

To: Joint Steering Committee for Development of RDA
From: Kathy Glennan, ALA Representative
Subject: Clarifying core element status for “not identified” elements in the Distribution and Manufacture Statements (RDA 2.9 and 2.10)

Abstract

Modify RDA 2.9 and 2.10 to clarify the instructions in relation to “not identified” elements in the Distribution and Manufacture Statements. Make a related change to 2.8.2.6, *Place of Publication Not Identified in the Resource*, to keep these instructions synchronized.

Justification

Catalogers often question what constitutes “applicable and readily ascertainable” (RDA 0.6.1) in relation to the core element status associated with the “core” and “core if” elements in the Distribution and Manufacture Statements in RDA 2.9 and 2.10. RDA provides explicit instructions to record “[XXX] not identified” only under certain conditions in Production, Publication, Distribution, and Manufacture Statements (RDA 2.7 through 2.10). These instructions present particular problems for the Distribution and Manufacture elements. In other parts of RDA, it is understood that unknown core elements may simply be omitted by virtue that they are not “applicable and readily ascertainable.”

The following proposal clarifies the instructions by:

- Creating new sub-instructions for an unknown place of publication (2.8.2.6.5), distribution (2.9.2.6.5), and manufacture (2.10.2.6.5).
- Providing alternative instructions to omit recording “[XXX] not identified” when some or all of the distribution and/or manufacture information is truly unknown.
- Creating instructions for “No Manufacturer Identified” (2.10.4.7) and “Date of Manufacture Not Identified in a Single-Part Resource” (2.10.6.6) to parallel the instructions for the similar publication and distribution elements.

Because the proposal seeks only to clarify current practice, ALA has not included a revision to the conditional core element requirements for the Distribution or Manufacture Statements. We also have not proposed the alternative instructions to omit recording “[XXX] not identified” for the place of production or producer elements, since they are not core under any circumstances. Finally, we have not addressed the question of the value of recording “[XXX] not identified” for any element in a linked data environment.

Proposed revision Marked-up copy:

2.8.2.6 Place of Publication Not Identified in the Resource

If the place of publication is not identified in the resource, supply the place of publication or probable place of publication. Apply the instructions in this order of preference:

- a) known place (see 2.8.2.6.1)
- b) probable place (see 2.8.2.6.2)
- c) known country, state, province, etc. (see 2.8.2.6.3)
- d) probable country, state, province, etc. (see 2.8.2.6.4)
- e) unknown place (see 2.8.2.6.5).

Indicate that the information was taken from a source outside the resource itself (see 2.2.4).

~~Record *Place of publication not identified* if neither a known nor a probable local place or country, state, province, etc., of publication can be determined. Indicate that the information was taken from a source outside the resource itself (see 2.2.4).~~

2.8.2.6.1 through 2.8.2.6.4 unchanged

2.8.2.6.5 Unknown Place of Publication

Record *Place of publication not identified* if neither a known nor a probable local place or country, state, province, etc., of publication can be determined.

2.9.2.6 Place of Distribution Not Identified in the Resource

If the place of distribution is not identified in the resource, supply the place of distribution or probable place of distribution. Apply the instructions in this order of preference:

- a) known place (see 2.9.2.6.1)
- b) probable place (see 2.9.2.6.2)
- c) known country, state, province, etc. (see 2.9.2.6.3)
- d) probable country, state, province, etc. (see 2.9.2.6.4)
- e) unknown place (see 2.9.2.6.5).

Indicate that the information was taken from a source outside the resource itself (see 2.2.4).

~~Record *Place of distribution not identified* if neither a known nor a probable local place or country, state, province, etc., of distribution can be determined. Indicate that the information was taken from a source outside the resource itself (see 2.2.4).~~

2.9.2.6.1 through 2.9.2.6.4 unchanged

2.9.2.6.5 Unknown Place of Distribution

Record *Place of distribution not identified* if neither a known nor a probable local place or country, state, province, etc., of distribution can be determined.

Alternative

If no place of distribution is named within the resource itself and the place of distribution cannot be determined from other sources, omit the place of distribution.

2.9.4.7 No Distributor Identified

Record *distributor not identified* if:

no distributor is named within the resource itself

and

the distributor cannot be identified from other sources (see 2.2.4).

Indicate that the information was taken from a source outside the resource itself (see 2.2.4).

Alternative

If no distributor is named within the resource itself and the distributor cannot be determined from other sources, omit the distributor.

2.9.6.6 Date of Distribution Not Identified in a Single-Part Resource

If the date of distribution is not identified in a single-part resource, supply the date or an approximate date of distribution (see 1.9.2).

If an approximate date of distribution for a single-part resource cannot reasonably be determined, record date of *distribution not identified*. Indicate that the information was taken from a source outside the resource itself (see 2.2.4).

Alternative

If no date of distribution is named within the resource itself and the date of distribution cannot be determined from other sources, omit the date of distribution.

2.10.2.6 Place of Manufacture Not Identified in the Resource

If the place of manufacture is not identified in the resource, supply the place of manufacture or probable place of manufacture. Apply the instructions in this order of preference:

- a) known place (see 2.10.2.6.1)
- b) probable place (see 2.10.2.6.2)
- c) known country, state, province, etc. (see 2.10.2.6.3)

d) probable country, state, province, etc. (see 2.10.2.6.4)

e) unknown place (see 2.10.2.6.5).

Indicate that the information was taken from a source outside the resource itself (see 2.2.4).

Record *Place of manufacture not identified* if neither a known nor a probable local place or country, state, province, etc., of manufacture can be determined. Indicate that the information was taken from a source outside the resource itself (see 2.2.4).

2.10.2.6.1 through 2.10.2.6.4 unchanged

2.10.2.6.5 Unknown Place of Manufacture

Record *Place of manufacture not identified* if neither a known nor a probable local place or country, state, province, etc., of manufacture can be determined.

Alternative

If no place of manufacture is named within the resource itself and the place of manufacture cannot be determined from other sources, omit the place of manufacture.

2.10.4.7 No Manufacturer Identified

Record *manufacturer not identified* if:

no manufacturer is named within the resource itself

and

the manufacturer cannot be identified from other sources (see 2.2.4).

Indicate that the information was taken from a source outside the resource itself (see 2.2.4).

Alternative

If no manufacturer is named within the resource itself and the manufacturer cannot be determined from other sources, omit the manufacturer.

2.10.6.6 Date of Manufacture Not Identified in a Single-Part Resource

If the date of manufacture is not identified in a single-part resource, supply the date or an approximate date of manufacture (see 1.9.2).

If an approximate date of manufacture for a single-part resource cannot reasonably be determined, record *date of manufacture not identified*. Indicate that the information was taken from a source outside the resource itself (see 2.2.4).

Alternative

If no date of manufacture is named within the resource itself and the date of manufacture cannot be determined from other sources, omit the date of manufacture.

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2.8.2.6 Place of Publication Not Identified in the Resource

If the place of publication is not identified in the resource, supply the place of publication or probable place of publication. Apply the instructions in this order of preference:

- a) known place (see 2.8.2.6.1)
- b) probable place (see 2.8.2.6.2)
- c) known country, state, province, etc. (see 2.8.2.6.3)
- d) probable country, state, province, etc. (see 2.8.2.6.4)
- e) unknown place (see 2.8.2.6.5).

Indicate that the information was taken from a source outside the resource itself (see 2.2.4).

2.8.2.6.1 through 2.8.2.6.4 unchanged

2.8.2.6.5 Unknown Place of Publication

Record *Place of publication not identified* if neither a known nor a probable local place or country, state, province, etc., of publication can be determined.

2.9.2.6 Place of Distribution Not Identified in the Resource

If the place of distribution is not identified in the resource, supply the place of distribution or probable place of distribution. Apply the instructions in this order of preference:

- a) known place (see 2.9.2.6.1)
- b) probable place (see 2.9.2.6.2)
- c) known country, state, province, etc. (see 2.9.2.6.3)
- d) probable country, state, province, etc. (see 2.9.2.6.4)
- e) unknown place (see 2.9.2.6.5).

Indicate that the information was taken from a source outside the resource itself (see 2.2.4).

2.9.2.6.1 through 2.9.2.6.4 unchanged

2.9.2.6.5 Unknown Place of Distribution

Record *Place of distribution not identified* if neither a known nor a probable local place or country, state, province, etc., of distribution can be determined.

Alternative

If no place of distribution is named within the resource itself and the place of distribution cannot be determined from other sources, omit the place of distribution.

2.9.4.7 No Distributor Identified

Record *distributor not identified* if:

no distributor is named within the resource itself

and

the distributor cannot be identified from other sources (see 2.2.4).

Indicate that the information was taken from a source outside the resource itself (see 2.2.4).

Alternative

If no distributor is named within the resource itself and the distributor cannot be determined from other sources, omit the distributor.

2.9.6.6 Date of Distribution Not Identified in a Single-Part Resource

If the date of distribution is not identified in a single-part resource, supply the date or an approximate date of distribution (see 1.9.2).

If an approximate date of distribution for a single-part resource cannot reasonably be determined, record date of *distribution not identified*. Indicate that the information was taken from a source outside the resource itself (see 2.2.4).

Alternative

If no date of distribution is named within the resource itself and the date of distribution cannot be determined from other sources, omit the date of distribution.

2.10.2.6 Place of Manufacture Not Identified in the Resource

If the place of manufacture is not identified in the resource, supply the place of manufacture or probable place of manufacture. Apply the instructions in this order of preference:

- a) known place (see 2.10.2.6.1)
- b) probable place (see 2.10.2.6.2)
- c) known country, state, province, etc. (see 2.10.2.6.3)

d) probable country, state, province, etc. (see 2.10.2.6.4)

e) unknown place (see 2.10.2.6.5).

Indicate that the information was taken from a source outside the resource itself (see 2.2.4).

2.10.2.6.1 through 2.10.2.6.4 unchanged

2.10.2.6.5 Unknown Place of Manufacture

Record *Place of manufacture not identified* if neither a known nor a probable local place or country, state, province, etc., of manufacture can be determined.

Alternative

If no place of manufacture is named within the resource itself and the place of manufacture cannot be determined from other sources, omit the place of manufacture.

2.10.4.7 No Manufacturer Identified

Record *manufacturer not identified* if:

no manufacturer is named within the resource itself

and

the manufacturer cannot be identified from other sources (see 2.2.4).

Indicate that the information was taken from a source outside the resource itself (see 2.2.4).

Alternative

If no manufacturer is named within the resource itself and the manufacturer cannot be determined from other sources, omit the manufacturer.

2.10.6.6 Date of Manufacture Not Identified in a Single-Part Resource

If the date of manufacture is not identified in a single-part resource, supply the date or an approximate date of manufacture (see 1.9.2).

If an approximate date of manufacture for a single-part resource cannot reasonably be determined, record *date of manufacture not identified*. Indicate that the information was taken from a source outside the resource itself (see 2.2.4).

Alternative

If no date of manufacture is named within the resource itself and the date of manufacture cannot be determined from other sources, omit the date of manufacture.