To: Joint Steering Committee for Development of RDA

From: Judith A. Kuhagen, JSC Secretary

Subject: Terms of rank, honour or office: Revision of RDA 9.4.1 and 9.19.1

The text below reflects the decisions made by the Joint Steering Committee during its November 2012 meeting and in subsequent email discussion. This text will be merged with the reworded chapters before they appear in the 2013 RDA Update of the RDA Toolkit.

The addition of Date of establishment and Date of termination in 0.6.4 and 8.3 are from 6JSC/LC/11/Sec final/rev.

The deletion of the last paragraph and addition of five paragraphs in E.1.2.2 are from 6JSC/BL/4/Sec final.

0.6.4   Section 3: Recording Attributes of Person, Family, and Corporate Body

[*1ˢᵗ paragraph unchanged; changes in list below*]

[*line "Preferred name for the person" unchanged*]

Title of the person (a word or phrase indicative of royalty, nobility, ecclesiastical rank or office, a term of address for a person of religious vocation)

[*lines "Date of birth" through "Location of conference, etc." unchanged*]

Date of conference, etc.

[*remaining lines beginning with "Associated institution (for conferences, etc., if the institution's name ..." unchanged*]

[*2ⁿᵈ paragraph unchanged; changes in list below*]

Title of the person (another term indicative of rank, honour, or office)

[*lines "Fuller form of name" through "Location of headquarters" unchanged*]

Date of establishment

Date of termination

[*remaining lines beginning with "Associated institution"
unchanged*]

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8.3   **Core Elements**

[*1st paragraph unchanged; changes in list below*]

[*line "Preferred name for the person" unchanged*]

Title of the person (a word or phrase indicative of royalty, nobility, ecclesiastical rank or office, a term of address for a person of religious vocation)

[*lines "Date of birth" through "Location of conference, etc."
unchanged*]

Date of conference, etc.

[*remaining lines beginning with "Associated institution (for
conferences, etc., if the institution's name ..." unchanged*]

[*2nd paragraph unchanged; changes in list below*]

Title of the person (another term indicative of rank, honour, or office)

[*lines "Fuller form of name" through "Location of headquarters"
unchanged*]

Date of establishment

Date of termination

[*remaining lines beginning with "Associated institution"
unchanged*]

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9.4   **Title of the Person**

CORE ELEMENT

Title of the person is a core element when it is a word or phrase indicative of royalty, nobility, or ecclesiastical rank or office, or a term of address for a person of religious vocation. Any other term indicative of rank, honour or office is a core element when needed to distinguish a person from another person with the same name.

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9.4.1.1   **Scope**

Scope: Title of the person is a word or phrase indicative of royalty, nobility, or ecclesiastical rank or office, a term of address for a

person of religious vocation, or another term indicative of rank, honour or office.

Title of the person excludes terms of address that simply indicate gender or marital status (Mr., Mrs.).

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9.4.1.9   Other Term of Rank, Honour or Office

Record other titles of the person indicative of rank, honour or office, if the terms appear with the name. Record the term in the language in which it was conferred or in the language used in the country in which the person resides.

> EXAMPLE
>
>> Captain
>>
>> Reverend
>>
>> Sir

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9.19.1.6   Other Term of Rank, Honour or Office

If none of the elements specified under 9.19.1.3 (date of birth and/or death), 9.19.1.4 (fuller form of name), or 9.19.1.5 (period of activity of the person and/or profession or occupation) is available to distinguish one access point from another, add a term indicative of rank, honour or office, if the term appears with the name (see 9.4.1.9).

> EXAMPLE
>
>> Wood, John, Captain
>> **"Captain," a term indicative of rank, added to
>>   distinguish the authorized access point from another**

Optional Addition

Add a term indicative of rank, honour or office even if there is no need to distinguish between access points.

> EXAMPLE
>
>> Appleby, Robert, Sir
>> **"Sir," a term of honour for a knight, added to help
>>   identify the person**

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E.1.1   Presentation of Access Points

Headings for Persons

[*after Other persons of religious vocation, insert line below*]

   Other term of rank, honour, or office   ,   9.4 Title of the person

See references from variant names for persons

[*after Other persons of religious vocation, insert line below*]

   Other term of rank, honour, or office   ,   9.4 Title of the person

See also references from names for related persons

[*after Other persons of religious vocation, insert line below*]

   Other term of rank, honour, or office   ,   9.4 Title of the person

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E.1.2.2   **Access Points Representing Persons**

[*1st-3rd paragraphs unchanged*]

Precede a title of royalty or religious rank, or a term of address for a person of religious vocation, or other term indicative of rank, honour or office by a comma and a space.

[*5th-7th paragraphs unchanged*]

[*delete current last paragraph "Enclose a distinguishing term in parentheses" and add the five new paragraphs below*]

Enclose a profession or occupation in parentheses.

Enclose a designation for a person named in a sacred scripture or an apocryphal book in parentheses.

Enclose a designation for a fictitious or legendary person in parentheses.

Enclose a designation for a real non-human entity in parentheses.

Enclose other designation in parentheses.