

To: Joint Steering Committee for Development of RDA  
From: Judith A. Kuhagen, JSC Secretary  
Subject: Clarifying Date Associated With the Person and Core Requirements

The text below reflects changes to RDA content from 6JSC/LC/5/rev and decisions made by the JSC during subsequent discussions via email and a conference call.

#### 0.6.4 Section 3: Recording Attributes of Person, Family, and Corporate Body

When recording data identifying a person, family, or corporate body, include as a minimum the elements listed below that are applicable and readily ascertainable. Record the elements either as parts of the authorized access point representing the person, family, or corporate body, or as separate elements, or as both.

Preferred name for the person

Title of the person

Date of birth

Date of death

Other designation associated with the person

Profession or occupation (for a person whose name consists of a phrase or appellation not conveying the idea of a person)

Identifier for the person

Preferred name for the family

Type of family

Date associated with the family

Identifier for the family

Preferred name for the corporate body

Location of conference, etc.

Date associated with the corporate body

Associated institution (for conferences, etc., if the institution's name provides better identification than the local place name or if the local place name is unknown or cannot be readily determined)

Number of a conference, etc.

Other designation associated with the corporate body (for a body whose name does not convey the idea of a corporate body)

Identifier for the corporate body

If the preferred name for the person, family, or corporate body is the same as or similar to a name by which another person, family, or corporate body is known, record as many of the additional identifying elements listed below as necessary to differentiate them. Record the elements either as parts of the authorized access point representing the person, family, or corporate body, or as separate elements, or as both.

Fuller form of name

Profession or occupation

Period of activity of the person

Place associated with the family

Prominent member of the family

Location of headquarters, etc.

Associated institution

Other designation associated with the corporate body

[Note: Deletion of "Field of activity of the person" in both lists in 0.6.4 is the result of the 6JSC/CILIP/3/rev decisions.]

### 8.3 Core Elements

When recording data identifying a person, family, or corporate body, include as a minimum the elements listed below that are applicable and readily ascertainable. Record the elements either as parts of the authorized access point representing the person, family, or corporate body, or as separate elements, or as both.

Preferred name for the person

Title of the person

Date of birth

Date of death

Other designation associated with the person

Profession or occupation (for a person whose name consists of a phrase or appellation not conveying the idea of a person)

Identifier for the person

Preferred name for the family

Type of family

Date associated with the family

Identifier for the family

Preferred name for the corporate body

Location of conference, etc.

Date associated with the corporate body

Associated institution (for conferences, etc., if the institution's name provides better identification than the local place name or if the local place name is unknown or cannot be readily determined)

Number of a conference, etc.

Other designation associated with the corporate body (for a body whose name does not convey the idea of a corporate body)

Identifier for the corporate body

If the preferred name for the person, family, or corporate body is the same as or similar to a name by which another person, family, or corporate body is known, record as many of the additional identifying elements listed below as necessary to differentiate them. Record the elements either as parts of the authorized access point representing the person, family, or corporate body, or as separate elements, or as both.

Fuller form of name

Profession or occupation

Period of activity of the person

Place associated with the family

Prominent member of the family

Location of headquarters

Associated institution

Other designation associated with the corporate body

If none of the other identifying attributes listed above for a person can be readily ascertained, designate the name as an undifferentiated name (see 8.11).

Include additional elements covered in this chapter and in chapters 9–11 in accordance with the policy of the agency creating the data, or as judged appropriate by the cataloguer.

[Note: Deletion of "Field of activity of the person" in both lists in 8.3 is the result of the 6JSC/CILIP/3/rev decisions; addition of words "for a person" in penultimate paragraph is the result of a FastTrack entry.]

9.3.1.3 Recording Dates Associated with Persons

Record dates in terms of the calendar preferred by the agency creating the data. For details on the Christian calendar, see appendix H.

Record dates either as parts of the authorized access point representing the person, or as separate elements, or as both.

Record a date associated with a person by giving the year alone.

[no changes in remainder of instruction]