal based on comments in responses, especially the CCC response. It was clear that LC hadn't gone far enough in its original proposal. The new proposal removed "paginated" and "foliated." The example at 3.4.5.5 was corrected and two examples added at 3.22.2.11.

329.3 John Attig said that ALA had disagreed with the original proposal; he would check with his constituency during the week to see if they would agree with the new proposal. Gordon Dunsire said he now shared John Attig's concerns.



392.4 Kate James explained that possible situations in 3.4.5.3 were spelled out to synchronize with 3.4.5.2. The CCC suggestion for use of “in terms of” was accepted for 3.4.5.3.

392.5 [On November 7, John Attig reported that ALA agreed with the new LC proposal and Gordon Dunsire accepted it; the JSC accepted the new proposal. The JSC asked the Secretary to incorporate LC’s new proposal in the Sec final document for 6JSC/LC/21.]

**Clean copies** (minor changes were made after the meeting via JSC email; this text will be merged with the reworded chapter 3 before it appears in the 2013 RDA Update of the RDA Toolkit):

#### **3.4.5.2 Single Volume With Numbered Pages, Leaves, or Columns**

For a resource consisting of a single volume, record the extent in terms of pages, leaves, or columns as appropriate to the presentation used in the resource, applying the following general guidelines:

- a) If the volume is numbered in terms of pages, record the number of pages.
- b) If the volume is numbered in terms of leaves, record the number of leaves.

*[sub-paragraphs c) and d) unchanged]*

If the volume is numbered as leaves but has text on both sides, see 3.4.5.5 or make an explanatory note (see 3.22.2.11).

*[remaining paragraphs and examples unchanged]*

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#### **3.4.5.3 Single Volume With Unnumbered Pages, Leaves, or Columns**

*[1<sup>st</sup> paragraph & examples unchanged]*

When recording the number or estimated number of unnumbered pages or leaves, apply these guidelines:

- a) If the leaves are printed or written on both sides, record the extent in terms of pages.
- b) If the leaves are printed or written on one side, record the extent in terms of leaves.

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#### **3.4.5.5 Misleading Numbering**

[1<sup>st</sup>-2<sup>nd</sup> paragraphs unchanged]

EXAMPLE

48 leaves, that is, 96 pages

**Numbered leaves with text on both sides**

[2<sup>nd</sup> example unchanged]

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### **3.22.2.11 Other Details of Extent**

[1<sup>st</sup> paragraph unchanged]

EXAMPLE

[3 existing examples unchanged; two new examples added]

Leaves are printed on both sides

Numbered leaves are printed on both sides

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#### **Glossary: Leaf**

A unit of extent of text consisting of a single bound or fastened sheet of paper as a subunit of a volume; each leaf consists of two pages, one on each side, either or both of which may be blank.

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#### **Glossary: Page**

A unit of extent of text consisting of a single side of a leaf.

### **330 Manifestations and items – carriers: 6JSC/BL/2 (3.11.4 Layout of tactile text and 3.13 Font Size)**

330.1 Received and considered these documents:

6JSC/BL/2  
6JSC/BL/2/ACOC response  
6JSC/BL/2/ALA response  
6JSC/BL/2/CCC response  
6JSC/BL/2/CILIP response  
6JSC/BL/2/DNB response  
6JSC/BL/2/LC response

330.2 Change #1: JSC agreed in general with the proposal but with the following changes: add the wording “the text in” suggested in the CCC response for 3.13.1.3, use LC’s new paragraph rather than CCC’s new paragraph, and use LC’s rewording about “none.” John Attig will remove “jumbo braille” from the Layout vocabulary.

330.3 Change #2: JSC accepted LC’s recommendation to merge 3.11.2-3.11.4 with 3.11.1.

**Clean copies** (this text will be merged with the reworded chapter 3 before it appears in the 2013 RDA Update of the RDA Toolkit):

#### **3.11.1.1 Scope**

Layout is the arrangement of text, images, tactile notation, etc., in a resource.

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#### **3.11.1.3 Recording Layout**

Record the layout of the resource if it is considered important for identification or selection, using one or more terms from the list below.

##### **Cartographic images**

- both sides
- back to back

##### **Sheets**

- double sided
- single sided

##### **Tactile music notation**

- bar by bar
- bar over bar
- line by line
- line over line
- melody chord system
- open score
- outline
- paragraph
- section by section
- short form scoring
- single line
- vertical score

##### **Tactile text**

- double sided
- single sided
- double line spacing

EXAMPLE

both sides

**Layout of a single manuscript map on both sides of the sheet**

both sides

**Layout of 3 maps printed on both sides of a single sheet**

back to back

**Layout of the same map printed on each side of a single sheet in a different language**

double sided

**Layout of a flip chart on double-sided sheets**

doubled sided

**Layout of a double-sided chart**

bar by bar

**Layout of tactile piano music for four hands**

bar over bar

open score

**Layout of a tactile vocal score**

single sided

**Layout of a tactile activity card**

double sided

double line spacing

**Layout of a volume of braille text showing double line spacing and double sided**

single sided

**Layout of a volume of braille text**

If none of the terms listed above is appropriate or sufficiently specific, use a term designating the layout as concisely as possible.

*[last paragraph unchanged]*

=====

Delete the following instructions:

**3.11.2 Layout of Cartographic Images**

**3.11.3 Layout of Tactile Music Notation**

**3.11.4 Layout of Tactile Text**

=====

**3.13.1.1 Scope**

[1<sup>st</sup> and 2<sup>nd</sup> paragraphs unchanged]

For resources designed for persons with visual and tactile impairments, font size may also be used to represent the size and/or spacing of the raised dots representing characters and symbols (e.g., jumbo braille).

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### 3.13.1.3 Recording Font Size

If the text in the resource is in a font size designed for persons with visual impairments, record the font size using an appropriate term from the list below.

giant print  
large print  
jumbo braille

[optional addition & examples unchanged]

If none of the terms listed above is appropriate or sufficiently specific, use a term designating the font size as concisely as possible.

[last paragraph unchanged]

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Glossary: deletion of three entries:

~~**Layout of Cartographic Images**—The arrangement of a cartographic image or images in a resource consisting of one or more sheets.~~

~~**Layout of Tactile Music Notation**—The arrangement of tactile musical notation in a resource (e.g., bar by bar, line by line).~~

~~**Layout of Tactile Text**—The arrangement of tactile text in a resource (e.g., double sided).~~

## 331 Manifestations and items – carriers: 6JSC/ALA/16 (Revision of RDA 3.19.3 for video encoding formats and addition of a new element for optical disc characteristics)

331.1 Received and considered these documents:

6JSC/ALA/16  
6JSC/ALA/16/ACOC response  
6JSC/ALA/16/BL response  
6JSC/ALA/16/CCC response  
6JSC/ALA/16/CILIP response  
6JSC/ALA/16/DNB response  
6JSC/ALA/16/EURIG response

6JSC/ALA/16/LC response

- 331.2 John Attig said the proposal handles encoding formats separately from optical disc characteristics. Kevin Marsh said ACOC had asked if all the terms in 3.19.3.3 refer to encoding formats; Gordon Dunsire expressed the same concern.
- 331.3 Barbara Tillett said she prefers to refer to existing vocabularies (e.g., UK's National Archive and LC have vocabularies); Christine Frodl and Kevin Marsh agreed. The third paragraph of 0.12 indicates substitute vocabularies may be used. Alan Danskin said the Bibliothèque nationale de France has vocabularies.
- 331.4 John Attig asked if he should withdraw the first part of the proposal and then do a proposal to remove the terms and point to lists. Barbara Tillett asked if there was agreement to remove vocabularies from RDA. Bill Leonard said that it was helpful to have vocabularies in RDA because they are easy to use and because catalogers would not be sure if other vocabularies would be available. John Attig said he would add revisions to terms as Fast Track entries.
- 331.5 John Attig said the second part of the proposal for a new element is at 3.20 rather than as a sub-instruction of 3.19 because the topic is about carrier characteristics, not file characteristics. There was not agreement about adding this new element.
- 331.6 John Attig said he would withdraw the entire proposal because ALA lacked the expertise needed for such a proposal; he will submit some of the glossary revisions as Fast Track entries. Christine Frodl will check if Deutsche Nationalbibliothek has such expertise. Alan Danskin said that Bibliothèque nationale de France has expertise; he could make an informal request via EURIG. Gordon Dunsire said he was interested in helping to work on this issue.

**332 Manifestations and items – carriers: 6JSC/ACOC/6 (Revision of RDA 3.19.7.3, Recording transmission speed)**

- 332.1 Received and considered these documents:

6JSC/ACOC/6  
6JSC/ACOC/6/ALA response  
6JSC/ACOC/6/BL response  
6JSC/ACOC/6/CCC response  
6JSC/ACOC/6/CILIP response  
6JSC/ACOC/6/DNB response  
6JSC/ACOC/6/LC response

- 332.2 Kevin Marsh said preparing the proposal wasn't as easy as expected because experts had differing information. He said renaming the element "encoded bitrate" per LC's response would alleviate some of the complexity but he thought there should be examples in the instruction.
- 332.3 John Attig expressed concern about renaming the element, indicating he wasn't sure if the term is in common usage. ACOC said the information is not available

“on the surface” but that a cataloger would have to go into the metadata; capturing such technical metadata should be automatic.

- 332.4 JSC decided to accept LC’s wording for the name of the element and the instructions and to include three examples, including the new example suggested by CCC. Bill Leonard will supply an explanation for that new example this week.

**Action=CCC representative**

**Clean copies** (changes in the name of the element in other parts of RDA were identified via JSC email after the meeting; this text will be merged with the reworded chapters before they appear in the 2013 RDA Update of the RDA Toolkit):

**3.16.4.1 Scope**

[1<sup>st</sup> paragraph: no change]

For instructions on recording the encoded bitrate of an online sound file (e.g., streaming audio), see 3.19.7.3.

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**3.19.1.1 Scope**

[1<sup>st</sup> paragraph: no change]

Digital file characteristics include file type, encoding format, file size, resolution, regional encoding, encoded bitrate, data type, object type, number of objects, density, sectoring, etc.

[remainder of instruction: no change]

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**3.19.1.3 Recording Digital File Characteristics**

[1<sup>st</sup> paragraph: no change except for line f) below]

f) encoded bitrate (see 3.19.7)

[remainder of instruction: no change]

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**3.19.7 Encoded Bitrate**

**3.19.7.1 Scope**

**Encoded bitrate** is the speed at which streaming audio, video, etc., is designed to play.

**3.19.7.2 Sources of Information**

Use evidence presented by the resource itself, including embedded metadata, or on any accompanying material or container as the basis for recording the encoded bitrate. If desired, take additional evidence from any source.

**3.19.7.3 Recording Encoded Bitrate**

Record the encoded bitrate of the file, if it can be readily ascertained and is considered important for identification or selection (e.g., for streaming audio or video).

EXAMPLE

32 kbps

7.17 Mbps

12.52 Mbit/s

**Encoded bitrate recorded using the metric symbol**

= = = = =

**D.2.1**

347 \$f Transmission speed 3.19.7 Encoded Bitrate

538 \$a System details note 3.19.7 Encoded Bitrate

= = = = =

**Glossary:**

**Encoded Bitrate** The speed at which streaming audio, video, etc., is designed to play.

~~**Transmission Speed** — The speed at which streaming audio or video is designed to play.~~

**333 Manifestations and items – carriers: 6JSC/CCC/10 (Proposed revision to Appendix B.1 General Guideline to explicitly include the usage of units of measure expressed as symbols)**

333.1 Received and considered these documents:

- 6JSC/CCC/10
- 6JSC/CCC/10/ACOC response



6JSC/CCC/10/ALA response  
6JSC/CCC/10/BL response  
6JSC/CCC/10/CILIP response  
6JSC/CCC/10/DNB response  
6JSC/CCC/10/LC response

333.2 Bill Leonard said CCC was open to ACOC's idea of renaming the appendix. John Attig expressed concern about changing the name without investigating the impact on other parts of the appendix (e.g., B.0).

333.3 JSC agreed to accept the proposal with the following changes: accept BL's suggested rewording of the Alternative in B.1; change the name of the appendix. Bill Leonard would revise other appendix B instructions to add the new scope and check if information connected to references in other chapters needed to be revised.

**Action=CCC representative**

**Clean copies** (changes to other appendix B instructions and related changes in other chapters were identified by Bill Leonard after the JSC meeting and via JSC email; this text will be merged with the reworded chapters before they appear in the 2013 RDA Update of the RDA Toolkit):

## **0.5 Structure**

*[1<sup>st</sup>-3<sup>rd</sup> paragraphs unchanged]*

Supplementary guidelines and instructions are provided in appendices as follows:<sup>20</sup>

*[paragraph for appendix A unchanged]*

Appendix B provides instructions on the use of abbreviations when recording specified elements and on using symbols instead of abbreviations, when appropriate, as well as lists of abbreviations in a selected number of languages.

Appendix C lists articles that are to be omitted when applying the alternative instructions to record preferred titles for works and names of persons, corporate bodies, and places.

*[paragraphs for appendices D-L unchanged]*

= = = = =

### **3.4.1.11.2 Storage Space**

*[1<sup>st</sup> paragraph and examples unchanged]*

**Alternative**

Record the amount of storage space occupied by the collection in the system of measure preferred by the agency preparing the description. Use symbols or abbreviations of terms for units of measurement as instructed in appendix B (B.5.2), as applicable.

*[examples unchanged]*

*[optional addition & examples unchanged]*

=====

### **3.5.1.3 Recording Dimensions**

*[1<sup>st</sup> paragraph unchanged]*

#### **Alternative**

Record dimensions in the system of measure preferred by the agency preparing the description. Use symbols or abbreviations of terms for units of measurement as instructed in appendix B (B.5.1), as applicable.

=====

### **7.25.5.3 Recording Additional Scale Information**

Record additional scale information that appears on the resource. Capitalize words as instructed in Appendix A. Use abbreviations or symbols for units of measurement, as instructed in appendix B (B.5.7) and numerals in place of words.

*[remainder of instruction unchanged]*

=====

## **Revised name for appendix B = ABBREVIATIONS AND SYMBOLS**

### **B.0 Scope**

Appendix B provides instructions on the use of abbreviations when recording specified elements and on using symbols instead of abbreviations, when appropriate, as well as lists of abbreviations in a selected number of languages. These abbreviations and symbols are used when recording specified elements.

### **B.1 General Guideline**

Use abbreviations and symbols prescribed under B.7–B.11 as instructed under B.2–B.6.

#### **Alternative**

When recording the attributes of a manifestation or item (see chapters 1–4), follow appropriate international standards on the use of abbreviations or of symbols for units or measurement; or, if the agency creating the data has established in-house guidelines on the use of abbreviations or of symbols for units of measurement, or has designated a published style manual, etc., as its preferred guide, use those guidelines or that style manual in place of the instructions given in this appendix.

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### **B.5.1            Dimensions**

Use abbreviations or symbols for units of measurement prescribed in B.7 for terms used for dimensions (see 3.5).

[2<sup>nd</sup> paragraph unchanged]

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### **B.5.2            Extent of Storage Space**

Use symbols, or abbreviations prescribed in B.7, for units of measurement when recording extent of storage space in non-metric units of measurement (see 3.4.1.11.2).

Metric symbols are not abbreviations; such symbols are not followed by a full stop.

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### **B.5.3            Duration**

Use symbols, or abbreviations prescribed in B.7, for units of measurement used for duration (see 7.22).

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### **B.5.7            Additional Scale Information**

Use symbols, or abbreviations prescribed in B.7, for units of measurement used as part of additional scale information (see 7.25.5).

[2<sup>nd</sup> paragraph unchanged]

## **334 RDA element set, RDA vocabularies, Open Metadata Registry, RDA glossary: 6JSC/ALA rep/4 (RDA Vocabularies: Miscellaneous Issues)**

334.1 Received and considered this document:

6JSC/ALA rep/4

334.2 Issue #1: Singular and plural forms. Barbara Tillett agreed with the use of the singular form with the understanding that plural forms could be used in cataloging. Gordon Dunsire said that registries are things, not strings; the singular form is a label and lexical ontologies can generate plurals as needed. The JSC agreed that terms in the Open Metadata Registry should be given in singular form; any plural forms should be deleted before those vocabularies are published.

334.3 Issue #2: Duplicate or implied vocabularies. Gordon Dunsire said that the duplication caused by RDA instructions calling for the use of terms from a different vocabulary can be handled via application profiles; he suggested that he and John analyze this issue in conjunction with the task force continuing the work on 6JSC/ALA/17.

**Action=ALA representative, CILIP representative**

334.4 Issue #3: Fragmentary terms. Gordon Dunsire disagreed with other JSC representatives about not including fragments such as “approximately” or “incomplete” in the Registry because ISBD content terms have such adjectival qualifiers; he said the fragments could be in the Registry to say that they should not be used alone but combined with other terms. John Attig said that “[name of instrument] accompaniment” is a different situation and will be considered as part of work on medium of performance. Gordon Dunsire volunteered to study these and related issues.

**Action=CILIP representative**

334.5 Issue #4: Groups of Books of the Bible. The JSC had already decided to delete this vocabulary from the Registry because authority records exist for all the names. John Attig has deleted the terms from the Registry.

334.6 Issue #5: Single or multiple vocabularies. The JSC preferred having one general vocabulary for Extent rather than establishing subsets of a vocabulary for the different sub-instructions in RDA. Gordon Dunsire reminded the JSC that terms in vocabularies are not labels or terms for users. Barbara Tillett said she didn't want the JSC to get too tied up in today's technology or allow it to set limits. John Attig noted that the numbering in the Element set identifies elements and sub-elements as do some of the instructions. John Attig will remove Medium of performance terms from the Registry while the Library of Congress is work on development of such terms.

334.7 Issue #6: Top concepts. The broader terms used to identify categories within some vocabularies in RDA are not themselves valid terms for use in an RDA context. JSC decided that such broader terms should be included in the Registry for those communities whose application profiles indicate the preference for such broader terms. Alan Danskin said there is some value in such “bucket” terms. John Attig will prepare a proposal for the definitions of these broader terms.

**Action=ALA representative**

- 334.8 Issue #7: Digital representation of cartographic content. The past JSC discussion hadn't addressed the presence of "point" in both Date type and Object type vocabularies. Barbara Tillett said this unfinished task would be considered in the last executive session of this meeting. [Note: this topic was not discussed in the last executive session.]
- 334.9 Issue #8: "Selections" as Other distinguishing characteristic of an expression. The discussion of this issue was postponed until the discussion of 6JSC/LC/20.
- 334.10 Issue #9: Variant access point representing one or more librettos or other texts for musical works. The discussion of this issue was postponed until the discussion of 6JSC/ALA/13.
- 334.11 Issue #10: Groove characteristics. John Attig reported that he had published the terms for Groove pitch and Groove width as separate vocabularies. Alan Danskin noted that a later-developed overall vocabulary could point to these two vocabularies.
- 334.12 John Attig said that he hadn't yet worked on the task to divide Note on manifestation or item into two elements: Note on manifestation; Note on item.  
**Action=ALA representative**

**335 RDA element set, RDA vocabularies, Open Metadata Registry, RDA glossary:  
6JSC/ALA rep/5 (References in the RDA Glossary and the RDA namespace)**

- 335.1 Received and considered this document:  
  
6JSC/ALA rep/5
- 335.2 Recommendation #1. John Attig withdrew this recommendation to reinstate the "see" and "see also" labels in the Glossary in the RDA Toolkit.
- 335.3 Recommendation #2. The JSC agrees with this recommendation about see references from variant terms and scope notes when appropriate but requested a proposal.
- 335.4 Recommendation #3. The JSC agreed not to give "included" narrower terms as see references to broader terms. Gordon Dunsire noted that humans would be able to understand such references in context but including them in the Registry would be a falsehood. He also said that doing so would have raised many other questions about inclusion in the Registry.
- 335.5 Recommendations #4-#6, #8. The JSC agreed that broader/narrower term references should be made when appropriate and include scope notes as appropriate.
- 335.6 Recommendation #7. The JSC agreed to make references between related terms.

335.7 Recommendation #9. The JSC said that the basic principle is to make scopes and one-way references in the Glossary but give only a scope note in the Registry. This policy should be documented in the glossary policy document and possible in the Editor's guide.

**Action=Chair, Secretary**

335.8 Recommendation #10. The JSC agreed not to make references for sibling relationships. Gordon Dunsire said there is not yet consensus in the vocabularies world on the usefulness of explicit references for sibling relationships although such references do exist in MulDiCat.

335.9 Kevin Marsh said he'd prefer that the RDA glossary not be considered a thesaurus with the extra requirements involved.

**336 RDA element set, RDA vocabularies, Open Metadata Registry, RDA glossary: 6JSC/CILIP rep/1 (Machine-actionability and interoperability of RDA value vocabularies: a discussion paper)**

336.1 Received and considered this document:

6JSC/CILIP rep/1

336.2 Recommendation #1. The JSC accepted the recommendation to separate definitions and scope notes in the vocabularies. Wording such as "Includes," "Excludes," "For example," are scope notes. Nannette Naught said that they were not tagged consistently in the Toolkit; John Attig said they are explicitly coded in the Registry. Gordon Dunsire will prepare a proposal to find existing situations that need to be cleaned up.

**Action=CILIP representative**

336.3 Recommendation #2. The JSC agreed with the recommendation to update the documentation on the relationship between the Content type, Media type, and Carrier type vocabularies and the RDA/ONIX Framework. That relationship is not explicitly stated in the RDA text. John Attig agreed with Gordon's statement that work cited in 6JSC/ALA rep/1 has not yet been carried out. Gordon agreed to assist John in the preparation of a document.

**Action=ALA representative, CILIP representative**

336.4 Recommendation #3. The JSC agreed with the recommendation that an RDF representation of the RDA/ONIX Framework be added to the Registry so other vocabularies can be mapped to it. Gordon Dunsire said it doesn't matter what other communities are doing; the RDF would serve as a translation hub. He said that some users are already registering via VMF (Vocabulary Management Framework) but it is unclear if VMF will be maintained. Gordon said he would develop an RDF representation of the Framework and put it in the Registry as a separate vocabulary, doing a mapping between the Framework and the Registry. Alan Danskin, as ONIX liaison, will check with Graham Bell this week about ONIX paying for a joint namespace; the cost would be about \$50 U.S. John Attig said that the mapping would be what was noted in 6JSC/ALA rep/1.

**Action=BL representative, CILIP representative**

336.5 Recommendation #4. The JSC agreed with Gordon Dunsire's intent to review the RDA value vocabularies/terms and the RDA/ONIX framework to identify possibilities for extending RDA's use of the Framework. Barbara Tillett asked him to keep Alan Danskin notified of work he was doing.

**Action=CILIP representative**

336.6 Recommendation #5. The JSC asked Alan Danskin to contact the ONIX group about setting up a management and development group for the RDA/ONIX Framework.

**Action=BL representative**

**337 RDA element set, RDA vocabularies, Open Metadata Registry, RDA glossary:  
6JSC/CILIP rep/2 (RDF representations of RDA relationship designators)**

337.1 Received and considered this document:

6JSC/CILIP rep/2

337.2 Recommendation #1. The JSC agreed that the qnames used in the Open Metadata Registry should be consistent and should include RDA branding. Developers use the qnames in local programs; they are also embodied in Google applications. Gordon noted that changing the qnames does not affect the URIs which can remain as they are. Gordon will make the qnames be consistent in the Registry and recommended that this practice be documented in a style guide for the Registry. Troy Linker will investigate the creation of a style guide.

**Action=CILIP representative, Troy Linker**

337.3 Recommendation #2. The JSC agreed to continue representing RDA relationship designators as RDF properties.

337.4 Recommendation #3. The JSC agreed to add "Agent" as a super-class referring collectively to Persons, Families, and Corporate bodies. Gordon Dunsire said that the FRBR Review Group is looking at the same action. Barbara Tillett asked that Gordon stay in touch with the FRBR Review Group. Troy Linker asked if there would be any impact on the RDA Toolkit. John Attig replied that it would affect the Registry but Troy noted that it is part of the RDA data model.

337.5 Recommendation #4. The JSC discussed removing redundant unconstrained properties representing RDA relationship designators. To do so, definitions would be needed for the unconstrained properties. John Attig noted that the JSC has not been interested in developing such definitions. Troy Linker said the JSC should clarify definitions for the constrained and not worry about definitions for the unconstrained. Alan Danskin noted that the words are the same but people don't grasp the relationship to the entities. Alan and Barbara Tillett said that they didn't agree with the compiler example in the discussion

paper as being the same; Barbara Tillett said that the JSC would return to this topic later. Gordon said he would change the example.

- 337.6 Recommendation #5. The JSC agreed to having two separate namespaces, the unconstrained elements in a new namespace to be acquired by ALA Publishing and the constrained elements in the existing namespace; both will be considered as RDA content under JSC responsibility. Having the elements in separate namespaces removes the need to differentiate the same names with WEMI qualifiers. Last year the JSC agreed with Marg Stewart's recommendation that the unconstrained be branded as an RDA namespace. John Attig said that one of the uses of the unconstrained is for mapping and asked if they needed to be in the data model for that to happen; Troy Linker said that you need "on ramps" in the model so that others can interact with the data. The mapping between the two namespaces could be done manually or MMA could be asked to do it. Gordon Dunsire said that the unconstrained URIs would need to be changed.

**Action=ALA Publishing**

[The discussion of 6JSC/CILIP rep/2 was interrupted by the discussion of 6JSC/ISBD/Discussion/2 and 6JSC/ISBD/Discussion/1; the discussion of 6JSC/CILIP rep/2 resumed. The resumed discussion is included here out of chronological order.]

- 337.7 Recommendation #6. Gordon Dunsire said he would remove unnecessary WEMI qualifiers when the unconstrained and constrained elements were in the separate namespaces. He would refer to the JSC any elements within one namespace needing differentiation.

**Action=CILIP representative**

- 337.8 Recommendation #7. The JSC agreed that inverse properties should be developed and registered for RDA relationship designators. Gordon Dunsire said that such actions are not required because other communities can do it but it is better that JSC do it. Gordon said it is a mechanical process. John Attig noted that this recommendation is depending on JSC agreement on recommendation #8.

**Action=CILIP representative**

- 337.9 Recommendations #8-#9, and #11. Gordon Dunsire said that replacing the existing labels with verbal phrases (recommendations #8-#9) would break the connection to the RDA Toolkit appendices I-K. Barbara Tillett said that both are needed (i.e., recommendation #11). Gordon said artificial instructions could be added to the RDA appendices. The JSC asked Gordon to prepare a proposal for May 2013 addressing the issues in recommendations #7-#9, #11.

**Action=CILIP representative**

- 337.10 Recommendation #10. Gordon Dunsire said that some bibliographic agencies concentrate on agents and roles, not relationships. RDA sidesteps the issue of classes. The JSC agreed with the recommendation not to represent RDA designators as RDF classes. Gordon said this section of the paper was included just for information in response to an earlier question from John Attig.



**338 RDA element set, RDA vocabularies, Open Metadata Registry, RDA glossary:  
6JSC/ISBD/Discussion/2 (Mapping of ISBD Area 0 vocabularies to RDA/ONIX  
Framework vocabularies as part of the ISBD/RDA alignment)**

338.1 Received and considered these documents:

6JSC/ISBD/Discussion/2  
6JSC/ISBD/Discussion/2/Mapping

338.2 This document was sent so late to the JSC due to the ISBD Review Group and IFLA meeting schedule. Gordon Dunsire wrote the initial draft of the mapping in his ISBD role. John Attig said that this document is half of the task and JSC needs to do its side.

338.3 Gordon Dunsire said that the goal stated during the 2011 JSC meeting in Glasgow of JSC/ISBD/ISSN discussion was to create interoperable records. The real issue for the ISBD RG is to have an RDF representation of the RDA ONIX Framework; the ROF is the hub to which both are pointing.

338.4 Gordon Dunsire said that the ISBD Review Group would appreciate comments on the mapping; he wants to make sure that the Review Group is clear that the JSC won't use Area 0. John Attig said that the JSC should do a comparable mapping and share the results to evaluate how successful the mappings were. Alan Danskin said output from the two mappings would be the first issue and JSC would welcome a future proposal.

338.5 Barbara Tillett will prepare a draft mapping for JSC review. Then Christine Frodl, as ISBD liaison, will convey the JSC response to the ISBD Review Group.  
**Action=Chair, DNB representative**

**339 RDA element set, RDA vocabularies, Open Metadata Registry, RDA glossary:  
6JSC/ISBD/Discussion/1 (Alignment of the ISBD element set with RDA element set  
- RDA, Appendix D.1)**

339.1 Received and considered these documents:

6JSC/ISBD/Discussion/1  
6JSC/ISBD/Discussion/1/Alignment

339.2 Gordon Dunsire explained that the ISBD XML Study Group hadn't been funded by IFLA to have a meeting to work on the RDA to ISBD alignment. The group worked on this document via email but recognized the asymmetric and granularity issues. Barbara Tillett said that the RDA elements relating to access, approximately 30%, are out of scope for ISBD and were not included in the alignment.

339.3 John Attig said the JSC could review the alignment and send comments to the ISBD group. Kevin Marsh asked if the JSC would be redoing the ISBD work or

doing the RDA side of the mapping. The JSC decided not to do the mapping from the other side but to send comments. Barbara Tillett said that she could share her comments with the JSC for others to add their comments. Christine Frodl, as ISBD liaison, can notify her ISBD colleagues that the JSC will be sending them feedback.

**Action=Chair, DNB representative**

[Note that 5JSC/Policy/3 and 6JSC/Sec/6 in the agenda were included for background during the discussion but were not discussed.]

**340 Persons: 6JSC/BL/4 (Other designated associated with the person: Revision of RDA 9.0, 9.6.1, and 9.19.1)**

340.1 Received and considered these documents:

6JSC/BL/4  
6JSC/BL/4/ACOC response  
6JSC/BL/4/ALA response  
6JSC/BL/4/CCC response  
6JSC/BL/4/CILIP response  
6JSC/BL/4/DNB response  
6JSC/BL/4/LC response

340.2 Alan Danskin explained that the BL proposal is related to the goal of trying to avoid undifferentiated headings; it introduces more flexibility for qualifiers.

340.3 Bill Leonard said that CCC urged caution about changing the definition of “person” at this time because the FRBR Review Group is revising the definition as part of the reconciliation with FRAD. Barbara Tillett said that it is really “individual” that is meant but that the *International Cataloguing Principles* settled on “person” due to language issues.

340.4 Change #1. The JSC agreed to the change to 9.0 as amended by ACOC.

340.5 Change #2. The JSC agreed to the wording proposed by LC restricting when the element is core. Christine Frodl noted that the German constituency would like to expand beyond Christian saints in RDA 9.6.1.4.

340.6 Change #3. The JSC agreed to the change.

340.7 Change #4. The JSC agreed to the LC wording for 9.6.1.6; the JSC agreed to the proposed 9.6.1.7 and 9.6.1.8. Christine Frodl requested that more examples be added. Kate James, with assistance from Alan Danskin, will send additional examples to the Secretary by November 30.

**Action: Kate James, BL representative**

340.8 Change #5. Barbara Tillett and John Attig said that the instruction was too broad; Barbara said that some of the examples represent other attributes. Alan

Danskin showed examples from older materials and Gordon Dunsire said the situation occurs often in Scotland. John Attig said that the Program for Cooperative Cataloging was discussing having separate authority records with the same text string. The JSC agreed to the new instruction. Alan Danskin will send other examples to Kate James.

**Action=Kate James, BL representative**

340.9 Change #6. The JSC agreed to the change to 9.19.1.2 and the addition of 9.19.1.8.

**Clean copies** (changes needed in appendix E were noted in LC's response to 6JSC/BL/4; the deletion of three examples for the first paragraph and the addition of a third exception in 9.19.1.2 are from 6JSC/LC/16/Sec final; the revision of the fourth paragraph in E.1.2.2 is from 6JSC/BL/3/Sec final. This text will be merged with the reworded chapters before they appear in the 2013 RDA Update of the RDA Toolkit):

## **9.0 Purpose and Scope**

[1<sup>st</sup>-2<sup>nd</sup> paragraphs unchanged]

Persons include persons named in religious works, fictitious and legendary persons, and real or fictitious non-human entities.

[4<sup>th</sup> paragraph & list unchanged]

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## **9.6 Other Designation Associated with the Person**

### **CORE ELEMENT**

*Other designation associated with the person is a core element for a Christian saint or a spirit. For other persons, other designation associated with the person is a core element when needed to distinguish a person from another person with the same name.*

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### **9.6.1.3 Recording Other Designations Associated with Persons**

Record other designations associated with the person applying the instructions given under 9.6.1.4 (saints), 9.6.1.5 (spirits), 9.6.1.6 (persons named in sacred scriptures or apocryphal books), 9.6.1.7 (fictitious and legendary persons), 9.6.1.8 (non-human entities), or 9.6.1.9 (other designation) as applicable.

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#### **9.6.1.6 Persons Named in Sacred Scriptures or Apocryphal Books**

For a person named in a sacred scripture or an apocryphal book, record an appropriate designation.

##### EXAMPLE

Angel

Biblical figure

Demon

Talmudic figure

#### **9.6.1.7 Fictitious and Legendary Persons**

For a fictitious or legendary person, record *Fictitious character*, *Legendary character*, or another appropriate designation.

##### EXAMPLE

Greek deity

Mythical animal

Vampire

#### **9.6.1.8 Real Non-human Entities**

For a real non-human entity, record a designation for type, species or breed.

##### EXAMPLE

Chimpanzee

Portuguese water dog

Whale

#### **9.6.1.9 Other Designation**

If neither a date of birth nor a date of death associated with the person, nor a fuller form of name, nor a period of activity, nor a profession or occupation, nor a term of rank, honour or office, is sufficient or appropriate for distinguishing between two or more persons, record an appropriate designation in the language preferred by the agency creating the data.

EXAMPLE

Brother of Andrew Lang

Cree Indian

Ship captain's wife

Wife of Gautama Buddha

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**9.19.1.2 Title or Other Designation Associated with the Person**

Add to the name one or more of the following elements (in this order), as applicable:

[*sub-paragraphs a)-d) unchanged*]

- e) a term indicating a person named in a sacred scripture or an apocryphal book (see 9.6.1.6)
- f) the term *Fictitious character, Legendary character, etc.* (see 9.6.1.7)
- g) a term indicating type, species or breed (see 9.6.1.8)
- h) a term indicating profession or occupation (see 9.16) for a person whose name consists of a phrase or appellation not conveying the idea of a person.

EXAMPLE

Anne, Queen of Great Britain

Borselen, Frank van, graaf van Oostervant

Anglès, Jules-Jean-Baptiste, comte

Pius XII, Pope

Dositheos, Patriarch of Jerusalem

Ruricius I, Bishop of Limoges

Arundel, Philip Howard, Earl of, Saint

Garland, Judy (Spirit)

Messenger Number One from the Secret Love Star (Spirit)

Stone Mountain (Writer)

Big Hand (Musician)

PSK-13 (Rapper)

Adam (Biblical figure)

Holmes, Sherlock (Fictitious character)

Aeneas (Legendary character)

Lauder Lass (Horse)

Henrietta (Cat)

### **Exceptions**

*[2 existing paragraphs unchanged]*

**Title of religious rank.** Add a title of religious rank to the name of a person whose given name is recorded as the first element in the preferred name only if the title or part of the title commonly appears with the name in resources associated with the person or in reference sources. In case of doubt, add the title.

#### EXAMPLE

Augustine, of Canterbury, Saint

**Title "Archbishop" not commonly used in resources associated with the person or in reference sources**

Augustine, of Hippo, Saint

**Title "Bishop" not commonly used in resources associated with the person or in reference sources**

Teresa, of Avila, Saint

**Title "madre" not commonly used in resources associated with the person or in reference sources**

=====

**[replacement 9.19.1.6 – see 6JSC/BL/3/Sec final]**

#### **9.19.1.7 Other Designation**

If none of the additions covered under 9.19.1.3–9.19.1.6 is sufficient or appropriate for distinguishing between two or more persons, add an appropriate designation (see 9.6.1.9).

#### EXAMPLE

Nichols, Chris (Of the North Oxford Association)

Lang, John (Brother of Andrew Lang)

Budd, Henry (Cree Indian)

Yaśodharā (Wife of Gautama Buddha)

Independent burgess (of Nottingham)

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### **E.1.1 Presentation of Access Points**

#### **Headings for Persons**

- Distinguishing terms ( )
- ~~9.15 Field of Activity of the Person~~
  - 9.16 Profession or occupation
  - 9.6.1.6 Persons Named in Sacred Scriptures or Apocryphal Books
  - 9.6.1.7 Fictitious and Legendary Persons
  - 9.6.1.8 Real Non-human Entities
  - 9.6.1.9 Other designation

#### **See references from variant names for persons**

- Distinguishing terms ( )
- ~~9.15 Field of Activity of the Person~~
  - 9.16 Profession or occupation
  - 9.6.1.6 Persons Named in Sacred Scriptures or Apocryphal Books
  - 9.6.1.7 Fictitious and Legendary Persons
  - 9.6.1.8 Real Non-human Entities
  - 9.6.1.9 Other designation

#### **See also references from names for related persons**

- Distinguishing terms ( )
- ~~9.15 Field of Activity of the Person~~
  - 9.16 Profession or occupation
  - 9.6.1.6 Persons Named in Sacred Scriptures or Apocryphal Books

9.6.1.7 Fictitious and Legendary Persons

9.6.1.8 Real Non-human Entities

9.6.1.9 Other designation

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### **E.1.2.2 Access Points Representing Persons**

*[1<sup>st</sup>-3<sup>rd</sup> paragraphs unchanged]*

Precede a title of royalty or religious rank, or a term of address for a person of religious vocation, or other term indicative of rank, honour or office by a comma and a space.

*[5<sup>th</sup>-7<sup>th</sup> paragraphs unchanged]*

*[delete current last paragraph "Enclose a distinguishing term in parentheses" and add the five new paragraphs below]*

Enclose a profession or occupation in parentheses.

Enclose a designation for a person named in a sacred scripture or an apocryphal book in parentheses.

Enclose a designation for a fictitious or legendary person in parentheses.

Enclose a designation for a real non-human entity in parentheses.

Enclose other designation in parentheses.

## **341 Persons: 6JSC/LC/15 (Reorganization of instruction on saints in 9.2.2.18)**

341.1 Received and considered these documents:

6JSC/LC/15  
6JSC/LC/15/ACOC response  
6JSC/LC/15/ALA response  
6JSC/LC/15/BL response  
6JSC/LC/15/CCC response  
6JSC/LC/15/CILIP response  
6JSC/LC/15/DNB response

341.2 The JSC agreed to the reorganization of the instructions in 9.2.2.18; the JSC also agreed to the comparable reorganization suggested by ALA in 9.2.2.14. The JSC did not accept CILIP's suggestion for a reference.



**Clean copies** (this text will be merged with the reworded chapter 9 before it appears in the 2013 RDA Update of the RDA Toolkit):

**9.2.2.14 General Guidelines on Recording Names Containing a Title of Nobility**

[1<sup>st</sup>-3<sup>rd</sup> paragraphs, footnote, and examples unchanged]

[Delete paragraph "Do not include the term *Saint* as part of the name of a canonized person known by a title of nobility. Record the term as a designation associated with the person (see 9.6.1.4)."]

[last paragraph unchanged]

**9.2.2.14.1 Saints**

Do not include the term *Saint* as part of the name of a canonized person known by a title of nobility. Record the term as a designation associated with the person (see 9.6.1.4).

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**9.2.2.18 General Guidelines on Recording Names Containing Neither a Surname nor a Title of Nobility**

[1<sup>st</sup>-4<sup>th</sup> paragraphs and examples unchanged]

[Delete paragraph "Do not include the term *Saint* as part of the name of a canonized person. Record the term as a designation associated with the person (see 9.6.1.4)." Delete the two examples.]

[last paragraph unchanged]

**9.2.2.18.1 Saints**

Do not include the term *Saint* as part of the name of a canonized person. Record the term as a designation associated with the person (see 9.6.1.4).

EXAMPLE

Joan, of Arc

Paulinus II

**342 Persons: 6JSC/LC/9 (Revisions to Date Associated with the Person (RDA 9.3, 9.3.2, 9.3.3))**

342.1 Received and considered these documents:

6JSC/LC/9  
6JSC/LC/9/ACOC response  
6JSC/LC/9/ALA response  
6JSC/LC/9/BL response  
6JSC/LC/9/CCC response  
6JSC/LC/9/CILIP response  
6JSC/LC/9/DNB response

342.2 The JSC accepted the change with the correction noted by CCC.

**Clean copy** (this text will be merged with the reworded chapter 9 before it appears in the 2013 RDA Update of the RDA Toolkit):

### **9.3 Date Associated with the Person**

#### **CORE ELEMENT**

*Date of birth and date of death are core elements. Period of activity of the person is a core element only when needed to distinguish a person from another person with the same name.*

### **343 Persons: 6JSC/LC/22 (Revisions to Date Associated with the Person (9.3) when recording more than a year alone)**

343.1 Received and considered these documents:

6JSC/LC/22  
6JSC/LC/22/ACOC response  
6JSC/LC/22/ALA response  
6JSC/LC/22/BL response  
6JSC/LC/22/CCC response  
6JSC/LC/22/CILIP response  
6JSC/LC/22/DNB response

243.2 Change #1. The JSC agreed to change the exception at 9.3.1.3 to an optional addition.

243.3 Change #2. The JSC agreed to delete the final paragraph in 9.3.2.3.

243.4 Change #3. The JSC agreed to the change for 9.19.1.3 with the wording suggested by CCC.

**Clean copy** (this text will be merged with the reworded chapter 9 before it appears in the 2013 RDA Update of the RDA Toolkit):

#### **9.3.1.3 Recording Dates Associated with Persons**

*[1<sup>st</sup>-3<sup>rd</sup> paragraphs unchanged]*

**Optional Addition**

Add the month or month and day in the form [year] [month] [day] or [year] [month]. Record the month in the language and script preferred by the agency creating the data.

*[exception is deleted; remainder of existing instruction unchanged; new last paragraph and examples added]*

Record a period of activity expressed as a range of centuries in the form [century]-[century].

EXAMPLE

13th century-14th century  
**Period of activity**

1st century B.C.-1st century A.D.  
**Period of activity**

= = = = =

**9.3.2.3 Recording Date of Birth**

*[1<sup>st</sup> paragraph and examples unchanged]*

*[paragraph beginning "If the person was born in the same year ..." and its examples deleted]*

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**9.19.1.3 Date of Birth and/or Death**

Add the date of birth (see 9.3.2) and/or date of death (see 9.3.3), if necessary, to distinguish one access point from another, recording the year alone.

*[examples unchanged]*

Add the month or month and day if necessary to distinguish one access point from another.

EXAMPLE

Smith, John, 1936 May 5-

Smith, John, 1936 December 17-

*[optional addition and examples unchanged]*

**344 Persons: 6JSC/LC/14 (Revision to RDA 9.3.1.3 (Recording Dates Associated with Persons), H.1 (B.C. and A.D. Dates), and associated examples to clarify recording date spans)**

344.1 Received and considered these documents:

6JSC/LC/14  
6JSC/LC/14/ACOC response  
6JSC/LC/14/ALA response  
6JSC/LC/14/BL response  
6JSC/LC/14/CCC response  
6JSC/LC/14/CILIP response  
6JSC/LC/14/DNB response

344.2 The JSC accepted the changes with the additional corrections from ACOC and ALA.

344.3 John Attig will consider preparing a proposal about sub-elements noted in the ALA response; he will add a Fast Track entry for the “flourished” comment.

**Clean copy** (the addition of an optional addition and the deletion of the exception in 9.3.1.3 are from 6JSC/LC/22/Sec final; minor changes were made via JSC email discussion; this text will be merged with the reworded chapters before they appear in the 2013 RDA Update of the RDA Toolkit):

**6.27.4.5, 1<sup>st</sup> example block, 1<sup>st</sup> example:**

EXAMPLE

Theodore bar Konai, 8th century–9th century. Liber scholiorum  
(Ourmia version)

**Authorized access point for the expression:** Theodore bar  
Konai, 8th century–9th century. Liber scholiorum (Urmiah version)

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**9.3.1.3 Recording Dates Associated with Persons**

[1<sup>st</sup>-3<sup>rd</sup> paragraphs unchanged]

**Optional Addition**

Add the month or month and day in the form [year] [month] [day]  
or [year] [month]. Record the month in the language and script  
preferred by the agency creating the data.

[exception is deleted; remainder of existing instruction unchanged; new  
last paragraph added]

Record a period of activity expressed as a range of centuries in the form [century]–[century].

EXAMPLE

13th century–14th century

**Period of activity**

1st century B.C.–1st century A.D.

**Period of activity**

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**9.3.4.3, 2<sup>nd</sup> example block:**

EXAMPLE

19th century

13th century–14th century

7th century B.C.

1st century B.C.–1st century A.D.

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**9.19.1.5, 1<sup>st</sup> example block, last example:**

Allen, Charles, 18th century–19th century

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**9.19.1.5, optional addition, 3<sup>rd</sup> example:**

Callistratus, of Aphidna, flourished 377 B.C.–361 B.C.

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**10.4.1.3, last example:**

4th century–9th century

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**30.1.1.3, 2<sup>nd</sup> example block, 4<sup>th</sup> example:**

Brutus, Marcus Junius, 85 B.C.? –42 B.C.

**Authorized access point representing the person whose name forms part of the appellation for an unknown person identified as Pseudo-Brutus**

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### H.1. B.C. and A.D. Dates

Use the abbreviation *B.C.* for dates in the pre-Christian era. Place the abbreviation at the end of a date or each date in a span in that era.

#### EXAMPLE

14th century B.C.

**Period of activity associated with Queen Nefertiti of Egypt**

flourished 377 B.C.–361 B.C.

**Period of activity associated with Callistratus, of Aphidna**

71 B.C.

**Date of death of Spartacus**

approximately 495 B.C.

429 B.C.

**Approximate date of birth and date of death of Pericles**

Use the abbreviation *A.D.* only when the dates span both eras.

#### EXAMPLE

63 B.C.

14 A.D.

**Dates of birth and death of Augustus, Emperor of Rome**

43 B.C.

17 A.D. or 18 A.D.

**Date of birth and uncertain date of death of Ovid**

approximately 4 B.C.

65 A.D.

**Approximate date of birth and date of death of Seneca**

### 345 Persons: 6JSC/BL/3 (Terms of rank, honour or office: Revision of RDA 9.4.1 and 9.19.1)

345.1 Received and considered these documents:

6JSC/BL/3

6JSC/BL/3/ACOC response

6JSC/BL/3/ALA response

6JSC/BL/3/CCC response

6JSC/BL/3/CILIP response

6JSC/BL/3/DNB response

6JSC/BL/3/LC response

- 345.2 Alan Danskin said he could add an explanation to the example 9.19.1.7 to address ACOC's concern and add wording excluding gender or marital status in the second paragraph of 9.4.1.1 to address LC's first comment. He disagreed with LC's conclusion in the fifth comment in the LC response.
- 345.3 Alan Danskin will prepare a revised proposal by the end of November 2012; JSC responses will be due by February 1, 2013. [Later in the week Alan distributed 6JSC/BL/3/rev to the JSC. The actions below are based on that revision.]
- 345.4 The JSC agreed to the change in 9.4.1.1 of the revised proposal. JSC discussed the revised examples in 9.19.1.7: deleted the "Young, Thomas, Rev" example and asked the Secretary to check the wording in the explanations of the other examples. The JSC agreed to the proposal as revised.

**Clean copy** (addition of Date of establishment and Date of termination in 0.6.4 and 8.3 are from 6JSC/LC/11; deletion of the last paragraph and addition of five paragraphs in E.1.2.2 are from 6JSC/BL/4; minor changes were made via JSC email discussion; this text will be merged with the reworded chapters before they appear in the 2013 RDA Update of the RDA Toolkit):

**0.6.4 Section 3: Recording Attributes of Person, Family, and Corporate Body**

[1<sup>st</sup> paragraph unchanged; changes in list below]

[line "Preferred name for the person" unchanged]

Title of the person (a word or phrase indicative of royalty, nobility, ecclesiastical rank or office, a term of address for a person of religious vocation)

[lines "Date of birth" through "Location of conference, etc." unchanged]

Date of conference, etc.

[remaining lines beginning with "Associated institution (for conferences, etc., if the institution's name ..." unchanged]

[2<sup>nd</sup> paragraph unchanged; changes in list below]

Title of the person (another term indicative of rank, honour, or office)

[lines "Fuller form of name" through "Location of headquarters" unchanged]

Date of establishment

Date of termination

*[remaining lines beginning with "Associated institution" unchanged]*

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### **8.3 Core Elements**

*[1<sup>st</sup> paragraph unchanged; changes in list below]*

*[line "Preferred name for the person" unchanged]*

Title of the person (a word or phrase indicative of royalty, nobility, ecclesiastical rank or office, a term of address for a person of religious vocation)

*[lines "Date of birth" through "Location of conference, etc." unchanged]*

Date of conference, etc.

*[remaining lines beginning with "Associated institution (for conferences, etc., if the institution's name ..." unchanged]*

*[2<sup>nd</sup> paragraph unchanged; changes in list below]*

Title of the person (another term indicative of rank, honour, or office)

*[lines "Fuller form of name" through "Location of headquarters" unchanged]*

Date of establishment

Date of termination

*[remaining lines beginning with "Associated institution" unchanged]*

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### **9.4 Title of the Person**

#### **CORE ELEMENT**

Title of the person is a core element when it is a word or phrase indicative of royalty, nobility, or ecclesiastical rank or office, or a term of address for a person of religious vocation. Any other term indicative of rank, honour, or office is a core element when needed to distinguish a person from another person with the same name.

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#### **9.4.1.1 Scope**



Title of the person is a word or phrase indicative of royalty, nobility, or ecclesiastical rank or office, a term of address for a person of religious vocation, or another term indicative of rank, honour, or office.

Title of the person excludes terms of address that simply indicate gender or marital status (Mr., Mrs.).

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#### **9.4.1.9 Other Term of Rank, Honour, or Office**

Record other titles of the person indicative of rank, honour, or office if the terms appear with the name. Record the term in the language in which it was conferred or in the language used in the country in which the person resides.

EXAMPLE

Captain

Reverend

Sir

= = = = =

#### **9.19.1.6 Other Term of Rank, Honour, or Office**

If none of the elements specified under 9.19.1.3 (date of birth and/or death), 9.19.1.4 (fuller form of name), or 9.19.1.5 (period of activity of the person and/or profession or occupation) is available to distinguish one access point from another, add a term indicative of rank, honour, or office, if the term appears with the name (see 9.4.1.9).

EXAMPLE

Wood, John, Captain

**"Captain," a term indicative of rank, added to distinguish the authorized access point from another**

#### ***Optional Addition***

Add a term indicative of rank, hour, or office even if there is no need to distinguish between access points.

EXAMPLE

Appleby, Robert, Sir

**"Sir," a term of honour for a knight, added to help identify the person**

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### **E.1.1 Presentation of Access Points**

#### **Headings for persons**

*[after "Other persons of religious vocation," insert line below]*

Other term of rank, honour, or office      9.4 Title of the person

#### **See references from variant names for persons**

*[after "Other persons of religious vocation," insert line below]*

Other term of rank, honour, or office      9.4 Title of the person

#### **See also references from names for related persons**

*[after "Other persons of religious vocation," insert line below]*

Other term of rank, honour, or office      9.4 Title of the person

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### **E.1.2.2 Access Points Representing Persons**

*[1<sup>st</sup>-3<sup>rd</sup> paragraphs unchanged]*

Precede a title of royalty or religious rank, or a term of address for a person of religious vocation, or other term indicative of rank, honour, or office by a comma and a space.

*[5<sup>th</sup>-7<sup>th</sup> paragraphs unchanged]*

*[delete current last paragraph "Enclose a distinguishing term in parentheses" and add the five new paragraphs below]*

Enclose a profession or occupation in parentheses.

Enclose a designation for a person named in a sacred scripture or an apocryphal book in parentheses.

Enclose a designation for a fictitious or legendary person in parentheses.

Enclose a designation for a real non-human entity in parentheses.

Enclose other designation in parentheses.

**346 Persons: 6JSC/BL/6 (Other place associated with the person: Revision of RDA 9.11)**

346.1 Received and considered these documents:

6JSC/BL/6  
6JSC/BL/6/ACOC response  
6JSC/BL/6/ALA response  
6JSC/BL/6/CCC response  
6JSC/BL/6/CILIP response  
6JSC/BL/6/DNB response  
6JSC/BL/6/LC response

346.2 Alan Danskin explained that the BL proposal did not propose a restructuring of the instructions for various places related to persons, as suggested in the ALA response, because too much renumbering would be involved.

346.3 The JSC accepted LC's proposal which renames the element and doesn't extend the changes as far as proposed in the BL proposal.

**Clean copies** (minor changes in other chapters were identified after the JSC meeting; this text will be merged with the reworded chapters before they appear in the 2013 RDA Update of the RDA Toolkit):

**9.11 Place of Residence, Etc.**

**9.11.1 Basic Instructions on Recording Places of Residence, Etc.**

**9.11.1.1 Scope**

Place of residence, etc., is a town, city, province, state, and/or country in which a person resides or has resided, or another significant place associated with the person other than place of birth, place of death, or residence (e.g., a place where a person has worked or studied).

**9.11.1.2 Sources of Information**

Take information on places of residence, etc., from any source.

**9.11.1.3 Recording Places of Residence, Etc.**

Record the place or places (town, city, province, state, and/or country) in which the person resides or has resided, or other significant place associated with the person. Record the place name in the form prescribed in chapter 16. Abbreviate the names of countries, states, provinces, territories, etc., as instructed in appendix B (B.11), as applicable.

EXAMPLE

Jackson, Miss.

**Place of residence, etc., of author Eudora Welty**

Oak Park, Ill.  
Toronto, Ont.  
Chicago, Ill.  
Paris, France  
Key West, Fla.  
Cuba  
Ketchum, Idaho

**Places of residence, etc., of author Ernest Hemingway**

Indicate the source from which the information on place of residence, etc., was derived applying the instructions given under 8.12.

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**E.2.1:**

**370**

\$c Associated country	11.3 Place Associated with the Corporate Body
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= =

\$e Place of residence/location of headquarters	9.11 Place of Residence, Etc.
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= =

\$f Other associated place	9.11 Place of Residence, Etc.
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= =

\$f Other associated place	11.3 Place Associated with the Corporate Body
----------------------------	---

= = = = =

**Glossary: Place of Residence, Etc.**

A town, city, province, state, and/or country in which a person resides or has resided, or another significant place associated with the person other than place of birth, place of death, or residence (e.g., a place where a person has worked or studied).

**347 Persons: 6JSC/ALA/6 (Revision of RDA 11.5.1.3 (Recording Associated Institutions) and 9.13.1.3 (Recording Affiliations))**

347.1 Received and considered these documents:

6JSC/ALA/6

6JSC/ALA/6/ACOC response  
6JSC/ALA/6/BL response  
6JSC/ALA/6/CCC response  
6JSC/ALA/6/CILIP response  
6JSC/ALA/6/DNB response  
6JSC/ALA/6/LC response

347.2 The JSC agreed with the change in the ALA proposal to use the preferred name for corporate bodies when recording associated institutions and affiliations. Bill Leonard said he anticipates a greater workload to establish preferred names but agreed that the current instruction isn't principled.

347.3 The JSC also agreed with LC's recommendation in its response to remove the exception in 11.5.1.3. The JSC asked the Examples Group to update the examples in 11.13.1.8 and to check if other examples need to be updated.

**Action=Examples Group**

347.4 John Attig agreed with the comment in the DNB response that the JSC should look at some attributes that really are relationships.

**Clean copies** (revised examples were submitted by the Examples Group after the JSC meeting; this text will be merged with the reworded chapters before they appear in the 2013 RDA Update of the RDA Toolkit):

**9.13.1.3 Recording Affiliations**

Record the names of groups with which the person is affiliated or has been affiliated through employment, membership, cultural identity, etc., by using the preferred names for the groups (see 11.2.2).

EXAMPLE

New York State College of Agriculture. Department of Entomology  
**Affiliation of Ann E. Hajek**

*[last paragraph unchanged]*

= = = = =

**11.5.1.3 Recording Associated Institutions**

Record the name of an associated institution by using the preferred name for the institution (see 11.2.2).

EXAMPLE

*[existing examples for first paragraph unchanged; adding another example as the 9<sup>th</sup> example]*

University of Michigan. School of Dentistry

**Preferred name for the conference recorded as:** Symposium on Herpes, Hepatitis, and AIDS. **Name of associated institution appears on resource being described as:** University of Michigan School of Dentistry. **Preferred name recorded as:** University of Michigan. School of Dentistry

*[exception and its examples deleted]*

= = = = =

**11.13.1.8.1, 1<sup>st</sup> exception, 3<sup>rd</sup>-6<sup>th</sup> examples:**

Society for the Study of Economic Inequality. Meeting (1st : 2005 : Universitat de les Illes Balears)

Symposium on Herpes, Hepatitis, and AIDS (1983 : University of Michigan. School of Dentistry)

**No applicable number**

International Conference "Linguistics by the End of the XXth Century— Achievements and Perspectives" (1995 : Moskovskii gosudarstvennyi universitet im. M.V. Lomonosova)

**No applicable number**

Seminário a Situação Económica de Moçambique e os Possíveis Cenários para o seu Desenvolvimento (1994 : Universidade Eduardo Mondlane. Faculdade de Economia)

**No applicable number**

**11.13.1.8.1, last paragraph, 4<sup>th</sup> example:**

Adolescent Medicine Symposium (1984–1985 : Yale University. School of Medicine; St. Joseph Hospital; Dartmouth Medical School; Maine Medical Center; University of Massachusetts Medical Center/Worcester)

**No applicable number**

**348 Persons: 6JSC/BL/7 (Change to Definition of 9.16.1.1 Profession or Occupation)**

348.1 Received and considered these documents:

6JSC/BL/7  
6JSC/BL/7/ACOC response  
6JSC/BL/7/ALA response  
6JSC/BL/7/CCC response  
6JSC/BL/7/CILIP response  
6JSC/BL/7/DNB response  
6JSC/BL/7/LC response

348.2 The JSC accepted LC's definition.

348.3 The British Library will submit a Fast Track entry to make similar changes in 9.15.1. The Library of Congress will submit a Fast Track entry to add wording in chapter 9 about language and script for Profession or occupation.

**Clean copies** (this text will be merged with the reworded chapters before they appear in the 2013 RDA Update of the RDA Toolkit):

**9.16.1.1 Scope**

Profession or occupation is a person's vocation or avocation.

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**9.16.1.3 Recording Professions or Occupations**

Record the profession or occupation by recording a term indicating the class of persons engaged in the profession or occupation

*[remainder of instruction unchanged]*

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**Glossary: Profession or Occupation**

A person's vocation or avocation.

**349 Persons: 6JSC/LC/12 (Priority order of additions to authorized access points representing a person (9.19.1.1, 9.19.1.5, 9.19.1.6))**

349.1 Received and considered these documents:

- 6JSC/LC/12
- 6JSC/LC/12/ACOC response
- 6JSC/LC/12/ALA response
- 6JSC/LC/12/BL response
- 6JSC/LC/12/CCC response
- 6JSC/LC/12/CILIP response
- 6JSC/LC/12/DNB response
- 6JSC/LC/12/EURIG response

349.2 The JSC did not agree with the LC proposal as written but did agree with ACOC's recommendation to combine 9.19.1.5 and 9.19.1.6 to avoid confusion and BL's recommendation to allow either or both a period of activity and profession or occupation.

349.3 LC will submit a revised proposal.

**Action=LC representative**

[The revised LC proposal (6JSC/LC/12/rev) was sent to the JSC representatives November 27, 2013 for discussion via email. The revised proposal was accepted by the JSC.]

**Clean copies** (this text will be merged with the reworded chapters before they appear in the 2013 RDA Update of the RDA Toolkit):

**9.19.1.1 General Guidelines on Constructing Authorized Access Points to Represent Persons**

[1<sup>st</sup> paragraph & its examples unchanged]

Make additions to the name as instructed under 9.19.1.2–9.19.1.5, in that order, as applicable.

[examples unchanged]

[3<sup>rd</sup> paragraph unchanged]

Make the additions specified under 9.19.1.3–9.19.1.5 if they are needed to distinguish the person from another person with the same name.

**Optional Addition**

Make the additions specified under 9.19.1.3–9.19.1.5 even if there is no need to distinguish persons with the same name.

[last paragraph & examples unchanged]

= = = = =

**9.19.1.5 Period of Activity of the Person and/or Profession or Occupation**

If none of the elements specified under 9.19.1.3 (date of birth and/or death) or 9.19.1.4 (fuller form of name) is available to distinguish one access point from another, add a term indicating period of activity of the person (see 9.3.4) or a term indicating profession or occupation (see 9.16).

EXAMPLE

**Addition of a Period of Activity**

Smith, John, flourished 1705

Smith, John, active 1719–1758

Xu, Zhen, active 1377

Xu, Zhen, jin shi 1523



Allen, Charles, 17th century

Allen, Charles, 18<sup>th</sup> century-19th century

EXAMPLE

**Addition of a Profession or Occupation**

Johannes (Notary)

A. K. (Musician)

Chris (Rapper)

Hancock, Mary (Architect)

Butler, Jean (Composer)

Hall, Daniel (Tax collector)

Orr, Marjorie (Veterinarian)

Watt, James (Gardener)

Brown, Carol (Flutist)

**Optional Addition**

Add a term indicating period of activity of the person and/or a term indicating profession or occupation in any order even if there is no need to distinguish between access points.

EXAMPLE

Bal'amī Abū 'Alī Muḥammad ibn Muḥammad, flourished 946–973

Aelfgifu, Queen, consort of Edwy, King of England, flourished 956

Callistratus, of Aphidna, flourished 377 B.C.–361 B.C.

Adam II, Abbot of Dore, flourished 1216–1226

Cai, Shangxiang, jin shi 1761

Zacharias (Notary), active 1232–1274

=====

**[9.19.1.6 deleted]**

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### **9.19.2.1 General Guidelines on Constructing Variant Access Points to Represent Persons**

*[1<sup>st</sup> paragraph & examples unchanged]*

Make additions to the name, if they are considered to be important for identification, applying the instructions given under 9.19.1.2–9.19.1.5, as applicable.

*[examples unchanged]*

### **350 Persons: 6JSC/LC/16 (Additional exception in 9.19.1.2 (Title or Other Designation Associated with the Person) for titles of religious rank)**

350.1 Received and considered these documents:

6JSC/LC/16  
6JSC/LC/16/ACOC response  
6JSC/LC/16/ALA response  
6JSC/LC/16/BL response  
6JSC/LC/16/CCC response  
6JSC/LC/16/CILIP response  
6JSC/LC/16/DNB response

350.2 The JSC agreed with the changes in the proposal but asked the Examples Group to follow up on the ACOC comments about examples.

**Action=Examples Group**

350.3 The British Library noted its concern about the impact on existing headings.

**Clean copies** (examples were adjusted after the JSC meeting; this text will be merged with the reworded chapter 9 before it appears in the 2013 RDA Update of the RDA Toolkit):

#### **9.19.1.2 Title or Other Designation Associated with the Person**

Add to the name one or more of the following elements (in this order), as applicable:

*[sub-paragraphs a)-d) unchanged]*

- e) a term indicating a person named in a sacred scripture or an apocryphal book (see 9.6.1.6)
- f) the term *Fictitious character, Legendary character, etc.* (see 9.6.1.7)
- g) a term indicating type, species or breed (see 9.6.1.8)

- h) a term indicating profession or occupation (see 9.16) for a person whose name consists of a phrase or appellation not conveying the idea of a person.

EXAMPLE

Anne, Queen of Great Britain

Borselen, Frank van, graaf van Oostervant

Anglès, Jules-Jean-Baptiste, comte

Pius XII, Pope

Dositheos, Patriarch of Jerusalem

Ruricius I, Bishop of Limoges

Arundel, Philip Howard, Earl of, Saint

Garland, Judy (Spirit)

Messenger Number One from the Secret Love Star (Spirit)

Stone Mountain (Writer)

Big Hand (Musician)

PSK-13 (Rapper)

Adam (Biblical figure)

Holmes, Sherlock (Fictitious character)

Aeneas (Legendary character)

Lauder Lass (Horse)

Henrietta (Cat)

**Exceptions**

[2 existing paragraphs unchanged]

**Title of religious rank.** Add a title of religious rank to the name of a person whose given name is recorded as the first element in the preferred name only if the title or part of the title commonly appears with the name in resources associated with the person or in reference sources. In case of doubt, add the title.

EXAMPLE

Augustine, of Canterbury, Saint

**Title "Archbishop" not commonly used in resources  
associated with the person or in reference sources**

Augustine, of Hippo, Saint

**Title "Bishop" not commonly used in resources associated  
with the person or in reference sources**

Teresa, of Avila, Saint

**Title "madre" not commonly used in resources associated  
with the person or in reference sources**

**351 Persons: 6JSC/BL/5 (Fuller forms of name: Revision of RDA 9.19.1.4 Optional  
addition)**

351.1 Received and considered these documents:

6JSC/BL/5  
6JSC/BL/5/ACOC response  
6JSC/BL/5/ALA response  
6JSC/BL/5/CCC response  
6JSC/BL/5/CILIP response  
6JSC/BL/5/DNB response  
6JSC/BL/5/LC response

351.2 Because ACOC, CCC, and LC did not support the proposal, Alan Danskin  
withdrew the proposal for BL.

**Meeting of the JSC with the Committee of Principals [no minutes from that joint meeting  
on November 7, 2013]**

***Executive Session 2***

**352 Discussion of meeting with Committee of Principals**

***End of Executive Session 2***

**353 Number of records: 6JSC/ISSN/1 (Revision of RDA 1.6.2.2, and RDA 3.1.6.1  
regarding change in media type of serials)**

353.1 Received and considered these documents:

6JSC/ISSN/1  
6JSC/ISSN/1/ACOC response  
6JSC/ISSN/1/ALA response  
6JSC/ISSN/1/BL response

6JSC/ISSN/1/CCC response  
6JSC/ISSN/1/CILIP response  
6JSC/ISSN/1/DNB response  
6JSC/ISSN/1/LC response

353.2 Kevin Marsh expressed ACOC's concerns about combining changes in media type and in carrier type in the same instruction. John Attig noted that both are elements related to carriers, the subject of chapter 3. Gordon Dunsire noted that media type is embedded in carrier type.

353.3 The JSC accepted LC's rewording for both 1.6.2.2 and 3.1.6.1.

**Clean copies** (minor changes were made via JSC email after the meeting; this text will be merged with the reworded chapter 9 before it appears in the 2013 RDA Update of the RDA Toolkit):

### **1.6.2.2 Change in Carrier Characteristics of a Serial**

[1<sup>st</sup> paragraph unchanged]

Create a new description if there is a change in the carrier type of a serial to *online resource* from another computer carrier, or vice versa (see 3.1.6.1).

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### **3.1.6.1 Multipart Monographs and Serials**

[1<sup>st</sup>-2<sup>nd</sup> paragraphs unchanged]

#### **Exception**

**Serials.** Create a new description if there is a change in the carrier type of a serial to *online resource* from another computer carrier, or vice versa (see 1.6).

## **354 Number of records: 6JSC/ISSN/3 (Discussion paper: Serials and changes in mode of issuance - is a new description always needed?)**

354.1 Received and considered these documents:

6JSC/ISSN/3  
6JSC/ISSN/3/ACOC response  
6JSC/ISSN/3/ALA response  
6JSC/ISSN/3/BL response  
6JSC/ISSN/3/CCC response  
6JSC/ISSN/3/CILIP response  
6JSC/ISSN/3/DNB response  
6JSC/ISSN/3/LC response

354.2 Barbara Tillett said she recommended that the request from the ISSN Network for direction on this topic be answered by forwarding information from the JSC constituency responses and encourage the ISSN Network to send proposals.

354.3 Gordon Dunsire noted, per the last paragraph of the CILIP response, that mode of issuance is a carrier attribute at the manifestation level in the RDA/ONIX Framework.

354.4 Barbara Tillett will respond to the discussion paper on behalf of the JSC.

**Action=Chair**

**355 Number of records: 6JSC/ISSN/2 (Major title changes for serials in Chinese, Japanese and Korean (RDA 2.3.2.13.1, ISBD A.2.6.1 and ISSN 2.3.1), discussion paper about the "first five words" rule)**

355.1 Received and considered these documents:

- 6JSC/ISSN/2
- 6JSC/ISSN/2/ACOC response
- 6JSC/ISSN/2/ALA response
- 6JSC/ISSN/2/CCC response
- 6JSC/ISSN/2/CILIP response
- 6JSC/ISSN/2/DNB response
- 6JSC/ISSN/2/LC response

355.2 Barbara Tillett summarized the responses to this discussion paper: ACOC feels the "first five word" rule is a useful rule of thumb for those languages where it can be applied but recognizes it can't be supplied in some languages (would add Thai to the list); ACOC feels it would be better to keep the instruction for when it can be easily applied and to have another generic instruction for other languages. ALA encourages investigation by the ISSN Network and notes that the lack of non-roman scripts in the ISSN Portal only compounds the problem; John Attig added that he had an email from Françoise Pelle that she had received comments from the CEAL community and would take them under advisement. BL, CCC, CILIP, DNB, and LC to conduct the test. DNB notes that any change would result in a change in harmony with ISBD.

355.3 Gordon Dunsire reported that the ISSN Network had decided at its annual meeting in October that they would keep the instruction about the first five words; so, the focus for the work will be conducting a test related to the 3<sup>rd</sup> option to consider additional rules just for Chinese, Japanese, and Korean titles.

355.4 Barbara Tillett will respond to the discussion paper on behalf of the JSC, forwarding comments from the constituency responses, encouraging them to retain the instruction about the first five words, and encouraging them to submit a proposal for CJK titles.

**Action=Chair**

**356 Expressions: other than music: 6JSC/EURIG/2 (Date of expression - Revision of RDA 6.10.1.1 and 6.10.1.3)**

356.1 Received and considered these documents:

6JSC/EURIG/2  
6JSC/EURIG/2/ACOC response  
6JSC/EURIG/2/ALA response  
6JSC/EURIG/2/BL response  
6JSC/EURIG/2/CCC response  
6JSC/EURIG/2/CILIP response  
6JSC/EURIG/2/DNB response  
6JSC/EURIG/2/LC response

356.2 Alan Danskin, as EURIG chair, presented the proposal. He noted that the proposal was primarily the work of Bibliothèque nationale de France. Alan said that the British Library thinks there would be value in having date sub-types so that there can be a machine-match on the correct date.

356.3 Barbara Tillett said that LC proposed a rewording of the EURIG revision of the scope statement at 6.10.1.1 to give more guidance to catalogers. The JSC agreed to the change in scope statement at 6.10.1.1, changing “supply” to “record.” The JSC disagreed with the remainder of the proposal citing the proposed mixture of manifestation and expression elements in the qualifier and the need to consult with various communities about appropriate dates.

356.4 Alan Danskin will reply to EURIG about the JSC decision on this proposal; the British Library will prepare a proposal for date sub-types and will investigate if 6.4.1 for Date of work should also be included in that proposal.

**Action=BL representative**

**Clean copy** (this text will be merged with the reworded chapter 6 before it appears in the 2013 RDA Update of the RDA Toolkit):

**6.10.1.1 Scope**

Date of expression is the earliest date associated with an expression. The date of expression may represent the date a text was written, the date of final editing of a moving image work, the date of first broadcast for a television or radio program, the date of notation for a score, the date of the recording of an event, etc.

If no specific date can be identified as the date of expression, the date of the earliest manifestation embodying the expression may be used to record a date of expression.

*[last paragraph unchanged]*

**357 Expressions: other than music: 6JSC/EURIG/3 (Language of expression - Revision of RDA 6.11, 6.11.1.3, 6.11.1.4, 7.12.1.3, 26.1.1.3)**

357.1 Received and considered these documents:

6JSC/EURIG/3  
6JSC/EURIG/3/ACOC response  
6JSC/EURIG/3/ALA response  
6JSC/EURIG/3/BL response  
6JSC/EURIG/3/CCC response  
6JSC/EURIG/3/CILIP response  
6JSC/EURIG/3/DNB response  
6JSC/EURIG/3/LC response

357.1 Alan Danskin said the British Library agreed with the intent of providing more specific information did not agree with the methodology to use qualifiers to give that information. He said it was thought that using sub-elements would be a more principled approach.

357.2 Kevin Marsh said ACOC agreed that this element should be core; other JSC members also agreed but there was not consensus in the responses about the wording of the core statement. The JSC decided to delete the conditional statement for the core status at 6.11.

357.3 John Attig agreed with LC that the qualifiers EURIG wants to add are really relationships.

357.4 Gordon Dunsire noted that language is a character attribute of content carrier (spoken word, tactile text, text – corresponding to three senses of hearing, feeling, seeing). He wanted to see this in the context of the RDA/ONIX Framework.

357.5 Gordon Dunsire said it is the same question discussed earlier of relationship designators vs. value vocabularies. EURIG's proposal specifies a vocabulary for qualifiers.

357.6 Alan Danskin said it is important to know explicitly which is the original expression rather than that being signaled by the absence of information.

357.7 The JSC did not agree to the proposed changes to examples in 7.12.1.3 and 26.1.1.3.

357.8 Alan Danskin will go back to Bibliothèque nationale de France to discuss the next steps to modify the proposal. He said the changes proposed for 7.12.1.3 would not be pursued and the proposal to add instructions for translations at 26.1.1.4 would be withdrawn.

**Action=BL representative**

**Clean copy** (this text will be merged with the reworded chapter 6 before it appears in the 2013 RDA Update of the RDA Toolkit):



## 6.11 Language of Expression

### CORE ELEMENT

~~Language of expression is a core element when needed to differentiate an expression of a work from another expression of the same work.~~

### 358 Expressions: other than music: 6JSC/EURIG/1 (Language of expression - Revision of RDA 6.11, 6.11.1.3, 6.11.1.4, 7.12.1.3, 26.1.1.3)

358.1 Received and considered these documents:

6JSC/EURIG/1  
6JSC/EURIG/1/ACOC response  
6JSC/EURIG/1/ALA response  
6JSC/EURIG/1/BL response  
6JSC/EURIG/1/CCC response  
6JSC/EURIG/1/CILIP response  
6JSC/EURIG/1/DNB response  
6JSC/EURIG/1/LC response

358.2 Barbara Tillett said LC was concerned about the addition of music examples to 6.12.1.3 because there is a separate instruction for music (6.18). John Attig said examples for dramatic work performers could be added at 6.12.1.3 instead.

358.3 The JSC agreed that there are problems with the 6.18 instruction and asked the Secretary to contact the RDA Music Joint Working Group look at how 6.18 could be improved and to consider these examples.

**Action=Secretary**

358.4 Alan Danskin asked if the example being proposed for addition to 6.27.3 is in the right place. 6.27.3 sends the cataloger back to 6.27.1 for some categories for music.

358.5 Alan Danskin withdrew the proposal for EURIG. The British Library will consider proposing some non-music examples as Fast Track entries.

**Action=BL representative**

### 359 Question from Mark Ehlert

359.1 Judy Kuhagen distributed an email from Mark Ehlert, forwarded earlier to the JSC, about an example in ch. 25 that was for a manifestation relationship (special issue). The JSC agreed that this example should be deleted and asked the Secretary to reply to Mark Ehlert.

**Action=Secretary**

- 359.2 JSC comments to the email raised questions about the use of relationship designators in examples. There had been an earlier JSC decision not to include the qualifiers present with the designators in appendix J when indicating the relationships in examples. Yet, the instruction at 0.10 refers to the terms in appendix J (“The authorized access point or structured description is preceded by an introductory phrase with the applicable relationship designator (see Appendix J).”). The example in 0.10 after the quoted sentence does not use the form of the designator in appendix J.
- 359.3 John Attig said he hoped that the parenthetical qualifiers in the relationship designators would disappear; he would put them in now and then remove them later. He also said distinctions could be made between structured descriptions and identifiers/authorized access points. Bill Leonard said he thought the intent was not to display such qualifiers and he expressed sympathy for users trying to understand such qualifiers.
- 359.4 The JSC decided not to change RDA now but asked the Secretary to update the FAQ on the JSC site to address this issue, add the issue to the list for future action, and reply to Mark Ehlert that the JSC is considering relationship designators in general.  
**Action=Secretary**

**360 Music: works and expressions: 6JSC/ALA/13 (Revision of RDA instructions relating to librettos and lyrics for musical works (RDA 6.2.2.10.2, 6.27.4.2, Appendix I.2.1, and Glossary))**

- 360.1 Received and considered these documents:

6JSC/ALA/13  
6JSC/ALA/13/ACOC response  
6JSC/ALA/13/BL response  
6JSC/ALA/13/CCC response  
6JSC/ALA/13/CILIP response  
6JSC/ALA/13/DNB response  
6JSC/ALA/13/LC response

- 360.2 John Attig said that ALA accepted the editorial comment from BL and the additional changes at 6.27.4.1 and 6.28.1.1 noted by CCC. JSC agreed.
- 360.3 John Attig noted that the changes affect the vocabulary for this element. The Secretary will send the table.  
**Action=Secretary**

**Clean copies** (this text will be merged with the reworded chapters before they appear in the 2013 RDA Update of the RDA Toolkit):

**6.2.2.10.2 Complete Works in Single Form**

[1<sup>st</sup> paragraph unchanged]

Correspondence  
Essays  
Librettos  
Lyrics  
Novels  
Plays  
Poems  
Prose works  
Short stories  
Speeches

*[remainder of instruction unchanged]*

= = = = =

**6.27.4.1 General Guidelines on Constructing Variant Access Points Representing Works**

*[1<sup>st</sup>-4<sup>th</sup> paragraphs & examples unchanged]*

Apply the additional instructions given under 6.27.4.2 (librettos, lyrics, or other texts for musical works), 6.27.4.3 (part or parts of a work), 6.27.4.4 (compilations of works), and 6.27.4.5 (expressions), as applicable.

*[last paragraph & examples unchanged]*

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**6.27.4.2 Variant Access Point Representing One or More Librettos, Lyrics, or Other Texts of Musical Works**

Construct a variant access point representing one or more librettos, lyrics, or other texts that have been used in specific musical works by combining in this order:

*[sub-paragraphs a) and b) unchanged]*

c) the term *Libretto, Librettos, Lyrics, Text, or Texts*, as appropriate

*[sub-paragraph d) unchanged]*

EXAMPLE

*[1<sup>st</sup>-4<sup>th</sup> examples unchanged]*

John, Elton. Songs. Lyrics. Selections  
**Authorized access point for the compilation:** Taupin,  
Bernie. Lyrics. Selections

Do not apply this instruction in cases where the composer of the musical work or musical works is the same person, family, or corporate body as the author of the text.

= = = = =

#### **6.28.1.1 General Guidelines on Constructing Authorized Access Points Representing Musical Works**

[1<sup>st</sup>-3<sup>rd</sup> paragraphs unchanged]

For librettos, lyrics, or other texts for musical works, construct the authorized access point applying the instructions given under 6.27.1.

[5<sup>th</sup>-6<sup>th</sup> paragraphs unchanged]

= = = = =

#### **Appendix I.2.1**

[entry for author unchanged]

librettist An author of the words of an opera or other musical stage work, or an oratorio. For an author of the words of just the songs from a musical, see *lyricist*.

lyricist An author of the words of a popular song, including a song or songs from a musical. For an author of just the dialogue from a musical, see *librettist*.

[entry for screenwriter unchanged]

= = = = =

#### **Glossary: Libretto**

The words of an opera or other musical stage work, or an oratorio. For the words of just the songs from a musical,

**Lyrics ▼**

#### **Glossary: Lyrics**

The words of a popular song, including a song or songs from a musical. For just the dialogue from a musical,

**Libretto ▼**

#### **Glossary: Text**

1) Content expressed through a form of notation for language intended to be perceived visually. Includes all forms of language notation other than those intended to be perceived through touch.

**Tactile Text ▼**

2) The words of a musical work other than an opera or other musical stage work, oratorio, or popular song. For just the dialogue from a musical,

**Libretto ▼**

For the words of just the songs from a musical,

**Lyrics ▼**

**361 Music: works and expressions: 6JSC/CCC/7 (Proposed revision to instructions 6.14.2.7.2, "Two or More Parts," 6.14.2.8, "Compilations of Musical Works," and 6.28.2.3, "Two or More Parts")**

361.1 Received and considered these documents:

6JSC/CCC/7  
6JSC/CCC/7/ACOC response  
6JSC/CCC/7/ALA response  
6JSC/CCC/7/CCC response  
6JSC/CCC/7/CILIP response  
6JSC/CCC/7/DNB response  
6JSC/CCC/7/LC response

361.2 Bill Leonard noted ACOC's concern about going ahead with the proposed changes even though there will be an inconsistency with the general instructions until there is a more thorough review and analysis toward a generalized approach in chapter 6. The JSC asked the Secretary to contact the RDA Joint Music Group about this review and analysis.

**Action=Secretary**

361.3 The JSC agreed with the proposal including the changes at 6.28.2.3 that would replace the changes proposed by LC in 6JSC/LC/20 for that instruction. The JSC also agreed with the recommendation in LC's response to change the examples in 6.14.2.8.3-6.14.2.8.5 to lists of terms with an additional instruction to record an appropriate specific title.

**Clean copies** (this text will be merged with the reworded chapter 6 before it appears in the 2013 RDA Update of the RDA Toolkit):

**6.14.2.7.2 Two or More Parts**

When identifying two or more parts of a musical work, record the preferred titles of the parts applying the instructions given under 6.2.2.9.1.

EXAMPLE

Nr. 5

**Preferred title for a part of Johannes Brahms's Ungarische Tänze in a compilation also including Nr. 6 of the same work**

Nr. 6

**Preferred title for a part of Johannes Brahms's** Ungarische Tänze **in a compilation also including** Nr. 5 **of the same work**

Largo al factotum

**Preferred title for a part of Gioacchino Rossini's** Il barbiere di Siviglia **in a compilation also including the part** Una voce poco fa

Una voce poco fa

**Preferred title for a part of Gioacchino Rossini's** Il barbiere di Siviglia **in a compilation also including the part** Largo al factotum

No. 2

**Preferred title for a part of Franz Schubert's** Impromptus, piano, D. 899 **in a compilation also including** No. 4 **of the same work**

No. 4

**Preferred title for a part of Franz Schubert's** Impromptus, piano, D. 899 **in a compilation also including** No. 2 **of the same work**

[*paragraph and example unchanged*]

### **Alternative**

When identifying two or more parts of a work, instead of (or in addition to) recording the preferred title for each of the parts, record the conventional collective title *Selections* as the preferred title for the parts unless the parts form a group called *suite* by the composer.

= = = =

### **6.14.2.8.3 Complete Works for One Broad Medium**

For a compilation that consists of, or purports to be, all the works in one broad medium by a composer, record one of the following conventional collective titles if the works are of various types.

Chamber music

Choral music

Instrumental music

Keyboard music

Vocal music

If none of the above is appropriate, record an appropriate specific collective title.

If the works are of a single type, apply the instructions given under 6.14.2.8.5.

**6.14.2.8.4 Complete Works for One Specific Medium**

For a compilation that consists of, or purports to be, all the works for one specific medium by a composer, record one of the following conventional collective titles if the works are of various types.

Brass music

Orchestra music

Piano music

Piano music, 4 hands

Piano music, pianos (2)

String quartet music

Violin, piano music

If none of the above is appropriate, record an appropriate specific collective title.

If the works are of a single type, apply the instructions given under 6.14.2.8.5.

**6.14.2.8.5 Complete Works of One Type for One Specific Medium or Various Media**

For a compilation that consists of, or purports to be, all the works of one type by a composer, record one of the following conventional collective titles.

Concertos

Motion picture music

Musicals

Operas

Polonaises

Quartets

Sonatas

Songs

If none of the above is appropriate, record an appropriate specific collective title.

#### **6.14.2.8.6 Incomplete Compilations**

[*existing paragraphs & examples unchanged; new last example added in Alternative*]

Symphonies. Selections

**Resource described:** First, Second, and Third symphonies / Ludwig van Beethoven

= = = = =

#### **6.28.2.3 Two or More Parts**

When identifying two or more parts of a musical work, construct authorized access points for each of the parts applying the instructions given under 6.14.2.7.1.

EXAMPLE

Brahms, Johannes, 1833–1897. Ungarische Tänze. Nr. 5

Brahms, Johannes, 1833–1897. Ungarische Tänze. Nr. 6

Rossini, Gioacchino, 1792–1868. Il barbiere di Siviglia. Largo al factotum

Rossini, Gioacchino, 1792–1868. Il barbiere di Siviglia. Una voce poco fa

[*two Schubert examples unchanged*]

#### **Alternative**

When identifying two or more parts of a musical work, construct the authorized access point representing the parts of the work by adding the conventional title *Selections* to the authorized access point representing the work as a whole (see 6.28.1 and 6.14.2.7.2, alternative).

EXAMPLE

Brahms, Johannes, 1833–1897. Ungarische Tänze. Selections

**Resource described:** Ungarische Tänze : Nr. 5/6, für Klavier zu vier Händen / Johannes Brahms. **A score**

Wagner, Richard, 1813–1883. Die Meistersinger von Nürnberg. Selections



**Resource described:** Die Meistersinger von Nürnberg : Auszüge / Richard Wagner. **An audio recording of excerpts from Wagner's opera**

Rodgers, Richard, 1902–1979. The king and I. Selections

**Resource described:** Rodgers & Hammerstein's The king and I : selected highlights / music by Richard Rodgers ; book and lyrics by Oscar Hammerstein II. **An audio recording**

Paganini, Nicolò, 1782–1840. Caprices, violin, M.S. 25. Selections

**Resource described:** Trois caprices pour violon seul / N. Paganini. **A score of the ninth, thirteenth, and seventeenth caprices; the complete work consists of twenty-four parts**

### 362 Music: works and expressions: 6JSC/ALA/12 (Revision of RDA 6.15.1.3 (Recording Medium of Performance))

362.1 Received and considered these documents:

6JSC/ALA/12  
6JSC/ALA/12/ACOC response  
6JSC/ALA/12/BL response  
6JSC/ALA/12/CCC response  
6JSC/ALA/12/CILIP response  
6JSC/ALA/12/DNB response  
6JSC/ALA/12/LC response

362.2 John Attig withdrew the proposal to add an alternative to use an external vocabulary because such use is already covered by 0.12. He noted that the Music Library Association and the Library of Congress are working on a thesaurus.

362.3 Bill Leonard said that CCC agreed with the additional wording suggested by LC for 7.21.

362.4 The JSC agreed with the additional sentence proposed by ALA for 6.15.1.3 and with the changes suggested by LC in its response.

**Clean copies** (this text will be merged with the reworded chapters before they appear in the 2013 RDA Update of the RDA Toolkit):

#### 6.15.1.3 Recording Medium of Performance

*[existing instructions and examples unchanged; new last paragraph added]*

For guidelines on recording details about the medium of performance, follow the instructions for medium of performance of musical content at 7.21.

= = = = =

#### **7.21.1.1 Scope**

[1<sup>st</sup> paragraph unchanged] {JAK: add 2<sup>nd</sup> paragraph}

For instructions on recording the medium of performance of a musical work, see 6.15.

= = = = =

#### **7.21.1.3 Recording Medium of Performance of Musical Content**

Record the details on medium of performance of musical content if considered important for identification or selection. Use abbreviations for voices as instructed in appendix B (B.5.6).

[examples & last paragraph unchanged]

### **363 Music: works and expressions: 6JSC/CCC/9 (Proposed revision to instruction 6.16.1.3, "Recording Numeric Designations of Musical Works")**

363.1 Received and considered these documents:

6JSC/CCC/9  
6JSC/CCC/9/ACOC response  
6JSC/CCC/9/ALA response  
6JSC/CCC/9/BL response  
6JSC/CCC/9/CILIP response  
6JSC/CCC/9/DNB response  
6JSC/CCC/9/LC response

363.2 The JSC agreed to the changes in the proposal and the addition of an example supplied by ALA with a correction to change "nos." to "no."

363.3 The JSC asked the Secretary to contact the RDA Music Joint Working Group to address the issue raised by LC as to which numeric designation is recorded when constructing the authorized access point.

**Action=Secretary**

**Clean copies** (this text will be merged with the reworded chapter 6 before it appears in the 2013 RDA Update of the RDA Toolkit):

#### **6.16.1.3 Recording Numeric Designations of Musical Works**

Record as many of the following numeric designations of musical works as can readily be ascertained. Use abbreviations as instructed in appendix

B (B.5.4). Use inclusive numbering for an aggregate work that is identified by consecutive serial numbers or thematic index numbers in music reference sources and/or thematic indexes.

#### **6.16.1.3.1 Serial Number**

[1<sup>st</sup> paragraph unchanged]

EXAMPLE

[1<sup>st</sup>-2<sup>nd</sup> examples unchanged; new example added]

no. 6-8

**Resource described:** Violin sonatas op. 30 nos. 1-3 / Beethoven.  
**Preferred title:** Sonatas; **medium of performance:** violin, piano;  
**opus number:** op. 30. **Beethoven's violin sonatas no. 6-8 also known as his opus 30, no. 1-3**

[remainder of instruction & examples unchanged]

= = = = =

#### **6.16.1.3.3 Thematic Index Number**

[1<sup>st</sup> paragraph and its footnotes unchanged]

EXAMPLE

[1<sup>st</sup> example unchanged; two examples added]

H. III, 37-42

**Resource described:** 6 string quartets, opus 33, Hoboken III, 37-42  
= 6 Streichquartette / Joseph Haydn ; edited by Simon Rowland-Jones ; editorial consultant, David Ledbetter. **Preferred title:**  
Quartets; **medium of performance:** strings; **opus number:** op. 33

BWV 1046-1051

**Resource described:** Brandenburg concertos = Les concertos brandebourgeois / J.S. Bach. **Preferred title:** Brandenburgische Konzerte

### **364 Music: works and expressions: 6JSC/ALA/14 (Revision of RDA instructions for arrangements and adaptations of musical works (RDA 6.28.1.5.2 and 6.28.3.2.2))**

364.1 Received and considered these documents:

6JSC/ALA/14  
6JSC/ALA/14/ACOC response  
6JSC/ALA/14/BL response  
6JSC/ALA/14/CCC response  
6JSC/ALA/14/CILIP response

6JSC/ALA/14/DNB response  
6JSC/ALA/14/LC response

- 364.2 Kathy Glennan presented the proposal on behalf of ALA.
- 364.3 Change 1: For 6.28.1.5.2, JSC disagreed with the addition of the Rzewski example; agreed to the addition of the Hogan example, with the addition of explanatory text: "Incorporates new material resulting in a new work"; agreed to replace the Eling example with one that more clearly illustrates creator roles; agreed to the LC wording for the new paragraph on unknown adapters; and agreed to a new example at 6.17.1.8 proposed by CCC. John Attig will propose definitions for "adaptation" and "arrangement" via Fast Track entries based on the 6.28.1.5.1 categories.
- 364.4 Change 2: For 6.28.3.2.2, JSC disagreed with adding the word "traditional" to the "e.g." statement in the instruction and including it as part of the explanation for the new Deep river example; the final decision was not to change the paragraph in the instruction but to add the Deep river example with a reworded explanation. Christine Frodl said it was important to have definitions for terms such as "traditional," "pop," and "folk" because there are differences between the Anglo-American and European use of such terms. Kathy Glennan said that such terms were being discussed by those working on the music genre/form vocabulary. John Attig suggested that the broader issues of such categories and the appropriate terminology be referred to the RDA Joint Music Working Group and asked that the Secretary notify the group. Christine Frodl recommended that European colleagues be consulted; Barbara Tillett suggested that a European member be added to the RDA Joint Music Working Group.
- Action=Secretary**
- 364.5 Gordon Dunsire asked if there was a principle that only examples that referred to what was listed in an "e.g." statement in the instruction could be included with that instruction. The JSC asked the Examples Group to check if the Editing guide had information that answered this question and to make a recommendation if the Editing guide lacked information.
- Action=Examples Group**
- 364.6 Change 3: ALA withdrew the proposal to add an example at 6.27.1.8. The JSC agreed to add the Yankee Doodle example suggested by CCC.

**Clean copies** (ALA decided after the JSC meeting that it would not substitute a different example for the deleted Eling example in 6.28.1.5.2; this text will be merged with the reworded chapter 6 before it appears in the 2013 RDA Update of the RDA Toolkit):

### **6.27.1.8 Works of Uncertain or Unknown Origin**

[1<sup>st</sup> paragraph and example unchanged]

[2<sup>nd</sup> paragraph unchanged]

EXAMPLE

*[five existing examples omitted: no change; 6<sup>th</sup> example added]*

Yankee Doodle

**Resource described:** Yankee Doodle / arranged with variations for the piano. **Variations for piano on the patriotic song; name of the composer of the adaptation unknown**

=====

**6.28.1.5.2 Construction of Authorized Access Points for Adaptations of Musical Works**

*[1<sup>st</sup> paragraph unchanged]*

EXAMPLE

*[1<sup>st</sup>-4<sup>th</sup> examples unchanged; new 5th example added]*

Hogan, Moses. Didn't my Lord deliver Daniel?

**Authorized access point for:** Didn't my Lord deliver Daniel? / traditional spiritual arranged for SATB div. a cappella by Moses Hogan. **Incorporates new material resulting in a new work**

If two or more composers have collaborated in the adaptation, apply the instructions given under 6.27.1.3.

If the composer of the adaptation is unknown or uncertain, see the instructions at 6.27.1.8.

*[last paragraph unchanged]*

=====

**6.28.3.2.2 Arrangements of "Popular" Music**

*[paragraph unchanged]*

EXAMPLE

*[existing 6 examples unchanged; new last example added]*

Deep river

**Authorized access point for:** Deep river / transcription by Hugo Frey. **An arrangement for voice and piano of the spiritual**

**365 Music: works and expressions: 6JSC/ALA/8 (Revision of RDA 6.28.1.9, Additions to access points representing musical works with titles that are not distinctive)**

365.1 Received and considered these documents:

6JSC/ALA/8  
6JSC/ALA/8/ACOC response  
6JSC/ALA/8/BL response  
6JSC/ALA/8/CCC response  
6JSC/ALA/8/CILIP response  
6JSC/ALA/8/DNB response  
6JSC/ALA/8/LC response

365.2 Kathy Glennan presented the proposal on behalf of ALA.

365.3 The JSC agreed to the changes in the proposal and the wording changes in the CCC and LC responses.

365.4 Gordon Dunsire asked if wording "term indicating" was used elsewhere in the reworded chapters. Jamie Hennelly will ask Chris Oliver to check.  
**Action=Jamie Hennelly**

**Clean copies** (this text will be merged with the reworded chapter 6 before it appears in the 2013 RDA Update of the RDA Toolkit):

**6.28.1.9 Additions to Access Points Representing Musical Works with Titles That Are Not Distinctive**

If the preferred title for the work (see 6.14.2) consists solely of the name of a type, or of two or more types, of composition, add the following to the access point representing the work (in this order), as applicable:

- a) medium of performance (see 6.15)
- b) numeric designation (see 6.16)
- c) key (see 6.17).

*[remainder of instruction unchanged]*

**366 Music: works and expressions: 6JSC/CCC/8 (Proposed revision to instruction 6.28.1.11, "Additions to Access Points Representing Compilations of Musical Works")**

366.1 Received and considered these documents:

6JSC/CCC/8  
6JSC/CCC/8/ACOC response  
6JSC/CCC/8/ALA response

6JSC/CCC/8/BL response  
6JSC/CCC/8/CILIP response  
6JSC/CCC/8/DNB response  
6JSC/CCC/8/LC response

366.2 The CCC proposal has two sets of revisions depending upon the JSC action on 6JSC/CCC/7. Because the JSC agreed to the changes in 6JSC/CCC/7, the first set of revisions were discussed.

366.3 The JSC agreed to the first set of revisions but preferred the wording of the paragraph in LC's response.

**Clean copy** (this text will be merged with the reworded chapter 6 before it appears in the 2013 RDA Update of the RDA Toolkit):

#### **6.28.1.11 Additions to Access Points Representing Compilations of Musical Works**

Add the medium of performance to the access point representing a compilation containing works of one type, unless the medium is the same as the one implied by the title or unless the works are for various media. Record the conventional title *Selections* following the medium, as applicable.

##### EXAMPLE

Chopin, Frédéric, 1810–1849. Polonaises, piano

Haydn, Joseph, 1732–1809. Quartets, strings

Grieg, Edvard, 1843–1907. Sonatas, violin, piano

Scriabin, Aleksandr Nikolayevich, 1872-1915. Sonatas, piano.  
Selections

##### ***but***

Beethoven, Ludwig van, 1770-1827. Symphonies. Selections  
**Implied medium: orchestra**

Leclerc, Félix. Songs  
**Implied medium: solo voice or voices with instrumental and/or vocal accompaniment**

Poulenc, Francis, 1899-1963. Concertos. Selections  
**For various media**

**367 Music: works and expressions: 6JSC/EURIG/4 (Musical arrangements - Revision of RDA 6.18.1.4 and 6.28.3.2.1)**

367.1 Received and considered these documents:

6JSC/EURIG/4  
6JSC/EURIG/4/ACOC response  
6JSC/EURIG/4/ALA response  
6JSC/EURIG/4/BL response  
6JSC/EURIG/4/CCC response  
6JSC/EURIG/4/CILIP response  
6JSC/EURIG/4/DNB response  
6JSC/EURIG/4/LC response

367.2 Alan Danskin presented the proposal on behalf of EURIG. He noted that EURIG now agrees with the BL response that “arranged” should be used in all cases.

367.3 John Attig and Barbara Tillett disagreed with the additions specified in 6.18.1.4 and 6.28.3.2.1 because they represent attempts to deal in an access point string what could be done in different ways.

367.4 Gordon Dunsire that there are problems with the term “transcription” because there are different definitions for that term used in RDA. John Attig will propose definitions for RDA via Fast Track entries.

**Action=ALA representative**

367.5 Alan Danskin indicated that EURIG was making this proposal for the people who want to identify each separate expression.

367.6 Kathy Glennan noted that Medium of performance is in RDA only at the work level but this proposal has it also at the expression level. John Attig said that FRAD has it at both levels. Kathy said there was interest by music catalogers to expand medium of performance, key, and numeric designation to the expression level. John asked if the RDA Joint Music Working Group was aware of this topic. Kathy said that the Program for Cooperative Cataloging task group on expression records had submitted its report to the PCC Policy Committee this week.

367.7 Alan Danskin said EURIG was setting up a music group and then it could be involved in by having a member added to the RDA Joint Music Working Group. As EURIG Chair, Alan withdrew the proposal in light of the larger issues being addressed.

367.8 The Secretary was asked to notify the RDA Joint Music Working Group of the interest in adding medium of performance, key, and numeric designation at the expression level. John Attig noted that key and numeric designation are not in FRAD at the expression level. Barbara said that the JSC could notify FRAD if the RDA Joint Music Working Group made a proposal.

**Action=Secretary**



**368 Music: works and expressions: 6JSC/EURIG/Discussion/1 (Musical arrangements: discussion paper)**

368.1 Alan Danskin reported that he'd received an email from Françoise Leresche withdrawing this discussion paper.

**369 Music: works and expressions: 6JSC/IAML/1 (Revision of RDA 2.5.2.1, 2.5.2.2 Designation of Edition, addition in Chapter 2 of a core element for Format of Notated Music Statement ...)**

369.1 Received and considered these documents:

- 6JSC/IAML/1
- 6JSC/IAML/1/ACOC response
- 6JSC/IAML/1/ALA response
- 6JSC/IAML/1/BL response
- 6JSC/IAML/1/CCC response
- 6JSC/IAML/1/CILIP response
- 6JSC/IAML/1/DNB response
- 6JSC/IAML/1/LC response

369.2 Barbara Tillett noted that the JSC constituencies other than ACOC and DNB disagreed with the proposal. John Attig noted that there were different opinions within ALA but even those seeing the Musical presentation statement in AACR2 as something different from edition statements didn't agree with the IAML decisions.

369.3 Gordon Dunsire said that ISBD has changed the term to music format statement. Judy Kuhagen noted that the RDA Format of notated music (7.20.1.3) has a controlled vocabulary but IAML is addressing a transcribed element as Format of notated music statement.

369.4 Alan Danskin said the IAML proposal doesn't add anything not already covered in RDA.

369.5 Kathy Glennan said that there is a proposal to MARBI to allow repeatability of field 250 for edition statements.

369.6 The JSC decided to disagree with the IAML proposal. Barbara Tillett will respond to IAML explaining why JSC disagrees, including the preference to emphasize similarities rather than differences and to allow the inclusion of a statement of responsibility. The JSC would welcome a follow-up proposal from IAML for a sub-element of the edition statement for musical presentation information.

**Action=Chair**

**370 Works: other than music: 6JSC/ACOC/5 (Compilations in RDA chapter 6, Discussion paper)**

370.1 Received and considered these documents:

6JSC/ACOC/5  
6JSC/ACOC/5/ALA response  
6JSC/ACOC/5/BL response  
6JSC/ACOC/5/CCC response  
6JSC/ACOC/5/CILIP response  
6JSC/ACOC/5/DNB response  
6JSC/ACOC/5/LC response

370.2 Kevin Marsh said that reading the constituency responses put his initial concerns to rest. He will submit some Fast Track entries to add references per LC's comment in its response. ACOC will make a proposal for choosing the preferred title per CCC's comment in its response.

**371 Works: other than music: 6JSC/LC/19 (Additional instructions for preferred sources and preferred titles in different languages or scripts (RDA 2.2.3.1 and 6.2.2.4))**

371.1 Received and considered these documents:

6JSC/LC/19  
6JSC/LC/19/ACOC response  
6JSC/LC/19/ALA response  
6JSC/LC/19/BL response  
6JSC/LC/19/CCC response  
6JSC/LC/19/CILIP response  
6JSC/LC/19/DNB response

371.2 Barbara Tillett said that LC agreed with the modifications suggested in the CCC response. JSC agreed with the proposal and the CCC modifications.

**Clean copy** (this text will be merged with the reworded chapters before they appear in the 2013 RDA Update of the RDA Toolkit):

**2.2.3.1 Preferred Sources of Information in Different Languages or Scripts**

[1<sup>st</sup> paragraph & sub-paragraphs a)-d) unchanged; sub-paragraph e) and last paragraph added]

- e) the source in the language or script preferred by the agency preparing the data, if the resource is formatted *tête-bêche*, as a head-to-head bound monograph, or as a head-to-tail bound monograph.

If none of the categories is applicable, choose one of the sources of information as the preferred source.

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#### **6.2.2.4 Works Created after 1500**

[1<sup>st</sup>-2<sup>nd</sup> paragraphs & examples unchanged; new 3<sup>rd</sup> paragraph added]

If the work is published simultaneously in different languages and the original language cannot be determined, choose the title proper of the first resource received as the preferred title. If the language editions are in the same resource (e.g., a work issued with the same text in French and English), choose the title proper named on the preferred source of information as the preferred title.

[remainder of instruction unchanged]

### **372 Works: other than music: 6JSC/CCC/6 (Instruction for choosing the preferred title for choreographic works (RDA 6.2.2.4))**

372.1 Received and considered these documents:

6JSC/CCC/6  
6JSC/CCC/6/ACOC response  
6JSC/CCC/6/ALA response  
6JSC/CCC/6/BL response  
6JSC/CCC/6/CILIP response  
6JSC/CCC/6/DNB response  
6JSC/CCC/6/LC response

372.2 Bill Leonard noted that the proposal incorporates the Library of Congress policy statement at 6.27.1.9 and reflects current practice as illustrated by examples in RDA (e.g., *Cinderella*).

372.3 The BL and DNB disagreed with the proposal because it allows the use of a title in other than the original language as the preferred title. Alan Danskin said he didn't see a reason to make a distinction for choreographic works; such an exception should be in a policy statement or in a local application profile.

372.4 Barbara Tillett noted that there will be cultural differences around the world; variant forms could be added for access as noted in the DNB response.

372.5 Kate James said that the Library of Congress had considered extending its policy beyond choreographic works to art works but hadn't wanted to address this topic yet. LC also wanted to soften the "extensive adaptation" wording in the policy statement. She said that choreographic works are not musical works. Such a policy could apply to non-textual works.

372.6 The JSC considered revising the LC policy statement language but Christine Frodl said she wanted consistency in the rules and agreed with Alan Danskin that there wasn't a reason for making a distinction for choreographic works.

372.7 Bill Leonard agreed to withdraw this CCC proposal and will do a broader proposal for choreographic works and works of art as well as consider the impact on the basic instruction.

372.8 The JSC agreed to leave the existing examples as they are.

**373 Works: other than music: 6JSC/LC/20 (Revisions to RDA Chapter 6 to treat "Selections" as a work attribute)**

373.1 Received and considered these documents:

- 6JSC/LC/20
- 6JSC/LC/20/ACOC response
- 6JSC/LC/20/ALA response
- 6JSC/LC/20/BL response
- 6JSC/LC/20/CCC response
- 6JSC/LC/20/CILIP response
- 6JSC/LC/20/DNB response

373.2 The ALA response had expressed concern about the impact of the proposed changes on existing headings. Gary Strawn said that some details would need to be decided but that these changes in the LC/NACO authority file could be handled automatically.

373.3 Barbara Tillett withdrew changes 6 and 8 in the proposal because the JSC had already agreed to changes for those instructions in 6JSC/CCC/7. She said that LC agrees with the correction noted in the ALA response for change 2.

373.4 The JSC agreed to the revisions in changes 1-5 and 7 including the ALA correction for change 2.

**Clean copy** (minor revisions were made after the November meeting via JSC email; this text will be merged with the reworded chapter 6 before it appears in the 2013 RDA Update of the RDA Toolkit):

**~~6.12.1.4~~ — Selected Parts or Excerpts**

[delete instruction and examples]

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**6.23.2.9.3 Groups of Books**

[only change is to last paragraph below]

For other groups of books, apply the instructions given under 6.23.2.9.6 (two or more complete selections from the Bible) or 6.23.2.9.7 (other selections from the Bible), as applicable

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#### **6.23.2.9.6 Two or More Complete Selections from the Bible**

[instruction and examples: no changes]

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#### **6.23.2.9.7 Other Selections from the Bible**

For other selections (including miscellaneous extracts) use the most specific title formulated according to the instructions given under 6.23.2.9.1 (Testaments), 6.23.2.9.2 (books), 6.23.2.9.3 (groups of books), 6.23.2.9.4 (Apocrypha), 6.23.2.9.5 (single selections), or 6.23.2.9.6 (two or more complete selections from the Bible), that is appropriate to the selections, followed by *Selections*.

If a specific title for the part is not applicable, record *Bible*, followed by the term *Selections*.

#### EXAMPLE

Bible. Selections

**Resource described:** Memorable passages from the Bible (Authorized Version) / selected and edited by Fred Newton Scott

Bible. New Testament. Selections

**Resource described:** The records and letters of the apostolic age : the New Testament Acts, Epistles, and Revelation in the version of 1881 / arranged for historical study by Ernest De Witt Burton

Bible. Gospels. Selections

**Resource described:** The message of Jesus Christ : the tradition of the early Christian communities / restored and translated into German by Martin Dibelius ; translated into English by Frederick C. Grant

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#### **6.23.2.10 Parts of the Talmud**

Record the preferred title for parts of the Talmud as instructed under 6.23.2.10.1 (orders, tractates, and treatises), 6.23.2.10.2 (minor tractates), or 6.23.2.10.3 (selections from the Talmud) as applicable.

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### 6.23.2.10.3 Selections from the Talmud

If the resource being described consists of selections, use the preferred title for the Talmud, followed by *Selections*.

#### EXAMPLE

Talmud. Selections

**Resource described:** The Babylonian Talmud in selection / edited and translated from the original Hebrew and Aramaic by Leo Auerbach

Talmud Yerushalmi. Selections

**Resource described:** Der Jerusalemer Talmud : sieben ausgewählte Kapitel / übersetzt, kommentiert und eingeleitet von Hans-Jürgen Becker

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### 6.25.1.3 Recording Other Distinguishing Characteristics of the Expression of a Religious Work

For the Bible and parts of the Bible, record the version applying the instructions given under 6.25.1.4. ~~For excerpts from the Bible or from parts of the Bible, apply the instructions given under 6.25.1.5.~~

[2<sup>nd</sup> paragraph: no change]

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### ~~6.25.1.5 Excerpts from the Bible~~

[delete instruction and examples]

= = = = =

### 6.27.2.3 Two or More Parts

[1<sup>st</sup>-2<sup>nd</sup> paragraphs unchanged]

#### **Alternative**

When identifying two or more unnumbered or non-consecutively numbered parts of a work, construct the authorized access point representing the parts of the work by adding the conventional collective title *Selections* to the authorized access point representing the work as a whole (see 6.27.1 and 6.2.2.9.2, alternative).

[examples unchanged]

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### 6.30.2.2 Part or Parts of a Sacred Scripture

[1<sup>st</sup>-3<sup>rd</sup> paragraphs and examples unchanged]

#### **Alternative**

When identifying two or more unnumbered or non-consecutively numbered parts of a work, construct the authorized access point representing the parts of the work by adding the conventional collective title *Selections* to the authorized access point representing the work as a whole (see 6.27.1 and 6.23.2.9.7).

[examples unchanged]

### **374 Works: other than music: 6JSC/ALA/5 (Revision of RDA 6.21 (Other distinguishing characteristics of a legal work) and 6.29.1.33 (Additions to access points representing treaties, etc.))**

374.1 Received and considered these documents:

6JSC/ALA/5  
6JSC/ALA/5/ACOC response  
6JSC/ALA/5/BL response  
6JSC/ALA/5/CCC response  
6JSC/ALA/5/CILIP response  
6JSC/ALA/5/DNB response  
6JSC/ALA/5/LC response

374.2 John Attig said this ALA proposal was a follow-up from the Glasgow JSC meeting and included wording from the LC policy statement about using key words from the title proper as qualifiers.

374.3 Gordon Dunsire asked why the full title proper was not used. As an element in its own right, the full title proper could be “dropped” into the string that is the authorized access point; he said there would likely be a transition period when machines will create the strings. He said that CILIP wanted to raise this question but that CILIP did support the proposal.

374.4 The JSC agreed to the ALA proposal as written.

**Clean copy** (this text will be merged with the reworded chapter 6 before it appears in the 2013 RDA Update of the RDA Toolkit):

#### **6.21.1.3 Recording Other Distinguishing Characteristics of Legal Works**

For treaties, record a word or words from the title proper that serves to differentiate the treaty from other treaties between the same parties signed on the same date.

[new paragraph above added; original 1<sup>st</sup>-2<sup>nd</sup> paragraphs now 2<sup>nd</sup>-3<sup>rd</sup> paragraphs: no change]

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### **6.29.1.33 Additions to Access Points Representing Treaties, Etc.**

[1<sup>st</sup>-5<sup>th</sup> paragraphs & examples unchanged; new 6<sup>th</sup> paragraph & examples below added]

If there is more than one treaty between the same parties, signed on the same date, add to each authorized access point a word or words from the title proper, applying the instructions at [6.21.1.3](#).

#### EXAMPLE

Trinidad and Tobago. Treaties, etc. United States, 1996 March 4 (Extradition)

**Resource described:** Extradition treaty with Trinidad and Tobago

Trinidad and Tobago. Treaties, etc. United States, 1996 March 4 (Mutual legal assistance)

**Resource described:** Mutual legal assistance in criminal matters with Trinidad and Tobago

[remainder of instruction unchanged]

### **375 Works: other than music: 6JSC/BL/8 (Change to 19.3 and Appendix I. Recording relationships to persons, families, and corporate bodies associated with works of unknown or uncertain origin)**

375.1 Received and considered these documents:

6JSC/BL/8  
6JSC/BL/8/ACOC response  
6JSC/BL/8/ALA response  
6JSC/BL/8/CCC response  
6JSC/BL/8/CILIP response  
6JSC/BL/8/DNB response  
6JSC/BL/8/LC response

375.2 Alan Danskin said that this proposal came from rare book colleagues. He acknowledged from the JSC responses that the proposal was not the way to accomplish the intent of the proposal. He withdrew the proposal and said that the British Library would submit a new proposal for the 2013 meeting.

375.3 Barbara Tillet noted that all the JSC constituencies had supported the intention of the proposal.



**376 Works: other than music: 6JSC/ALA/15 (Hearings in RDA 19.2.1.1.1)**

376.1 Received and considered these documents:

6JSC/ALA/15  
6JSC/ALA/15/ACOC response  
6JSC/ALA/15/BL response  
6JSC/ALA/15/CCC response  
6JSC/ALA/15/CILIP response  
6JSC/ALA/15/DNB response  
6JSC/ALA/15/LC response

376.2 John Attig said that the proposal resulted from looking at 6JSC/LC/6 approved by the JSC in Glasgow in 2011 to include hearings as events under the category for collective thought of the corporate body. ALA thought that the resources should be under the corporate bodies holding the hearings; all but CILIP agreed. Gordon Dunsire said that CILIP felt that hearings do fall under the collective-thought category as a matter of principle, not of convenience. Kevin Marsh said ACOC agreed in part with CILIP but thought the approach in the ALA proposal was clearer.

376.3 Kate James said that hearings are similar to trials which are not considered corporate bodies. Rhonda Lawrence said that law librarians do not think of hearings as corporate bodies. She said that hearings must be under the responsible corporate bodies; hearings under title would cause chaos because the titles proper are generic with no useful keywords until 10+ words into the titles. John Attig asked if Rhonda's comments were applicable outside the U.S.; she replied that she didn't know because she hadn't cataloged hearings from other countries.

376.4 John Attig said ALA accepted the BL comment to add "judicial" to the revised text.

376.5 Gordon Dunsire said he would accept the proposal on behalf of CILIP. John Attig said he would take ACOC's comments about possible changes to 11.2.2.18 and 11.2.2.19 back to ALA. The JSC agreed to the proposal with the addition of "judicial" and "corporate" to new category c).

**Clean copy** (changes to the examples in the "Works Reporting the Collective Activity of a Conference, Expedition, or Event" example block in RDA 19.2.1.3 are from the change to RDA 11.5.1.3 shown in 6JSC/ALA/6; this text will be merged with the reworded chapter 19 before it appears in the 2013 RDA Update of the RDA Toolkit):

**19.2.1.1.1 Corporate Bodies Considered to Be Creators**

[1<sup>st</sup> paragraph unchanged]

*[sub-paragraphs a) and b) unchanged]*

- c) works that record hearings conducted by legislative, judicial, governmental, and other corporate bodies
- d) works that report the collective activity of

*[sub-paragraphs i)-ii) followed by "or" unchanged]*

- iii) an event (e.g., an exhibition, fair, festival) falling within the definition of a corporate body (see 18.1.2) provided that the conference, expedition, or event is named in the resource being described
- e) works that result from the collective activity of a performing group as a whole where the responsibility of the group goes beyond that of mere performance, execution, etc.
- f) cartographic works originating with a corporate body other than a body that is merely responsible for their publication or distribution
- g) legal works of the following types:

*[sub-paragraphs i)-viii) unchanged]*

- h) named individual works of art by two or more artists acting as a corporate body.

=====

### **19.2.1.3 Recording Creators**

*[1<sup>st</sup> paragraph unchanged]*

*[all examples unchanged except for the following: (1) a new section "Works Recording Hearings Conducted by Legislative, Judicial, Governmental, and Other Bodies" inserted between the examples for "Works Recording the Collective Thought of the Body" and "Works Reporting the Collective Activity of a Conference, Expedition, or Event"; (2) deletion of example and correction of two examples in section "Works Reporting the Collective Activity of a Conference, Expedition, or Event"]*

EXAMPLE

#### **Works Recording Hearings Conducted by Legislative, Judicial, Governmental, and Other Bodies**

Australia. Parliament. House of Representatives. Standing Committee on Legal and Constitutional Affairs

**Authorized access point representing the creator for:**

Inquiry into equal opportunity and equal status for Australian women : public hearings 24–25 July 1990 / House of

Representatives Standing Committee on Legal and Constitutional Affairs

United States. Congress. Senate. Committee on Homeland Security and Governmental Affairs

**Authorized access point representing the creator for:**

Ensuring full implementation of the 9/11 Commission's recommendations : hearing before the Committee on Homeland Security and Governmental Affairs, United States Senate, One Hundred Tenth Congress, first session, January 7, 2007

New York (State). Insurance Department

**Authorized access point representing the creator for:**

Welfare and pension fund public hearing : held at New York County Lawyers Association, 14 Vesey Street, New York, New York / New York State

Insurance Department. **Cover title:** Official report of proceedings before the New York State Insurance Department : in the matter of, public hearing, welfare and pension fund

Joint Federal-Provincial Panel on Uranium Mining Developments in Northern Saskatchewan (Canada)

**Authorized access point representing the creator for:**

Transcript of the public hearings held by the Joint Federal-Provincial Panel on Uranium Mining Developments in Northern Saskatchewan for the McArthur River and Cigar Lake projects held at Community Hall, Pinehouse, Saskatchewan, October 7, 1996

United States Sentencing Commission

**Authorized access point representing the creator for:**

Transcripts of proceedings of the public hearings of the United States Sentencing Commission : November 16-17, 2004 and February 15-16, 2005

Chicago (Ill.). Mayor's Advisory Commission on Latino Affairs

**Authorized access point representing the creator for:**

Transcript of the Commission on Latino Affairs hearing on the proposed 1992 World's Fair

American Bar Association. Standing Committee on Legal Aid and Indigent Defendants

**Authorized access point representing the creator for:**

Gideon undone : the crisis in indigent defense spending : transcript of a hearing on the crisis in indigent defense funding held during the Annual Conference of the National Legal Aid and Defender Association, November 1982 / John Thomas Moran, editor.

**Hearing conducted by the Standing Committee on Legal Aid and Indigent Defendants of the American Bar Association**

New York (State). Legislature. Senate. Select Task Force on Court Reorganization

New York (State). Legislature. Assembly. Standing Committee on the Judiciary

**Authorized access points representing the creators for:**

Transcript of the minutes of a hearing of the Senate Task Force on Court Reorganization and the Assembly Judiciary Committee, held at the Queens County Bar Association, Jamaica, N.Y., on November 19, 1976

EXAMPLE

**Works Reporting the Collective Activity of a Conference, Expedition, or Event**

[1<sup>st</sup> example unchanged]

Janus Conference on Research Library Collections (2005 : Cornell University. Library)

**Authorized access point representing the creator for:** Janus Conference on Research Library Collections : managing the shifting ground between writers and readers : October 9–11, 2005, Cornell University Library. **Conference proceedings. On two DVD videodiscs; second disc is a hybrid DVD containing data files**

[3<sup>rd</sup>-5<sup>th</sup> examples unchanged]

Asia-Pacific Conference on Communications (10th : 2004 : Qing hua da xue)

International Symposium on Multi-Dimensional Mobile Communications (5th: 2004: Qing hua da xue)

**Authorized access points representing the creators for:**

APCC/MDMC '04 : the 2004 joint conference of the 10th Asia-Pacific Conference on Communications and the 5th International Symposium on Multi-Dimensional Mobile Communications proceeding : August 29–September 1, 2004, Tsinghua University, Beijing, China / editors, Ke Gong, Zhisheng Niu, Pingyi Fan, Jian Yang

Council of Trent (1545–1563)

**Authorized access point representing the creator for:** The canons and decrees of the Council of Trent : celebrated under Paul III, Julius III, and Pius IV, Bishops of Rome / faithfully translated into English

[remaining five examples in section unchanged]

**377 Corporate bodies: 6JSC/ALA/18 and addendum (Proposed Revision of RDA Instructions for Government and Non-Government Corporate Bodies)**

377.1 Received and considered these documents:

6JSC/ALA/18  
6JSC/ALA/18/ACOC response  
6JSC/ALA/18/BL response  
6JSC/ALA/18/CCC response  
6JSC/ALA/18/CILIP response  
6JSC/ALA/18/EURIG response  
6JSC/ALA/18/DNB response  
6JSC/ALA/18/LC response

6JSC/ALA/18/Addendum  
6JSC/ALA/18/Addendum/CCC response  
6JSC/ALA/18/Addendum/DNB response

- 377.2 Kevin Randall, chair of the ALA task group, joined the JSC for the discussion.
- 377.3 Recommendation #1: The JSC agreed that RDA 11.2.2.13-11.2.2.14 should cover all types of subordinate bodies and that RDA 11.2.2.18-11.2.2.20 should be deleted.
- 377.4 Recommendation #2: The JSC agreed to incorporate the instructions for Type 1 government bodies (RDA 11.2.2.19) into the instructions for Type 1 general bodies (RDA 11.2.2.14).
- 377.5 Recommendation #3: The JSC agreed to incorporate the instructions for Type 2 government bodies (RDA 11.2.2.19) into the instructions for Type 2 general bodies (RDA 11.2.2.14). The JSC agreed to add the CCC wording “in the terminology of the higher body concerned”).
- 377.6 Recommendation #4: The JSC agreed to incorporate the instructions for Type 3 government bodies (RDA 11.2.2.19) into the instructions for Type 3 general bodies (RDA 11.2.2.14). The JSC agreed to add the LC wording “(e.g., contains neither distinctive proper nouns or adjectives, nor subject words).”
- 377.7 Recommendation #5: The JSC agreed to incorporate the instructions for Type 4 government bodies (RDA 11.2.2.19) into the instructions for Type 4 general bodies (RDA 11.2.2.14) and to omit the provision of RDA 11.2.2.19 that the name of subordinate body not contain the name of the government (the omission not resulting in any significant change in meaning or application).
- 377.8 Recommendation #6: The JSC agreed not to make any change for Type 5 non-government bodies.
- 377.9 Recommendation #7: The JSC agreed to move the instructions for Type 5 government bodies from RDA 11.2.2.9 to RDA 11.2.2.14 as new Type 6. (Note: The order of this instruction and the retained Type 6 for non-government bodies was reversed in the final document.)
- 377.10 Recommendation #8: The recommendation to eliminate Type 6 for non-government bodies (a name that includes the entire name of the higher or related body) was not supported by the ACOC and BL responses; they

supported the retention of Type 6 to ensure consistency and collocation. John Attig said the major impact is on conferences as subordinate bodies; some fall under Type 3 but presentation affects the result.

Kate James said that Type 3 also applies to annual meetings, causing confusion. Kevin Marsh said the original form cannot be reconstructed and so there would be no way to use global change to update records. John Attig said the original forms would be in statements of responsibility or in source citations in authority records. Gary Strawn noted that these headings would have to be handled one by one for updating to RDA form because a machine fix wouldn't be possible.

Kate James said that catalogers have trouble understanding "entire name of body." The form is an accident of which resource is received first and there are even variations in the same resource. She suggested entering directly and including see references for the subordinate forms to address BL's concerns. John Attig replied that references are not core elements.

Alan Danskin said that it isn't possible to fix access points retrospectively and eliminating Type 6 won't improve consistency in the future; he recommended retaining Type 6. Bill Leonard noted that the future is longer than the past. John Attig said that ALA had proposed this change to current practice but doesn't want to incur the costs of a change if not all are committed to the deletion of Type 6.

Judy Kuhagen asked if the same "In case of doubt" wording from Type 3 ("In case of doubt, record the name of the body directly") should be added to the retained Type 6 for non-government bodies. John Attig suggested instead that this wording be removed from the Type 3 instruction and given as the third paragraph at 11.2.2.14 to apply to all types.

The JSC agreed not to delete the instruction for Type 6 non-government bodies; it would be new Type 6 in 11.2.2.14. The JSC did agree to move the "In case of doubt" wording and examples from Type 3 to the position of third paragraph in 11.2.2.14.

377.11 Recommendation #9: The JSC agreed to move the instructions for Types 6-11 from RDA 11.2.2.19 to RDA 11.2.2.14 as now renumbered Types 8-9, 11-14 (with slightly different order). The JSC also agreed to add an instruction for constitutional conventions, based on the first paragraph of 11.2.2.23, as renumbered Type 10.

377.12 Recommendation #10: The JSC agreed to the revision of 11.2.2.21 as new 11.2.2.18 so that it applies to all levels of government with the deletion of "that have existed in post-medieval times" as suggested by LC and the deletion of "only" in "only to officials."

Alan Danskin raised EURIG's concerns about including ruling executive bodies as 11.2.2.21.2 under the 11.2.21 instruction for officials. Addressing this situation would require a separate proposal.

- 377.13 Recommendation #11: The JSC did not agree to revise 11.2.2.22.2 as 11.2.2.19.2 to make the exception for the practice for U.S. legislative subcommittees at 11.2.2.22.3 be the instruction. The JSC agreed to keep the instruction at 11.2.2.22.2 be the renumbered 11.2.2.19.2 and to move the 11.2.2.22.3 content to be an exception at 11.2.2.19.2.
- 377.14 Recommendation #12: The JSC agreed to remove the general instructions for subordinate religious bodies (RDA 11.2.2.30) and add types to 11.2.2.14 (referencing the types of religious bodies covered in 11.2.2.28-11.2.2.31, renumbering them as 11.2.2.25-11.2.2.29. The JSC also agreed to add wording to the beginning of 11.2.2.15 that the instruction apply unless other instructions are given later.
- 377.15 Recommendation #13: The JSC agreed to move the instruction for Catholic dioceses, etc., from 11.2.2.30.2 to 11.2.2.30.1 as an exception.
- 377.16 The JSC agreed to take under advisement the issues for the future identified in the ALA proposal.
- 377.17 The JSC did not agree to the ACOC recommendation to merge Types 3 and 5 in 11.2.2.14. The JSC did not agree to ACOC's request for a new provision to 11.2.3.7 for a variant name for the name entered subordinately; John Attig said that examples of such a situation are already in 11.2.3.7.
- 377.18 The JSC did agree to the LC recommendation to merge Types 7 and 15 in 11.2.2.14 but not to merge proposed 11.2.2.18 and 11.2.2.20. The JSC did not agree to the LC recommendation to merge Types 3 and 16 or to distribute content of Type 17 under Types 6, 8, and 10.
- 377.19 The JSC agreed to the CCC proposal for additional wording in the second paragraph of proposed 11.2.2.14 but to use "type of body" instead of "agency."
- 377.20 The JSC agreed to the LC suggestion (1) to replace the "type" numbering in 11.2.2.14 with another level of instruction (e.g., 11.2.2.14.1 rather than 11.2.2.14, Type 11) to allow for hierarchical display in the RDA Toolkit Browse Tree and (2) to give a descriptive phrase for each type rather than a type number. The Secretary will send out this revised structure to the JSC within two weeks with comments due by the JSC the first or second week of January.  
**Action=Secretary**
- 377.21 The JSC referred the task of examples for the revised instructions to the Examples Group. John Attig noted that the Addendum to the proposal lists candidate examples from the merger of existing instructions. Judy Kuhagen noted that only the first seven types of 11.2.2.14 would have examples because the remaining types are references to other instructions; those other instructions would have examples. The JSC agreed that the Examples Group should decide which examples to include and asked that there be a good international mix as well as a mix of government and non-government bodies. The Examples Group and the Secretary will work out the timeline for this work.

**Action=Secretary, Examples Group**

377.22 The JSC also agreed to make changes to 11.2.2.4 and 11.2.2.5.4. Changes to 6.31.1.2 and 6.31.1.4 would be handled as Fast Track entries.

**Clean copy** (minor revisions were made after the November meeting via JSC email; this text will be merged with the reworded chapter 11 before it appears in the 2013 RDA Update of the RDA Toolkit):

**6.31.1.4 Compilations of Official Communications of More Than One Holder of an Office**

*[1<sup>st</sup> paragraph: no change except for line a) below]*

- a) the authorized access point representing the office (see 11.2.2.18 or 11.2.2.26, as applicable)

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**11.2.2.4 Recording the Preferred Name**

*[1<sup>st</sup>-2<sup>nd</sup> paragraphs unchanged]*

For instructions on recording the names of subordinate and related bodies, see 11.2.2.13-11.2.2.29.

*[4<sup>th</sup>-5<sup>th</sup> paragraphs deleted]*

= = = = =

**11.2.2.5.4 Conventional Name**

*[instruction unchanged except for 2<sup>nd</sup> paragraph of 5<sup>th</sup> exception below]*

If, however, the name is of a body to which the meeting is subordinate (e.g., the annual meeting of an association), apply the instructions given under 11.2.2.14.6.

= = = = =

**11.2.2.11 Number or Year of Convocation of a Conference, Etc.**

Omit from the name of a conference, congress, meeting, exhibition, fair, festival, etc., (including that of a conference, etc., treated as a subordinate body, see 11.2.2.14.6), indications of its number, or year or years of convocation, etc.

*[remainder of instruction unchanged]*

= = = = =



### 11.2.2.13 General Guidelines on Recording Names of Subordinate and Related Bodies

[1<sup>st</sup> paragraph unchanged]

#### EXAMPLE

Canadian National Railways

Association of College and Research Libraries

BBC Symphony Orchestra

Bodleian Library

NWT Geographic Names Program

Provinciale Bibliotheek Centrale voor Noord-Brabant

Harvard Law School

Informit

Consejo Superior de Investigaciones Científicas

Australia Post

[two exceptions deleted]

[last paragraph unchanged]

### 11.2.2.14 Subordinate and Related Bodies Recorded Subordinately

Apply the instructions below to all subordinate or related bodies.

Record the name of a subordinate or related body as a subdivision of the authorized access point representing the body to which it is subordinate or related if its name belongs to one or more of the types listed in 11.2.2.14.1-11.2.2.14.6 or if it is a type of body listed in 11.2.2.14.7-11.2.2.14.18. Make it a direct or indirect subdivision applying the instructions given under 11.2.2.15. Omit from the subdivision the name or abbreviation of the name of the higher or related body in noun form unless the omission would result in a name that does not make sense.

#### EXAMPLE

Stanford University. Archives

**not** Stanford University. Stanford University Archives

**Name:** Stanford University Archives

British Broadcasting Corporation. Political Research Unit  
**not** British Broadcasting Corporation. BBC Political Research Unit  
**Name:** BBC Political Research Unit

Canada. Department of Consumer and Corporate Affairs  
**not** Canada. Canada Department of Consumer and Corporate Affairs  
**Name:** Canada Department of Consumer and Corporate Affairs

**but**

American Library Association. Activities Committee on New Directions for ALA  
**not** American Library Association. Activities Committee on New Directions  
**Name:** Activities Committee on New Directions for ALA

Canada. Corporations Canada  
**not** Canada. Corporations  
**Name:** Corporations Canada  
**A major executive agency of Canada. The name of the higher body is retained because the omission would result in a name that does not make sense**

In case of doubt about whether the corporate body is subordinate or whether it falls within the scope of a specific instruction, record the name of the body directly.

EXAMPLE

Human Resources Center  
**Name:** Human Resource Center

Governor's Fellowship Program (Ind.)  
**not** Indiana. Governor's Fellowship Program  
**Name:** Governor's Fellowship Program

Musées de l'État (Luxembourg)  
**not** Luxembourg. Musées de l'État  
**Name:** Musées de l'État

National Health Institute (N.Z.)  
**not** New Zealand. National Health Institute  
**Name:** National Health Institute

Research & Advisory Services  
**Name:** Research & Advisory Services

National Portrait Gallery (Australia)  
**not** Australia. National Portrait Gallery  
**Name:** National Portrait Gallery

### 11.2.2.14.1 **Body Whose Name Implies It Is Part of Another**

Apply the instructions given under 11.2.2.14 to a name containing a term that by definition implies that the body is part of another (e.g., Department, Division, Section, Branch).

#### EXAMPLE

Bangalore University. Department of Botany

**Name:** Department of Botany

British Broadcasting Corporation. Finance Division

**Name:** Finance Division

Oregon. Bridge Engineering Section

**Name:** Bridge Engineering Section

Hamburg (Germany). Abteilung Landwirtschaft und Gartenbau

**Name:** Abteilung Landwirtschaft und Gartenbau

Koninklijk Instituut voor de Tropen. Afdeling Anthropologie

**Name:** Afdeling Anthropologie

Costa Rica. Departamento de Medicina Preventiva

**Name:** Departamento de Medicina Preventiva

Società italiana di psicologia. Divisione di psicologia clinica

**Name:** Divisione di psicologia clinica

Zhongguo yi qi yi biao xue hui. Jing mi ji xie fen hui

**Name:** Zhongguo yi qi yi biao xue hui jing mi ji xie fen hui

Kent (England). Land Use and Transport Policy Unit

**Name:** Land Use and Transport Policy Unit

### 11.2.2.14.2 **Body Whose Name Implies Administrative Subordination**

Apply the instructions given under 11.2.2.14 to a name containing a term that normally implies administrative subordination (e.g., *Committee*, *Commission*), provided that the name of the higher body is required for the identification of the subordinate body.

#### EXAMPLE

Vienna (Austria). Statistisches Amt

**Name:** Statistisches Amt

Côte d'Ivoire. Agence d'études et de promotion de l'emploi

**Name:** Agence d'études et de promotion de l'emploi

Fundación Terram. Dirección de Estudios  
**Name:** Dirección de Estudios

Institut sénégalais de recherches agricoles. Bureau d'analyses  
macro-économiques  
**Name:** Bureau d'analyses macro-économiques

International Council for the Exploration of the Sea. Marine  
Chemistry Working Group  
**Name:** Marine Chemistry Working Group

International Dairy Congress (22nd : 1986 : The Hague,  
Netherlands). Organizing Committee  
**Name:** Organizing Committee

Valencia (Spain). Servicio de Investigación Arqueológica Municipal  
**Name:** Servicio de Investigación Arqueológica Municipal

National Audubon Society. Advisory Panel on the Spotted Owl  
**Name:** Advisory Panel on the Spotted Owl

Japan. Kishōchō  
**Name:** Kishōchō

Canada. Royal Commission on Banking and Finance  
**Name:** Royal Commission on Banking and Finance

Minas Gerais (Brazil). Secretaria de Indústria, Comércio e Turismo  
**Name:** Secretaria de Indústria, Comércio e Turismo

***but***

ACS Office of Statistical Services  
**Name:** ACS Office of Statistical Services

U.S. Census Bureau  
**Name:** U.S. Census Bureau

Royal Commission on Education in Ontario  
**Name:** Royal Commission on Education in Ontario

Honolulu Committee on Aging  
**Name:** Honolulu Committee on Aging

National Commission on United Methodist Higher Education  
**Name:** National Commission on United Methodist Higher  
Education

UW-Madison Campus Planning Committee  
**Name:** UW-Madison Campus Planning Committee

**11.2.2.14.3**

**Body Whose Name Is General in Nature or  
Merely Indicates a Geographic, Chronological,**

**or Numbered or Lettered Subdivision of a  
Parent Body**

Apply the instructions given under 11.2.2.14 to a name that is general in nature (e.g., contains neither distinctive proper nouns or adjectives, nor subject words) or that does no more than indicate a geographic, chronological, or numbered or lettered subdivision of a parent body.

EXAMPLE

American Dental Association. Research Institute

**Name:** Research Institute

Niger. Commissariat général au développement. Centre de documentation

**Name:** Centre de documentation

Jean and Alexander Heard Library. Friends of the Library

**Name:** Friends of the Library

United States. National Labor Relations Board. Library

**Name:** Library

Malaysia. Customs and Excise Department. Sabah Region

**Name:** Sabah Region

Canadian Jewish Congress. Central Region

**Name:** Central Region

Dartmouth College. Class of 1957

**Name:** Class of 1957

Knights of Labor. District Assembly No. 3

**Name:** District Assembly No. 3

**11.2.2.14.4                      Body Whose Name Does Not Convey the Idea  
of a Corporate Body and Does Not Contain the  
Name of the Higher Body**

Apply the instructions given under 11.2.2.14 to a name that does not convey the idea of a corporate body and does not contain the name of the higher body.

EXAMPLE

British Library. Science, Technology, and Business

**Name:** Science, Technology, and Business

CBS Inc. Economics and Research

**Name:** Economics and Research

Canada. Citizenship and Immigration Canada. Human Resources

**Name:** Human Resources

Illinois. Bureau of Employment Security. Research & Analysis  
**Name:** Research & Analysis

**but**

BC Fisheries  
**not** British Columbia. BC Fisheries  
**Name:** BC Fisheries

California Records & Information Management  
**not** California. Records & Information Management  
**not** California. Department of General Services. Records & Information Management  
**Name:** California Records & Information Management

**11.2.2.14.5 University Faculty, School, College, Institute, Laboratory, Etc., Whose Name Simply Indicates a Particular Field of Study**

Apply the instructions given under 11.2.2.14 to the name of a university faculty, school, college, institute, laboratory, etc., whose name simply indicates a particular field of study.

EXAMPLE

École polytechnique fédérale de Lausanne. Laboratoire d'experimentation architecturale  
**Name:** Laboratoire d'experimentation architecturale

Københavns universitet. Ægyptologisk institut  
**Name:** Ægyptologisk institut

Princeton University. Bureau of Urban Research  
**Name:** Bureau of Urban Research

St. Patrick's College (Dublin, Ireland). Educational Research Centre  
**Name:** Educational Research Centre

Syracuse University. College of Medicine  
**Name:** College of Medicine

Universidad Autónoma de Nuevo León. Facultad de Ciencias Forestales  
**Name:** Facultad de Ciencias Forestales

**but**

Australian Centre for Child Protection

**not** University of South Australia. Australian Centre for Child Protection

**Name:** Australian Centre for Child Protection

Harvard Law School

**not** Harvard University. Harvard Law School

**not** Harvard University. Law School

**Name:** Harvard Law School

John F. Kennedy School of Government

**not** Harvard University. John F. Kennedy School of Government

**Name:** John F. Kennedy School of Government

McGill Institute for the Study of Canada

**not** McGill University. Institute for the Study of Canada

**not** McGill University. McGill Institute for the Study of Canada

**Name:** McGill Institute for the Study of Canada

**11.2.2.14.6 Non-Governmental Body Whose Name Includes the Entire Name of the Higher or Related Body**

Apply the instructions given under 11.2.2.14 to a name of a non-governmental body whose name includes the entire name of the higher or related body.

Distinguish cases in which the subordinate body's name includes the names of higher bodies from cases in which the names of higher bodies appear only in association with the subordinate body's name.

EXAMPLE

American Legion. Auxiliary

**Name:** American Legion Auxiliary

Auburn University. Agricultural Experiment Station

**Name:** Agricultural Experiment Station of Auburn University

Dunedin Botanic Garden. Friends

**Name:** Friends of the Dunedin Botanic Garden

International Whaling Commission. Annual Meeting

**Name:** Annual Meeting of the International Whaling Commission

United Methodist Church (U.S.). General Conference

**Name:** General Conference of the United Methodist Church

Brock University. Philosophical Society

**Name:** Brock University Philosophical Society

University of Vermont. Choral Union

**Name:** University of Vermont Choral Union

St. John's College (University of Oxford). Library

**Name:** St. John's College Library

***but***

BBC Symphony Orchestra

**not** British Broadcasting Corporation. Symphony Orchestra

**Name:** BBC Symphony Orchestra

Friends of the Corcoran

**not** Corcoran Gallery of Art. Friends

**Name:** Friends of the Corcoran

Utah Museum of Fine Arts

**not** University of Utah. Museum of Fine Arts

**Name:** Utah Museum of Fine Arts

CU-Boulder Alumni Association

**not** University of Colorado, Boulder. Alumni Association

**Name:** CU-Boulder Alumni Association

**11.2.2.14.7 Ministry or Similar Major Executive Agency**

Apply the instructions given under 11.2.2.14 to a government body that is a ministry or similar major executive agency (i.e., one that has no other agency above it) as defined by official publications of the government in question.

EXAMPLE

Vanuatu. Ministry of Internal Affairs and Social Services

Madagascar. Ministère de la jeunesse et des sports

Japan. Kankyōshō

Brunei. Kementerian Perindustrian dan Sumber-Sumber Utama

United States. National Aeronautics and Space Administration

**11.2.2.14.8 Government Official or a Religious Official**

Apply the instructions given under 11.2.2.14 to a government official (see also 11.2.2.18) or a religious official (see also 11.2.2.26).

**11.2.2.14.9 Legislative Body**



Apply the instructions given under 11.2.2.14 to a legislative body (see also 11.2.2.19).

**11.2.2.14.10 Constitutional Convention**

Apply the instructions given under 11.2.2.14 to a constitutional convention (see also 11.2.2.20).

**11.2.2.14.11 Court**

Apply the instructions given under 11.2.2.14 to a court (see also 11.2.2.21).

**11.2.2.14.12 Principal Service of the Armed Forces of a Government**

Apply the instructions given under 11.2.2.14 to a principal service of the armed forces of a government (see also 11.2.2.22).

**11.2.2.14.13 Embassy, Consulate, Etc.**

Apply the instructions given under 11.2.2.14 to an embassy, consulate, etc. (see also 11.2.2.23).

**11.2.2.14.14 Delegation to an International or Intergovernmental Body**

Apply the instructions given under 11.2.2.14 to a delegation to an international or intergovernmental body (see also 11.2.2.24).

**11.2.2.14.15 Council, Etc., of a Single Religious Body**

Apply the instructions given under 11.2.2.14 to a council, etc., of a single religious body (see also 11.2.2.25).

**11.2.2.14.16 Religious Province, Diocese, Synod, Etc.**

Apply the instructions given under 11.2.2.14 to a religious province, diocese, synod, etc. (see also 11.2.2.27).

**11.2.2.14.17 Central Administrative Organ of the Catholic Church**

Apply the instructions given under 11.2.2.14 to a central administrative organ of the Catholic Church (see also 11.2.2.28).

**11.2.2.14.18 Papal Diplomatic Mission, Etc.**

Apply the instructions given under 11.2.2.14 to a papal diplomatic mission, etc. (see also 11.2.2.29).

**11.2.2.15 Direct or Indirect Subdivision**

Unless instructed otherwise under 11.2.2.16-11.2.2.29, record the name of a body belonging to one or more of the types listed under 11.2.2.14 as a subdivision of the authorized access point representing the lowest organizational unit in the hierarchy that is recorded directly under its own name. Omit intervening units in the hierarchy, unless the name of the subordinate or related body has been, or is likely to be, used by another body recorded as a subdivision of the authorized access point representing the same higher or related body. In that case, interpose the name of the lowest unit in the hierarchy that will distinguish between the bodies.

**EXAMPLE**

Public Library Association. Audiovisual Committee

**Hierarchy:** American Library Association - Public Library Association - Audiovisual Committee

France. Commission centrale des marchés

**Hierarchy:** France - Ministère de l'économie et des finances - Commission centrale des marchés

University of Texas at Austin. Petroleum Extension Service

**Hierarchy:** University of Texas at Austin - Division of Continuing Education - Petroleum Extension Service

El Salvador. Servicio de Parques Nacionales y Vida Silvestre

**Hierarchy:** El Salvador - Ministerio de Agricultura y Ganaderia - Dirección General de Recursos Naturales Renovables - Servicio de Parques Nacionales y Vida Silvestre

***but***

American Library Association. Reference and Adult Services Division. History Section. Bibliography and Indexes Committee

**Hierarchy:** American Library Association - Reference and Adult Services Division - History Section - Bibliography and Indexes Committee

**Intervening units are not omitted because the name seems likely to be used by another body in the organization**

California. Department of Corrections. Research Division

**Hierarchy:** California - Health and Welfare Agency - Department of Corrections - Research Division

### **Other California departments have units called Research Division**

France. Ministère de la jeunesse, des sports et des loisirs. Division des études et de la statistique

**Hierarchy:** France - Ministère de la jeunesse, des sports et des loisirs - Direction de l'administration - Division des études et de la statistique

[2<sup>nd</sup> paragraph unchanged]

### **[11.2.2.16-11.2.2.17 unchanged]**

#### **11.2.2.18 Government Officials**

Apply the instructions given under 11.2.2.18.1-11.2.2.18.5 to officials of political jurisdictions and of international intergovernmental organizations.

##### **11.2.2.18.1 Heads of State, Heads of Government, Etc.**

Record the title of a sovereign, president, other head of state, governor, head of government, or chief executive acting in an official capacity (see 6.31.1) as a subdivision of the authorized access point representing the jurisdiction. Record the title in the language preferred by the agency creating the data (unless there is no equivalent term in that language).

#### EXAMPLE

Indonesia. President  
**not** Indonesia. Presiden

Chiapas (Mexico). Governor  
**not** Chiapas (Mexico). Gobernador

Swaziland. Prime Minister

Managua (Nicaragua). Mayor  
**not** Managua (Nicaragua). Alcalde

King County (Wash.). Executive

Japan. Prime Minister  
**not** Japan. Naikaku Sōri Daijin

Thailand. Prime Minister  
**not** Thailand. Nāyok Ratthamontrī

If the official being identified is a specific incumbent of the office, add, in parentheses, the inclusive years of the reign or incumbency and the

name of the person in a brief form and in the language of the preferred name for that person. Separate the years of the reign or incumbency from the name of the person using a space, colon, space.

EXAMPLE

Portugal. President (1996–2006 : Sampaio)

New Jersey. Governor (2002–2004 : McGreevey)

Iran. Shah (1941–1979 : Mohammed Reza Pahlavi)

Brunei. Sultan (1967– : Hassanal Bolkiah Mu'izzaddin Waddaulah)

Papal States. Sovereign (1800–1823 : Pius VII)

British Columbia. Premier (2000–2001 : Dosanjh)

Central African Republic. Prime Minister (2001–2003 : Ziguéle)

Germany. Chancellor (1990–1998 : Kohl)

Germany. Chancellor (2005– : Merkel)

Israel. Prime Minister (1999–2001 : Barak)

New Zealand. Prime Minister (2008– : Key)

Seattle (Wash.). Mayor (1978–1990 : Royer)

If the title varies with the gender of the incumbent, use a general term (e.g., Sovereign rather than King or Queen).

EXAMPLE

Scotland. Sovereign (1649–1685 : Charles II)

Scotland. Sovereign (1542–1567 : Mary)

Spain. Sovereign (1833–1868 : Isabella II)

Spain. Sovereign (1975– : Juan Carlos I)

Spain. Sovereign (1479–1504 : Ferdinand V and Isabella I)

If there are two or more nonconsecutive periods of incumbency, create separate access points.

EXAMPLE

United States. President (1885–1889 : Cleveland)

United States. President (1893–1897 : Cleveland)

Canada. Prime Minister (1867–1873 : Macdonald)

Canada. Prime Minister (1878–1891 : Macdonald)

Record the relationships between the office and the person applying the instructions in chapters 30 and 32.

### **11.2.2.18.2 Ruling Executive Bodies**

Record the name of a ruling executive body (e.g., a military junta) (see 6.31.1) as a subdivision of the authorized access point representing the jurisdiction. Record the title in the official language of the jurisdiction.

#### EXAMPLE

Argentina. Junta Militar

Somalia. Golaha Sare ee Kacaanka

Thailand. Khana Patiwat

Ghana. Armed Forces Revolutionary Council

If there is more than one official language in the jurisdiction, apply the instructions given under 11.2.2.5.2.

If necessary for identification, add, in parentheses, the inclusive years of the ruling executive body.

#### EXAMPLE

Chile. Junta de Gobierno (1813)

Chile. Junta de Gobierno (1973-1990)

### **11.2.2.18.3 Heads of International Intergovernmental Bodies**

Record the title of a head of an international intergovernmental organization acting in an official capacity as a subdivision of the authorized access point representing the organization. Record the title of the official in the language of the preferred name for the organization.

#### EXAMPLE

Asociación Latinoamericana de Integración. Secretaría General

European Commission. President

If the official being identified is a specific incumbent of the office, add, in parentheses, the inclusive years of the incumbency and the name of the person in a brief form and in the language of the preferred name for that person. Separate the years of the incumbency from the name of the person using a space, colon, space.

EXAMPLE

United Nations. Secretary-General (1997–2006 : Annan)

European Commission. President (2004– : Barroso)

Record the relationships between the office and the person applying the instructions in chapters 30 and 32.

**11.2.2.18.4                      Governors of Dependent or Occupied Territories**

Record the title of a governor of a dependent territory (e.g., a colony, protectorate) or of an occupied territory (see 11.17.1.5) acting in an official capacity as a subdivision of the authorized access point representing the colony, territory, etc. Record the title of the governor in the language of the governing power.

EXAMPLE

Hong Kong. Governor

French Polynesia. Gouverneur

Macau. Governador

Bechuanaland Protectorate. Prime Minister

France (Territory under German occupation, 1940–1944).  
Militärbefehlshaber in Frankreich

Norway (Territory under German occupation, 1940–1945).  
Reichskommissar für die Besetzten Norwegischen Gebiete

Germany (Territory under Allied occupation, 1945–1955 : U.S.  
Zone). Military Governor

Michigan (British military government, 1812–1813). Governor

If there is more than one official language in the jurisdiction of the governing power, apply the instructions given under 11.2.2.5.2.

If the official being identified is a specific incumbent of the office, add, in parentheses, the inclusive years of the incumbency and the name of the person in a brief form and in the language of the preferred name for that

person. Separate the years of the incumbency from the name of the person using a space, colon, space.

EXAMPLE

Macau. Governador (1951–1956 : Esparteiro)

**11.2.2.18.5 Other Officials**

For any official not covered under 11.2.2.18.1-11.2.2.18.4, use the preferred name for the ministry or agency that the official represents.

EXAMPLE

Northern Ireland. Audit Office

**not** Northern Ireland. Comptroller and Auditor General

United States. Public Health Service. Office of the Surgeon General

**not** United States. Surgeon General (Public Health Service)

For an official who is not part of a ministry, etc., or who is part of a ministry, etc., that is identified only by the title of the official, record the title of the official as a subdivision of the authorized access point representing the jurisdiction.

EXAMPLE

Scotland. Queen's and Lord Treasurer's Remembrancer

North Carolina. State Geologist

Alberta. Superintendent of Insurance

Northern Ireland. Commissioner for Complaints

Australia. Director of National Parks

South Africa. Minister of Public Health

Bahamas. Minister of Transport

**11.2.2.19 Legislative Bodies**

Record the names of legislative bodies as instructed under 11.2.2.19.1-11.2.2.19.3, as applicable.

**11.2.2.19.1 Legislatures**

Record the name of a legislature as a subdivision of the authorized access point representing the jurisdiction for which it legislates.

EXAMPLE

Iceland. Alþingi

Idaho. Legislature

If a legislature has more than one chamber, create a separate access point for each, recording the name of the chamber as a subdivision of the authorized access point representing the legislature.

EXAMPLE

Lesotho. Parliament. National Assembly

Lesotho. Parliament. Senate

Switzerland. Bundesversammlung. Nationalrat

Switzerland. Bundesversammlung. Ständerat

Record as a variant name the name of the chamber in the form of a direct subdivision of the authorized access point representing the jurisdiction (see 11.2.3.7).

### **11.2.2.19.2 Legislative Committees and Subordinate Units**

Record the name of a committee or other subordinate unit as a subdivision of the authorized access point representing the legislature or of a particular chamber, as appropriate.

EXAMPLE

Australia. Parliament. Joint Committee on Foreign Affairs and Defence

Australia. Parliament. Sub-committee on Industrial Support for Defence Needs and Allied Matters

**not** Australia. Parliament. Joint Committee on Foreign Affairs and Defence. Sub-committee on Industrial Support for Defence Needs and Allied Matters

Australia. Parliament. House of Representatives. Standing Committee on Aboriginal and Torres Strait Islander Affairs

Australia. Parliament. Senate. Legal and Constitutional References Committee

**Exception**



Record the name of a legislative subcommittee of the United States Congress as a subdivision of the authorized access point representing the committee to which it is subordinate.

EXAMPLE

United States. Congress. Senate. Committee on Foreign Relations.  
Subcommittee on African Affairs

**not** United States. Congress. Senate. Subcommittee on African  
Affairs

### 11.2.2.19.3 Successive Legislatures

If successive legislatures are numbered consecutively, add, in parentheses, the ordinal numeral and the inclusive years for the particular legislature or one of its chambers. Separate the ordinal number from the inclusive years using a space, colon, space.

EXAMPLE

United States. Congress (107th : 2001–2002)

United States. Congress (107th : 2001–2002). Senate

If, in such a case, numbered sessions are involved, add the session and its number and the inclusive years of the session to the number of the legislature. Separate the ordinal number from the session number using a comma, and separate the session number from its inclusive years using a space, colon, space.

EXAMPLE

United States. Congress (107th, 1st session : 2001)

United States. Congress (107th, 1st session : 2001). Senate

### 11.2.2.20 Constitutional Conventions

Record the name of a constitutional convention as a subdivision of the authorized access point representing the government that convened it. Add the inclusive years in which it was held, in parentheses.

EXAMPLE

Germany. Nationalversammlung (1919–1920)

Portugal. Assembleia Constituinte (1975)

If there is variation in the forms of name of constitutional conventions convened by a jurisdiction using English as an official language, record Constitutional Convention as the subdivision for each of the conventions.

EXAMPLE

New Hampshire. Constitutional Convention (1781–1783)  
**not** New Hampshire. Convention for Framing a New Constitution  
or Form of Government (1781–1783)

New Hampshire. Constitutional Convention (1902)

New Hampshire. Constitutional Convention (1984)  
**not** New Hampshire. Convention to Revise the Constitution (1984)

If English is not an official language of the jurisdiction, apply the instructions given under 11.2.2.5.2.

**11.2.2.21 Courts**

Record the names of courts as instructed under 11.2.2.21.1 (civil and criminal courts) or 11.2.2.21.2 (ad hoc military courts) as applicable.

**11.2.2.21.1 Civil and Criminal Courts**

Record the name of a civil or criminal court as a subdivision of the authorized access point representing the jurisdiction whose authority it exercises.

EXAMPLE

Vermont. Court of Chancery

Brazil. Supremo Tribunal de Justiça

Omit the name (or abbreviation of the name) of the place in which the court sits or the area which it serves. If the name of the place or the area served is required to distinguish a court from others of the same name, add it, in parentheses, in a conventionalized form.

EXAMPLE

Canada. Supreme Court  
**Name:** Supreme Court of Canada

France. Cour d'appel (Grenoble)  
**Name:** Cour d'appel de Grenoble

France. Cour d'appel (Lyon)  
**Name:** Cour d'appel de Lyon

India. High Court (Himachal Pradesh, India)  
**Name:** High Court of Himachal Pradesh

India. High Court (Karnataka, India)

**Name:** High Court of Karnataka

Italy. Corte di appello (Rome)

**Name:** Corte di appello di Roma

Italy. Corte di appello (Trieste)

**Name:** Corte di appello di Trieste

United States. Court of Appeals (2nd Circuit)

**Name:** United States Court of Appeals for the Second Circuit

United States. Court of Appeals (District of Columbia Circuit)

**Name:** United States Court of Appeals for the District of Columbia Circuit

United States. District Court (Delaware)

**Name:** United States District Court for the District of Delaware

United States. District Court (Illinois : Northern District : Eastern Division)

**Name:** United States District Court for the Eastern Division of the Northern District of Illinois

California. Municipal Court (Los Angeles Judicial District)

**Name:** Municipal Court, Los Angeles Judicial District

California. Superior Court (San Bernardino County)

**Name:** Superior Court of the State of California in and for San Bernardino County

#### **11.2.2.21.2 Ad Hoc Military Courts**

Record the name of an ad hoc military court (e.g., court-martial, court of inquiry) as a subdivision of the authorized access point representing the particular military service (see 11.2.2.22). Add, in parentheses, the surname of the defendant and the year of the trial. Separate the surname of the defendant from the year of the trial using a space, colon, space.

##### EXAMPLE

Massachusetts. Militia. Court-martial (Watson : 1810)

United States. Army. Court of Inquiry (Reno : 1879)

#### **11.2.2.22 Armed Forces**

Record the names of armed forces as instructed under 11.2.2.22.1 (armed forces at the national level) or 11.2.2.22.2 (armed forces below the national level) as applicable.

**11.2.2.22.1 Armed Forces at the National Level**

Record the name of a principal service of the armed forces of a national government as a subdivision of the authorized access point representing the government. Omit the name (or abbreviation of the name) of the government in noun form unless the omission would result in objectionable distortion.

EXAMPLE

Australia. Royal Australian Air Force

Canada. Canadian Armed Forces

United States. Marine Corps

Argentina. Ejército

Romania. Marina

Record the name of a component branch, command district, or military unit, large or small, as a direct subdivision of the authorized access point representing the principal service of which it is a part.

EXAMPLE

Canada. Canadian Armed Forces. Snowbirds

Canada. Canadian Army. Nova Scotia Highland Brigade

Canada. Royal Canadian Navy. Sick Berth and Medical Assistant Branch

Canada. Royal Canadian Air Force. Women's Division

Russia (Federation). Russkaïa Armiïa. Gvardeïskaïa raketnaïa Glukhovskaïa diviziïa

United States. Army. Corps of Engineers

United States. Army. District of Kanawha

United States. Army. Special Forces

If the component branch, etc., is identified by a number, follow the style of numbering found in the name (spelled out, roman numerals, or arabic numerals) and place the numbering after the name, preceded by a comma.

EXAMPLE

United States. Army. Infantry Division, 27th  
United States. Navy. Fleet, 6th  
United States. Army Air Forces. Air Force, First  
United States. Marine Corps. Amphibious Corps, V  
United States. Army. Engineer Combat Battalion, 1st  
United States. Army. Volunteer Cavalry, 1st  
United States. Navy. Torpedo Squadron, 35  
Confederate States of America. Army. Tennessee Infantry Regiment, 41st  
Canada. Canadian Army. French-Canadian Battalion, 22nd  
France. Armée. Régiment de dragons, 26e  
Germany. Heer. Panzerdivision, 11  
Germany. Heer. Armeekorps, XIII  
Germany. Luftwaffe. Fallschirmjägerdivision, 9  
Germany. Kriegsmarine. Unterseebootsflottille, 7  
Soviet Union. Raboche-Krestñanskaia Krasnaia Armiia. Vozdushnaia armiia, 5

If the name of such a component branch, etc., begins with the name, or an indication of the name, of the principal service, record it as a direct subdivision of the authorized access point representing the government.

EXAMPLE

United States. Army Broadcasting Service  
**Name:** Army Broadcasting Service

United States. Naval Air Ferry Service  
**Name:** Naval Air Ferry Service

Australia. Australian Army Psychology Corps  
**Name:** Australian Army Psychology Corps

If the name of such a component branch, etc., contains, but does not begin with, the name or an indication of the name of the principal service, record it as a direct subdivision of the authorized access point representing the service and omit the name or indication of the name unless objectionable distortion would result.

## EXAMPLE

South Africa. Army. Service Corps  
**not** South Africa. Army. Army Service Corps  
**not** South Africa. Army. South African Army Service Corps  
**Name:** South African Army Service Corps

**but**

Canada. Canadian Army. Royal Canadian Army Medical Corps  
**not** Canada. Canadian Army. Medical Corps  
**Name:** Royal Canadian Army Medical Corps

**11.2.2.22.2            Armed Forces below the National Level**

Record the name of an armed force of a government below the national level as a subdivision of the authorized access point representing the government, followed by the name of the force.

## EXAMPLE

New York (State). Militia

New York (State). National Guard

Record the name of a component branch of an armed force of a government below the national level as a subdivision of the authorized access point representing the force applying the instructions given under 11.2.2.22.1.

## EXAMPLE

New York (State). Militia. Regiment, 71st  
**Name:** 71st Regiment, N.Y.S.M.

Arkansas. National Guard. Coast Artillery, 206th

Record the name of a component branch, etc., of a force below the national level that has been absorbed into the national military forces as a component branch of the national force (see 11.2.2.22.1).

## EXAMPLE

United States. Army. New York Volunteers, 122nd

United States. Army. Regiment, California U.S. Volunteer Infantry,  
 1st

**11.2.2.23            Embassies, Consulates, Etc.**

Record the name of an embassy, consulate, legation, or other continuing office representing one country in another as a subdivision of the authorized access point representing the country represented. Record the name in the language of the country represented (see 11.2.2.5.2). Omit from the subdivision the name of the country represented.

For an embassy or legation, add the name of the country to which it is accredited, in parentheses.

EXAMPLE

Canada. Embassy (Belgium)

Germany. Gesandtschaft (Chile)

India. High Commission (Trinidad and Tobago)

Serbia. Poslanstvo (Romania)

United States. Legation (Sweden)

For a consulate or other local office, add the name of the city in which it is located before the name of the country to which it is accredited. Separate the name of the city from the name of the country using a comma.

EXAMPLE

France. Consulat (Buenos Aires, Argentina)

Japan. Sōryōjikan (Portland, Or.)

Netherlands. Consulaat-Generaal (Cape Town, South Africa)

United States. Consulate (Port Louis, Mauritius)

**11.2.2.24 Delegations to International and Intergovernmental Bodies**

Record the name of a delegation, commission, etc., representing a country in an international or intergovernmental body, conference, undertaking, etc., as a subdivision of the authorized access point representing the country represented. Record the subdivision in the language (see 11.2.2.5.2) of the country represented. Omit from the subdivision the name or abbreviation of the name of the government in noun form unless such an omission would result in objectionable distortion. If the name of the delegation, etc., is uncertain, record *Delegation* [*Mission*, etc.] (or equivalent terms in the language of the country represented). If considered necessary to distinguish the delegation, etc., from others of the same name, add, in parentheses, the name of the international or intergovernmental body, conference,

undertaking, etc., to which the delegation, etc., is accredited, in the form and language of the preferred name for that body.

EXAMPLE

Mexico. Delegación (Inter-American Conference for the Maintenance of Peace (1936 : Buenos Aires, Argentina))

India. Delegation (International Labour Conference)

United States. Delegation (International Monetary Conference (1892 : Brussels, Belgium))

United States. Mission to the United Nations

If it is uncertain that a delegation represents the government of a country, record it under its own name.

EXAMPLE

Delegation of the Parliament of Zimbabwe to Botswana, Namibia, and Zambia

**11.2.2.25 Councils, Etc., of a Single Religious Body**

Record the name of a council, etc., of the clergy and/or membership (international, national, regional, provincial, state, or local) of a single religious body as a subdivision of the authorized access point representing the religious body.

EXAMPLE

Catholic Church. Antilles Episcopal Conference

Catholic Church. Bishops' Conference of Bangladesh

Catholic Church. International Council for Catechesis

Central Conference of American Rabbis. Social Justice Commission

Mennonite Church. Lancaster Conference

United Methodist Church (U.S.). Northern Illinois Conference

If the name of a council, etc., of a religious body is given in more than one language, use the language form presented first in the first resource received. Record other language forms of the name as variant names (see 11.2.3.6).

EXAMPLE

Catholic Church. Canadian Conference of Catholic Bishops



**not** Catholic Church. Conférence des évêques catholiques du Canada

**Form of name presented first in first resource received:** Canadian Conference of Catholic Bishops. **Form presented second in same resource:** Conférence des évêques catholiques du Canada

Catholic Church. Plenary Council of Baltimore

**not** Catholic Church. Concilium Plenarium Baltimorensis  
**Form of name presented in resource received first:** Third Plenary Council of Baltimore. **Form presented in resource received later:** Concilii Plenarii Baltimorensis Tertii

Catholic Church. Concilium Plenarium Americae Latinae

**not** Catholic Church. Concilio Plenario de la América Latina

**not** Catholic Church. Concilio Plenario de América Latina

**not** Catholic Church. Concílio Plenário da América Latina

**not** Catholic Church. Concilio Plenario dell'America Latina

**Form of name presented in first resource received:** Concilium Plenarium Americae Latinae. **Forms presented in resources received later:** Concilio Plenario de la América Latina; Concilio Plenario de América Latina; Concílio Plenário da América Latina; Concilio Plenario dell'America Latina

If a council, etc., is subordinate to a particular district of the religious body, record it as a subdivision of the authorized access point representing that district (see 11.2.2.27)). If the name appears in more than one language, record the name in the official language of the district.

#### EXAMPLE

Catholic Church. Province of Baltimore. Provincial Council

Church of England. Diocese of Exeter. Synod

Catholic Church. Province of Mexico City. Concilio Provincial

If there is more than one official language in the jurisdiction, apply the instructions given under 11.2.2.5.2.

### 11.2.2.26 Religious Officials

Record the names of religious officials as instructed under 11.2.26.1 (bishops, rabbis, mullahs, patriarchs, etc.) or 11.2.2.26.2 (popes) as applicable.

#### 11.2.2.26.1 Bishops, Rabbis, Mullahs, Patriarchs, Etc.

Record the title of a religious official (e.g., bishop, abbot, rabbi, moderator, mullah, patriarch) acting in an official capacity (see 6.31.1) as a subdivision of the authorized access point representing the religious jurisdiction (see 11.2.2.27).

EXAMPLE

Church of England. Diocese of Winchester. Bishop

Franciscans. Minister General

United Hebrew Congregations of the Commonwealth. Chief Rabbi

United Presbyterian Church in the U.S.A. General Assembly.  
Moderator

If the official being identified is a specific incumbent of the office, add, in parentheses, the inclusive years of incumbency and the name of the person in a brief form and in the language of the preferred name for that person. Separate the years of the incumbency from the name of the person using a space, colon, space.

EXAMPLE

Catholic Church. Archdiocese of St. Paul and Minneapolis.  
Archbishop (1995–2008 : Flynn)

United Hebrew Congregations of the Commonwealth. Chief Rabbi  
(1991– : Sacks)

Franciscans. Minister General (1947–1952 : Perantoni)

Dominicans. Master General (1756–1777 : Boxadors)

Catholic Church. Diocese of Winchester. Bishop (1282–1304 :  
John, of Pontoise)

Record the relationships between the office and the person applying the instructions in chapters 30 and 32.

**11.2.2.26.2 Popes**

Record the title of a pope acting in an official capacity (see 6.31.1) as a subdivision of the authorized access point representing the Catholic Church. Record the title of the office in the language preferred by the agency creating the data.

EXAMPLE

Catholic Church. Pope

If the official being identified is a specific incumbent of the office, add, in parentheses, the inclusive years of the reign, and the pontifical name recorded in the form prescribed under 9.2.2.18. Separate the years of the incumbency from the pontifical name using a space, colon, space.

EXAMPLE

Catholic Church. Pope (1878–1903 : Leo XIII)

Catholic Church. Pope (1978–2005 : John Paul II)

Catholic Church. Pope (2013– : Francis)

Record the relationships between the office and the person applying the instructions in chapters 30 and 32.

**11.2.2.27 Religious Provinces, Dioceses, Synods, Etc.**

Record the name of a province, diocese, synod, or other subordinate unit of a religious body having jurisdiction over a geographic area as a subdivision of the authorized access point representing the religious body.

EXAMPLE

Church of England. Diocese of Ely

Lutheran Church in America. Florida Synod

Evangelische Kirche der Altpreuussischen Union. Kirchenprovinz Sachsen

Church of England. Archdeaconry of Surrey

Nederlandse Hervormde Kerk. Classis Rotterdam

Episcopal Church. Diocese of Central New York

Russkaïa pravoslavnaïa tšerkov'. Moskovskaïa patriarkhiïa

Svenska kyrkan. Göteborgs stift

Church in Wales. Deanery of Kidwelly

**Exceptions**

Record the name of a Catholic patriarchate, diocese, province, etc., as a subdivision of the authorized access point representing the Catholic Church. Record the name in the language preferred by the agency creating the data.

EXAMPLE

Catholic Church. Archdiocese of Santo Domingo

Catholic Church. Diocese of Würzburg

Catholic Church. Deanery of Legnica

Catholic Church. Patriarchate of Cilicia

Catholic Church. Province of Nicaragua

Catholic Church. Ukrainian Catholic Archeparchy of Philadelphia

Catholic Church. Vicariate Apostolic of Chaco Paraguayo

Do not apply this instruction to an ecclesiastical principality (often called *Bistum*) of the Holy Roman Empire bearing the same name as a Catholic diocese and ruled by the same bishop.

#### EXAMPLE

Würzburg

**Name of ecclesiastical principality:** Würzburg. **Also called:** Bistum Würzburg; Hochstift Würzburg

Bremen

**Name of ecclesiastical principality:** Erzstift Bremen

### 11.2.2.28 Central Administrative Organs of the Catholic Church (Roman Curia)

Record the name of a congregation, tribunal, or other central administrative organ (i.e., one that is part of the Roman Curia) of the Catholic Church as a subdivision of the authorized access point representing the Catholic Church. Record the Latin form of the name of the congregation, etc. Omit any form of the word *sacer* when it is the first word of the name.

#### EXAMPLE

Catholic Church. Congregatio Sacrorum Rituum

Catholic Church. Congregatio de Propaganda Fide

Catholic Church. Signatura Gratiae

Catholic Church. Rota Romana

**not** Catholic Church. Sacra Rota Romana

**not** Catholic Church. Sac. Rota Romana

### 11.2.2.29 Papal Diplomatic Missions

Record the name of a diplomatic mission from the pope to a secular power as a subdivision of the authorized access point representing the Catholic Church. Record the name in the form *Apostolic Nunciature* or *Apostolic Internunciature*, as appropriate. Add the name of the government to which the mission is accredited, in parentheses.

EXAMPLE

Catholic Church. Apostolic Internunciature (China)

Catholic Church. Apostolic Nunciature (Ethiopia)

Catholic Church. Apostolic Nunciature (Flanders, Belgium)

Record the name of a nondiplomatic apostolic delegation as a subdivision of the authorized access point representing the Catholic Church. Record the name in the form *Apostolic Delegation*. Add the name of the country, region, or other location in which the delegation functions, in parentheses.

EXAMPLE

Catholic Church. Apostolic Delegation (Malta)

Catholic Church. Apostolic Delegation (Loreto, Italy)

Catholic Church. Apostolic Delegation (West Africa)

Record the name of an emissary of the pope acting in an official capacity (other than a nuncio, internuncio, or apostolic delegate) as a subdivision of the authorized access point representing the Catholic Church. Record the title of the emissary (in the language preferred by the agency creating the data if there is an equivalent term in that language; otherwise in Latin). Add the name of the country, region, or other location in which the emissary functions, in parentheses.

EXAMPLE

Catholic Church. Legate (France)

If the country, region, or other location in which the emissary functions cannot be ascertained, add the name of the emissary in brief form.

EXAMPLE

Catholic Church. Commissary Apostolic (Robertus Castellensis)

### 378 Corporate bodies: 6JSC/LC/18 (Revisions to Change of Name of Jurisdiction or Locality (RDA 11.3.3.4))

378.1 Received and considered these documents:

6JSC/LC/18  
 6JSC/LC/18/ACOC response  
 6JSC/LC/18/ALA response  
 6JSC/LC/18/BL response  
 6JSC/LC/18/CCC response  
 6JSC/LC/18/CILIP response  
 6JSC/LC/18/DNB response

378.2 Barbara Tillett distributed copies of another change proposed by LC to address comments in JSC responses: the addition of the sentence “If the place associated with the body changes during the lifetime of the body, record the latest name in use in the life of the body (see 11.3.3.4)” as the penultimate paragraph in 11.13.1.3.

378.3 John Attig recommended moving the proposed addition to the first sentence in 11.3.3.4 to be an optional addition in that instruction. The JSC agreed with that recommendation and agreed with the proposed addition in 11.13.1.3.

**Clean copy** (after the meeting, the JSC decided via email to give the new paragraph in 11.13.1.3 as the third paragraph from the end; this text will be merged with the reworded chapter 11 before it appears in the 2013 RDA Update of the RDA Toolkit):

#### **11.3.3.4 Change of Name of Jurisdiction or Locality**

*[1<sup>st</sup> paragraph & examples unchanged]*

#### **Optional Addition**

Record earlier names of the jurisdiction or locality if considered important for identification.

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#### **11.13.1.3 Place Associated with the Body**

*[new third paragraph from the end (shown below) added; all earlier paragraphs & examples unchanged]*

If the name of the place associated with the body changes during the lifetime of the body, record the latest name in use in the lifetime of the body (see 11.3.3.4).

*[last two paragraphs unchanged]*

**379 Corporate bodies: 6JSC/LC/11 (Revisions to Date associated with the corporate body (RDA 11.4, 11.4.3, 11.4.4, 0.6.4)]**

379.1 Received and considered these documents:

6JSC/LC/11  
 6JSC/LC/11/ACOC response  
 6JSC/LC/11/ALA response  
 6JSC/LC/11/BL response  
 6JSC/LC/11/CCC response  
 6JSC/LC/11/CILIP response  
 6JSC/LC/11/DNB response

379.2 Barbara Tillett said that LC was changing its recommendations for the changes in 0.6.4 to use element sub-types instead of the element Date associated with the corporate body plus a qualifying phrase.

379.3 The JSC agreed with the proposed changes for 11.4, 11.4.3, and 11.4.4 and with the changed recommendation for 0.6.4.

**Clean copy** (the changes for “Title of the person” in 0.6.4 and 8.3 are from 6JSC/BL/3; the inclusion of 8.3 was added after the meeting via JSC email discussion; this text will be merged with the reworded chapters before they appear in the 2013 RDA Update of the RDA Toolkit):

**0.6.4 Section 3: Recording Attributes of Person, Family, and Corporate Body**

*[1<sup>st</sup> paragraph unchanged; changes in list below]*

*[line “Preferred name for the person” unchanged]*

Title of the person (a word or phrase indicative of royalty, nobility, ecclesiastical rank or office, a term of address for a person of religious vocation)

*[lines “Date of birth” through “Location of conference, etc.” unchanged]*

Date of conference, etc.

*[remaining lines beginning with “Associated institution (for conferences, etc., if the institution’s name ...” unchanged]*

*[2<sup>nd</sup> paragraph unchanged; changes in list below]*

Title of the person (another term indicative of rank, honour, or office)

*[lines “Fuller form of name” through “Location of headquarters” unchanged]*

Date of establishment

Date of termination

*[remaining lines beginning with "Associated institution" unchanged]*

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### **8.3 Core Elements**

*[1<sup>st</sup> paragraph unchanged; changes in list below]*

*[line "Preferred name for the person" unchanged]*

Title of the person (a word or phrase indicative of royalty, nobility, ecclesiastical rank or office, a term of address for a person of religious vocation)

*[lines "Date of birth" through "Location of conference, etc." unchanged]*

Date of conference, etc.

*[remaining lines beginning with "Associated institution (for conferences, etc., if the institution's name ..." unchanged]*

*[2<sup>nd</sup> paragraph unchanged; changes in list below]*

Title of the person (another term indicative of rank, honour, or office)

*[lines "Fuller form of name" through "Location of headquarters" unchanged]*

Date of establishment

Date of termination

*[remaining lines beginning with "Associated institution" unchanged]*

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### **11.4 Date Associated with the Corporate Body**

#### **CORE ELEMENT**

*Date associated with the corporate body is a core element for a conference, etc. (see 11.4.2). For other corporate bodies, date associated with the corporate body is a core element when needed to distinguish a corporate body from another corporate body with the same name.*



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#### **11.4.3 Date of Establishment**

##### **CORE ELEMENT**

*Date of establishment is a core element when needed to distinguish a corporate body from another corporate body with the same name.*

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#### **11.4.4 Date of Termination**

##### **CORE ELEMENT**

*Date of termination is a core element when needed to distinguish a corporate body from another corporate body with the same name.*

### **380 Corporate bodies: 6JSC/LC/10 (Revision to RDA 11.13.1.8 (Number, date, location, of a conference, etc.))**

380.1 Received and considered these documents:

6JSC/LC/10  
6JSC/LC/10/ACOC response  
6JSC/LC/10/ALA response  
6JSC/LC/10/BL response  
6JSC/LC/10/CCC response  
6JSC/LC/10/CILIP response  
6JSC/LC/10/DNB response

380.2 Barbara Tillett distributed a replacement page for page 3 of the LC proposal. The page contained a revision of 11.13.1.8.2 in Option 1 of the proposal in response to CCC's concerns about the awkward phrasing in the original proposal's wording.

380.3 The JSC agreed to Option 1 in the original proposal and the revision of 11.13.1.8.2.

**Clean copy** (revision of examples in 11.13.1.8.1 is from the discussion of 6JSC/ALA/6; this text will be merged with the reworded chapter 11 before it appears in the 2013 RDA Update of the RDA Toolkit):

#### **11.13.1.8 Number, Date, and Location of a Conference, Etc.**

*[existing paragraphs & examples deleted; some content (with some revisions to examples) moved to 11.13.1.8.1 and 11.13.1.8.2]*

**11.13.1.8.1 Access Point for a Single Instance of a Conference, Etc.**

Apply this instruction to a one-time conference, etc., or a single instance of a series of conferences (including that of a conference recorded subordinately, see 11.2.2.14.6). Add to the name of a conference, etc., if applicable and readily ascertainable (in this order):

- a) the number of the conference, etc. (see 11.6)
- b) the date of the conference, etc. (see 11.4.2)
- c) the location of the conference, etc. (see 11.3.2)

EXAMPLE

Clambake Conference on the Nature and Source of Human Error  
(1st : 1980 : Columbia Falls, Me.)

Governor's Conference on Aging (Fla.) (3rd : 1992 : Tallahassee,  
Fla.)

Mezhdunarodnyĭ simpozium "Global'noe rasselenie gominid"  
(1993 : Moscow, Russia)

**No applicable number**

Australian Bioethics Association. National Conference (6th : 1998 :  
Hobart, Tas.)

Federal-Provincial Conference of First Ministers (1978 November  
27-29 : Ottawa, Ont.)

**No applicable number; specific dates added to distinguish  
between another conference with the same name held in  
the same year**

Gapapaiwa Writers' Workshop (1st : 1993)

**Location of workshop not readily ascertainable**

Olympic Winter Games (21st : 2010 : Vancouver, B.C.)

Inter-American Music Festival (12th : 1981 : Washington, D.C.)

Auckland Art Fair (2009 : Auckland, N.Z.)

**Number of fair not readily ascertainable**

Polyurethanes Expo (1999 : Orlando, Fla.)

**No applicable number**

EuroSSC (2006 : Enschede, Netherlands)

**No applicable number**

Deutsche Antarktische Expedition (1911-1912)

**No applicable number or local place**

Archbold Expedition to New Guinea (7th : 1964)

**No applicable local place**

### ***Exceptions***

Add the name of an institution, etc., instead of the local place name if it provides better identification, or if the local place name is not known or cannot be readily determined (see 11.5).

#### EXAMPLE

International Conference on Georgian Psalmody (2nd : 1997 : Colchester Institute)

Marine Awareness Workshop for Beqa Lagoon (1996 : Pacific Harbour International Hotel)

**No applicable number**

Society for the Study of Economic Inequality. Meeting (1st : 2005 : Universitat de les Illes Balears)

Symposium on Herpes, Hepatitis, and AIDS (1983 : University of Michigan. School of Dentistry)

**No applicable number**

International Conference "Linguistics by the End of the XXth Century— Achievements and Perspectives" (1995 : Moskovskii gosudarstvennyi universitet im. M.V. Lomonosova)

**No applicable number**

Seminário a Situação Económica de Moçambique e os Possíveis Cenários para o seu Desenvolvimento (1994 : Universidade Eduardo Mondlane. Faculdade de Economia)

**No applicable number**

U.S. Open (Golf tournament) (1989 : Oak Hill Country Club)

**Number of tournament not readily ascertainable**

If the conference, etc., was held online, record *Online* as the location.

#### EXAMPLE

Electronic Conference on Land Use and Land Cover Change in Europe (1997 : Online)

**No applicable number**

If the sessions of a conference, etc., were held in two or more locations, add each of the place names.

#### EXAMPLE

Symposium on Breeding and Machine Harvesting of Rubus and Ribes (1976 : East Malling, England; Dundee, Scotland)

**No applicable number**

Conference on the Appalachian Frontier (1985 : James Madison University; Mary Baldwin College)

**No applicable number**

International Congress of Iranian Art and Archaeology (5th : 1968 : Tehran, Iran; Iṣfahān, Iran; Shīrāz, Iran)

Danish-Swedish Analysis Seminar (1995 : Copenhagen, Denmark; Lund, Sweden; Paris, France)

**No applicable number**

Adolescent Medicine Symposium (1984–1985 : Yale University. School of Medicine; St. Joseph Hospital; Dartmouth Medical School; Maine Medical Center; University of Massachusetts Medical Center/Worcester)

**No applicable number**

#### **11.13.1.8.2 Access Point for a Series of Conferences, Etc.**

If all conferences in a series were held in the same place, add the location to an access point representing the series of the conference, etc. Do not add the number or date of the conference, etc.

##### EXAMPLE

Blue Ridge Folklife Festival (Ferrum, Va.)

**Access point for its annual program book described as a serial. Held in the same location each year**

Salzburger Festspiele (Salzburg, Austria)

**Access point for an audio recording of music performed at the 1956-1965 festivals**

Intermountain West Student Philosophy Conference (University of Utah)

**Access point for its web site. Held at the University of Utah each year**

If the access point represents a series of a conference, etc., held in different locations, do not add the number, date, or location of the conferences, etc.

##### EXAMPLE

Annual Symposium on Sea Turtle Biology and Conservation

**Access point for its proceedings described as a serial. Held in a different location each year**

World Series (Baseball)

**Access point for a collection of souvenir programs from various years. Held in different locations each year**

**381 Places: 6JSC/ALA/19 (Proposed Revision of RDA 16.2.2 (Preferred Name for the Place))**

381.1 Received and considered these documents:

6JSC/ALA/19  
6JSC/ALA/19/ACOC response  
6JSC/ALA/19/BL response  
6JSC/ALA/19/CCC response  
6JSC/ALA/19/CILIP response  
6JSC/ALA/19/DNB response  
6JSC/ALA/19/EURIG response  
6JSC/ALA/19/LC response

381.2 John Attig responded to the ACOC preference for an instruction for all countries, eliminating as many exceptions as possible; John said ALA thought user convenience overrides worldwide consistency. John said the BL preferred to give a default and alternatives instead of making exceptions the rule although the BL realized much additional work would be required. There was general agreement that recommendations #1-4 were short-term solutions until the changes in Recommendation #6 could be proposed.

381.3 Recommendation #1: The JSC agreed to the revised wording “a country that was a constituent republic of the former U.S.S.R. or the former Yugoslavia” in 16.2.2.9. The JSC agreed not to remove Malaysia from that instruction until the National Library of Malaysia was consulted; Barbara Tillett will contact her contacts at that library. The JSC did not agree to the deletion of the examples “Guam” and “Puerto Rico” in 16.2.2.9.1.

**Action=Chair**

381.4 Recommendation #2: The JSC agreed to the revision, using the wording in LC’s response.

381.5 Recommendation #3: John Attig said that ALA didn’t want to limit the renumbered 16.2.2.11 just to islands as addressed by the Library of Congress/Program for Cooperative Cataloging Policy Statement. The JSC agreed with the suggested revisions in the LC response for 16.2.2.11. and 16.2.2.11.1 (no 16.2.2.11.2) with minor revisions; the JSC agreed with the addition of the Dakota Territory example in 16.2.2.9.1 but not with the addition of the explanation “Insular area of the United States” for the Guam and Puerto Rico examples in that instruction. The JSC did not accept LC’s proposal to add “Insular area” to the Glossary.

381.6 Recommendation #4: John Attig explained that the ALA proposal for the renumbered 16.2.2.12 had expanded the optional addition’s scope beyond the request to address a revision for places in China. Kate James said that the

optional addition represents a major difference from chapters 9-11 in constructing preferred names. Because it was important in EURIG to have the optional addition be the instruction, she suggested making the optional addition be an alternative instead; John, on behalf of ALA, agreed to that suggestion. The JSC agreed to change the optional addition to an alternative, to remove the Lhasa example in the alternative, and to remove the Malaysia examples for the base instruction until information has been received from the National Library of Malaysia.

381.7 Recommendation #5: The JSC agreed that ALA should submit a Fast Track entry to remove the abbreviation “V.I.” from B.11. The JSC expressed interest in receiving a proposal to delete abbreviations from place names from appendix B and to revise the relevant examples. Gary Strawn indicated that such a change would be a large clean-up project; Kate James noted that LCSH would also need to be updated. Bill Leonard said that Library and Archives Canada cannot do global edits but that he didn’t oppose such a future change.

381.8 Recommendation #6: The JSC agreed that the ALA offer of exploring handling larger place as a relationship rather than as part of the preferred name was worth exploring; ALA could collaborate with EURIG. Kate James asked if a discussion paper would be the first step and John Attig said that was likely.

381.9 The JSC agreed with LC’s addition of “preferred” in the renumbered 16.2.2.13 and 16.2.2.14 but wanted to add only the Dongcheng Qu example in 16.2.2.14.

**Clean copy** (the National Library of Malaysia responded that they agreed with the handling of Malaysian place names as shown in the ALA proposal; those changes and other minor changes to wording and examples happened via JSC email after the meeting; the new 2<sup>nd</sup> paragraph and alternative in 16.2.2.4 are from 6JSC/ALA/9; this text will be merged with the reworded chapter 11 before it appears in the 2013 RDA Update of the RDA Toolkit):

#### **16.2.2.4 Recording the Preferred Name**

Record the name of a place in the form most commonly found in gazetteers or other reference sources used in choosing the name, unless the instructions given under 16.2.2.8-16.2.2.14 indicate otherwise.

When recording the preferred name of a place, include an initial article if present.

#### EXAMPLE

The Dalles

Los Angeles

El Centro

Le Mans

al-Ghardaqah

Y Bala

The Hague

### **Alternative**

Omit an initial article (see appendix C) unless the name is to be accessed under the article.

#### EXAMPLE

Dalles

**not** The Dalles

Ghardaqah

**not** al-Ghardaqah

Bala

**not** Y Bala

Hague

**not** The Hague

#### **but**

La Ronge

Los Angeles

Record as part of the name of a place (other than a country or a state, etc., listed in 16.2.2.9.1, 16.2.2.10.1, or 16.2.2.11.1) the name of the larger place in which it is located or the larger jurisdiction to which it belongs applying the instructions given under 16.2.2.9-16.2.2.14.

If the place name is being used as the conventional name for a government (see 11.2.2.5.4), enclose the name of the larger place in parentheses.

#### EXAMPLE

Budapest (Hungary)

If the place name is being used to record the location of a conference, etc., (see 11.3.2), the location of the headquarters, etc., of a corporate body (see 11.3.3), the place of origin of a work (see 6.5), or a place associated with a person (see 9.8-9.11), family (see 10.5), or corporate body (see 11.3), precede the name of the larger place by a comma.

#### EXAMPLE

Budapest, Hungary

**Place name recorded as the location of the corporate body  
with the preferred name:** Rumbach Utcai Zsinagóga

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### **16.2.2.9 Places in Australia, Canada, the United States, the former U.S.S.R., or the former Yugoslavia**

Record the preferred name for a place in Australia, Canada, the United States, or a country that was a constituent republic of the former U.S.S.R. or of the former Yugoslavia, as instructed under 16.2.2.9.1 (states, provinces, territories, etc.) or 16.2.2.9.2 (places in a state, province, territory, etc.), as applicable.

#### **16.2.2.9.1 States, Provinces, Territories, Etc.**

Do not record the name of the larger jurisdiction as part of the preferred name of a state, province, territory, etc., of Australia, Canada, the United States, or a country that was a constituent republic of the former U.S.S.R. or of the former Yugoslavia.

#### EXAMPLE

Northern Territory

Prince Edward Island

Oregon

District of Columbia

Guam

Puerto Rico

Azerbaijan S.S.R.

Slovenia

Dakota Territory

#### **16.2.2.9.2 Places in a State, Province, Territory, Etc.**

If the place is in a state, province, territory, etc., of one of the countries listed under 16.2.2.9.1, record the name of the state, etc., in which it is located as part of the preferred name, applying the instructions given under 16.2.2.4. Abbreviate the name of the larger place as instructed in Appendix B (B.2), as applicable.



*[delete two existing examples; others unchanged]*

~~Ipoh (Perak)~~

~~Kota Kinabalu (Sabah)~~

#### **16.2.2.10 England, Northern Ireland, Scotland, and Wales**

Do not record the name of the larger jurisdiction (e.g., United Kingdom or Great Britain) as part of the preferred names of England, Northern Ireland, Scotland, and Wales.

##### EXAMPLE

England

Northern Ireland

Record the preferred name for a place in England, Northern Ireland, Scotland, or Wales by applying the instructions at 16.2.2.10.1, as applicable.

#### **16.2.2.10.1 Places in England, Northern Ireland, Scotland, and Wales**

If a place is located in England, Northern Ireland, Scotland, or Wales, record England, Northern Ireland, Scotland, *or* Wales, as appropriate, as part of the preferred name by applying the instructions at 16.2.2.4.

##### EXAMPLE

Dorset (England)

Bangor (Northern Ireland)

Dumfries and Galloway (Scotland)

Powys (Wales)

#### **16.2.2.11 Overseas Territories, Dependencies, Etc.**

Do not record the name of the larger jurisdiction as part of the preferred name of an overseas territory, dependency, etc.

##### EXAMPLE

Greenland

Isle of Man

Guadeloupe

French Guiana

For an overseas territory of the United States (e.g., Guam, Puerto Rico), see 16.2.2.9.1.

For jurisdictional islands, etc., that are not overseas territories, dependencies, etc., (e.g., Sicily, Corsica, Japan), see 16.2.2.4 or 16.2.2.12, as applicable.

Record the preferred name for a place in an overseas territory, dependency, etc., as instructed at 16.2.2.11.1.

#### **16.2.2.11.1 Places in Overseas Territories, Dependencies, Etc.**

If the place is in an overseas territory, dependency, etc., record the name of the overseas territory, dependency, etc., in which it is located as part of the preferred name by applying the instructions at 16.2.2.4.

##### EXAMPLE

Papeete (French Polynesia)

Ramsey (Isle of Man)

Saint-Denis (Réunion)

#### **16.2.2.12 Places in Other Jurisdictions**

For places in jurisdictions not covered by 16.2.2.9 (places in Australia, Canada, the United States, the former U.S.S.R., or the former Yugoslavia), 16.2.2.10.1 (places in England, Northern Ireland, Scotland, and Wales), or 16.2.2.11.1 (places in overseas territories, dependencies, etc.), record the name of the country in which the place is located as part of the preferred name of the place. Abbreviate the name of the country as instructed in Appendix B (B.2), as applicable.

##### EXAMPLE

Formosa (Argentina)

Maputo (Mozambique)

Lucca (Italy)

Queenstown-Lakes District (N.Z.)

Madras (India)

Palawan (Philippines)

Region Sjælland (Denmark)  
Paris (France)  
Urlingford (Ireland)  
Far North Province (Cameroon)  
Perak (Malaysia)  
Sarawak (Malaysia)  
Ipoh (Malaysia)  
Georgetown (Malaysia)

### **Alternative**

Record the name of a state, province, or highest-level administrative division preceding the name of the country.

#### EXAMPLE

Aba Zangzu Qiangzu Zizhizhou (Sichuan Sheng, China)  
Ipoh (Perak, Malaysia)  
Georgetown (Pulau Pinang, Malaysia)  
Urlingford (Kilkenny, Ireland)  
Wiesbaden (Hesse, Germany)

### **16.2.2.13 Places with the Same Name**

If recording the name of the larger place or jurisdiction as part of the preferred name as instructed in 16.2.2.9-16.2.2.12 is insufficient to distinguish between two or more places with the same name, include as part of the preferred name of the place a word or phrase commonly used to distinguish them.

#### EXAMPLE

Alhama de Almería (Spain)  
**Short form of name:** Alhama. **Fuller form of name recorded to distinguish the place from other places with the same name**  
Alhama de Granada (Spain)  
**Short form of name:** Alhama. **Fuller form of name recorded to distinguish the place from other places with the same name**

If there is no such word or phrase, record the name of an appropriate smaller place before the name of the larger place.

EXAMPLE

Friedberg (Bavaria, Germany)

Friedberg (Hesse, Germany)

Tarbert (Argyll and Bute, Scotland)

Tarbert (Western Isles, Scotland)

Farnham (Dorset, England)

Farnham (Essex, England)

Oakdale (Stearns County, Minn.)

Oakdale (Washington County, Minn.)

Qianxi Xian (Guizhou Sheng, China)

Qianxi Xian (Hebei Sheng, China)

**16.2.2.14 Places within Cities, Etc.**

When recording the preferred name of a place within a city, etc., record the name of the city, etc., and the larger place within which the city, etc., is located, as prescribed in the instructions given under 16.2.2.9-16.2.2.13.

EXAMPLE

Hyde Park (Chicago, Ill.)

Chelsea (London, England)

Tamaki (Auckland, N.Z.)

Las Condes (Santiago, Chile)

Cabbagetown (Toronto, Ont.)

Quartier latin (Paris, France)

Minato-ku (Tokyo, Japan)

Art Deco Historic District (Miami Beach, Fla.)

Dongcheng Qu (Beijing, China)

**382 Places: 6JSC/ALA/9 (Initial Articles in Place Names (RDA 16.2.2.3))**

382.1 Received and considered these documents:

6JSC/ALA/9  
6JSC/ALA/9/ACOC response  
6JSC/ALA/9/BL response  
6JSC/ALA/9/CCC response  
6JSC/ALA/9/CILIP response  
6JSC/ALA/9/DNB response  
6JSC/ALA/9/LC response

382.2 John Attig said that there was general agreement on the proposal except for ACOC. Kevin Marsh said that the suggested additional wording and example proposed by LC for the alternative in 16.2.2.4 allayed the ACOC concerns.

382.3 The JSC agreed with changes 1 (alternative in 16.2.2.4) and 2 (adding places in appendix C) in LC's response. Alan Danskin said that the BL would do a Fast Track entry to add families to appendix C.

382.4 CILIP had proposed an additional paragraph in 16.2.3.4 to cover the case when the initial article has caused a mutation in the succeeding word. Kate James said the same situation applies in other areas. Gordon Dunsire said that CILIP would investigate the need for such an instruction and make a general proposal for all appropriate chapters. Later in the meeting the JSC returned to this proposal to confirm agreement with the ALA-proposed new instruction at 16.2.3.4.

382.5 Christine Frodl said that DNB would consider adding more examples via the Fast Track process.

382.6 The JSC agreed to the proposal with the two changes from LC's response.

**Clean copy** (change to the paragraph on appendix B in 0.5 is from 6JSC/CCC/10; changes to 16.2.2.4 other than the new second paragraph and the alternative are from 6JSC/ALA/19; this text will be merged with the reworded chapters before they appear in the 2013 RDA Update of the RDA Toolkit):

**0.5 Structure**

*[1<sup>st</sup>-3<sup>rd</sup> paragraphs unchanged]*

Supplementary guidelines and instructions are provided in appendices as follows:<sup>20</sup>

*[paragraph for appendix A unchanged]*

Appendix B provides instructions on the use of abbreviations when recording specified elements and on using symbols instead of abbreviations, when appropriate, as well as lists of abbreviations in a selected number of languages.

*Appendix C* lists articles that are to be omitted when applying the alternative instructions to record preferred titles for works and names of persons, corporate bodies, and places.

[*paragraphs for appendices D-L unchanged*]

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#### **16.2.2.4 Recording the Preferred Name**

Record the name of a place in the form most commonly found in gazetteers or other reference sources used in choosing the name, unless the instructions given under 16.2.2.8-16.2.2.14 indicate otherwise.

When recording the preferred name of a place, include an initial article if present.

##### EXAMPLE

The Dalles

Los Angeles

El Centro

Le Mans

al-Ghardaqah

Y Bala

The Hague

##### ***Alternative***

Omit an initial article (see appendix C) unless the name is to be accessed under the article.

##### EXAMPLE

Dalles

***not*** The Dalles

Ghardaqah

***not*** al-Ghardaqah

Bala

**not** Y Bala

Hague  
**not** The Hague

**but**

La Ronge

Los Angeles

Record as part of the name of a place (other than a country or a state, etc., listed in 16.2.2.9.1, 16.2.2.10, or 16.2.2.11) the name of the larger place in which it is located or the larger jurisdiction to which it belongs applying the instructions given under 16.2.2.9-16.2.2.14.

If the place name is being used as the conventional name for a government (see 11.2.2.5.4), enclose the name of the larger place in parentheses.

EXAMPLE

Budapest (Hungary)

If the place name is being used to record the location of a conference, etc., (see 11.3.2), the location of the headquarters, etc., of a corporate body (see 11.3.3), the place of origin of a work (see 6.5), or a place associated with a person (see 9.8-9.11), family (see 10.5), or corporate body (see 11.3), precede the name of the larger place by a comma.

EXAMPLE

Budapest, Hungary  
**Place name recorded as the location of the corporate body with the preferred name:** Rumbach Utcai Zsinagóga

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**16.2.3.3 General Guidelines on Recording Variant Names for Places**

[1<sup>st</sup>-2<sup>nd</sup> paragraphs unchanged]

Apply the additional specific instructions given under 16.2.3.4–16.2.3.8 and those given in preceding sections of this chapter, as applicable.

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**16.2.3.4 Initial Articles**

If the name chosen as the preferred name of the place includes an initial article, record the name without the article as a variant name.

EXAMPLE

Dalles (Or.)

**Preferred form of name recorded as:** The Dalles (Or.)

If an initial article present in the name of the place has been omitted from the preferred name of the place, record the name with the initial article as a variant name.

EXAMPLE

The Dalles (Or.)

**Preferred form of name recorded as:** Dalles (Or.)

**16.2.3.5 Expanded Name**

*[paragraphs & examples unchanged]*

**16.2.3.6 Initialism / Abbreviated Form**

*[paragraphs & examples unchanged]*

**16.2.3.7 Alternative Linguistic Form of Name**

*[paragraphs & examples unchanged]*

**16.2.3.8 Other Variant Name**

Record as variant names other variants and variant forms of the name recorded as the preferred name not covered under 16.2.3.4–16.2.3.7 as required.

EXAMPLE

**Different name**

People's Republic of Albania

People's Socialist Republic of Albania

Republic of Albania

República d'Albània

Republika e Shqipërisë

Republika Popullore e Shqipërisë

Republika Popullore Socialiste e Shqipërisë

**Name recorded as preferred name:** Albania

Pio 12 (Brazil)

**Name recorded as preferred name:** Pio XII (Brazil)

*[remaining examples unchanged]*



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## **C.0 Scope**

This appendix lists initial articles that are to be omitted when applying the alternative instructions to record preferred titles for works and names of persons, corporate bodies, and places.

## **C.1 General Instructions**

Omit the articles listed under C.2 and C.3 as instructed in the alternative instructions at 6.2.1.7 (titles of works), 9.2.2.25 (characterizing word or phrase used as the name of a person), 9.2.2.26 (phrase naming another work by the person), 11.2.2.8 (names of corporate bodies), and 16.2.2.4 (names of places). Consider only those definite and indefinite articles in the languages included in the lists under C.2 and C.3. The lists do not cover articles in all languages.

[2<sup>nd</sup>-3<sup>rd</sup> paragraphs unchanged]

### **383 Discussion of subject chapter placeholder strategy**

- 383.1 Barbara Tillett said she would prepare a document using the points from the Glasgow 2011 meeting discussion on the subject chapter and send that document to the JSC for review and comment.

**Action=Chair**

### **384 Any other business: German description of serials**

- 384.1 Christine Frodl explained that the German community bases its description of serials on the latest issue, not the first/earliest issue as RDA prescribes, including minor changes. This situation is crucial for implementation of RDA in Germany. Because of the major impact on the German networks and systems of changing to the first/earliest issue, a solution is needed that would allow description of serials based on the latest issue.

- 384.2 The JSC returned to this topic as part of Executive Session 3.

### ***Executive Session 3***

#### **385 Follow-up information from Troy Linker**

#### **386 Continuation of discussion of German cataloging of serials**

#### **387 Policy documents**

#### **388 National Libraries' implementation decisions**

**389 JSC liaison for FRBR Review Group**

**390 Communication with other resource description communities**

**391 Formal recognition of individuals and groups contributing to the development of RDA**

**392 Updating the status report on US RDA Test recommendations (including BibFrame)**

**393 Other topics**

**394 Next JSC meeting**

**395 Tentative Chair-Elect**

**396 Additional actions from this meeting**

**397 Outcomes**

***End of Executive Session 3***