To: Joint Steering Committee for Revision of AACR

From: Deirdre Kiorgaard, ACOC representative

Subject: Abbreviations in AACR3 – Principles

ACOC thanks CILIP for their analysis of abbreviations in AACR, and their recommendations. We would also like a general statement about the principles behind the use of abbreviations to be added to AACR3.

Responses to specific recommendations

- 1. Agree
- 2. Agree
- 3. Agree
- 4. Agree. However, ACOC notes that the use of lists of abbreviations that are maintained by other bodies may be an option in some cases.
- 5. For consistency, ACOC would prefer that abbreviations not be optional. We note that options can be problematic when used in areas of the description that are significant for record matching.
- 6. Agree
- 7. Agree, subject to the application of recommendation 3 regarding the minimisation of abbreviations.
- 8. Agree
- 9. ACOC is uncertain what "taken from any list applicable to Notes" would mean in practice.
- 10. Agree
- 11. Agree